

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 15th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, and Bob Barss. Staff present: Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end and Director of Finance Tyson Boomhower, Assistant Director of Finance Mackenzie Bethune and Computer and Information Analyst Stephen Atkins, from 9:00 a.m. to 10:53 and then from 11:13 a.m. to end, and Sukie Su from the Edge news attended the meeting from 9:00 a.m. to 10:53 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

116.25 Moved by Clr. Buck that the agenda be adopted as presented.

CARRIED

117.25 Moved by Clr. Barss that the minutes of the Council Meeting held March 25th, 2025 be adopted as presented.

CARRIED

118.25 Moved by Clr. Waddell that the minutes of the Special Council Meeting held March 31st, 2025 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

119.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman’s report as presented.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Assistant Agricultural Fieldman regarding the 2025 Herbicide Purchase:

Company	Price (Excluding GST)
Veseris Canada	\$248,806.80
Advantage VM Corp.	\$248,881.80
Parrish & Heimbecker	\$275,380.00

120.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the purchase of the 2025 Herbicide order from Advantage VM Corp. for an approximate cost of \$248,881.80 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding a 100 Year Farm Family Award.

- 121.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Tondu Family Farm as a 100 Year Farm Family Award recipient and authorize all expenditures for the award.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Appointment of a Pest Control Inspector.

- 122.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Nick Gallagher as a Pest Control Inspector for the Municipal District of Wainwright No. 61 as required by the Alberta Agricultural Pest Control Act.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Appointment of Dog Control Officers.

- 123.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 appoint Lara Matechuk and Wayne Nyback as Dog Control Officers for the Municipal District of Wainwright No. 61 and further that this appointment be made annually at the organizational meeting.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Youth Community Impact Award.

- 124.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the establishment of an annual Youth Community Impact Award, utilizing the Version 1 template amended to include the MD logo and furthermore, for the 2025 application year only, the submission deadline shall be set for June 1.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Reclamation Trial.

- 125.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the purchase of one tonne of H-Start from HumaTerra at an approximate cost of \$8,000.00, plus applicable taxes, for the purpose of completing a reclamation trial.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:09 a.m. to 9:22 a.m. The Directors reported on the activities of their departments for the past month.

- 126.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

- 127.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding Safety Clothing Allowance.

128.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 increase the safety clothing allowance to \$300.00 effective immediately, and that Policy 1.8.6 be amended accordingly.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Salt Shed Electrical Work.

129.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the replacement of the electrical conduit, wiring and lights in the Salt Shed at an estimated cost of \$13,400.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2025 Cement, Chip Seal, Fog Seal, & Soil Stabilization map as presented.

130.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the 2025 Cement, Chip Seal, Fog Seal, & Soil Stabilization map as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2025 LR 6 – Oakwood Hill Road.

131.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 reschedule LR 6 to the year 2026 and redesignate it as LR 1, including the additional wetlands located on Range Road 14 and furthermore, that all wetlands associated with the addition on Range Road 14 be approved.

CARRIED

A Request for Decision form was submitted by the Director of Public Works Regarding Township Road 464 between Range Road 61 & Range Road 55.

132.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 add Township Road 464 from Range Road 61 to Range Road 55 (2 miles) to the 2025 construction map and furthermore obtain all required approvals for the project.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2025 Road Oil Supply.

Company	Price (Excluding GST)
Cenovus Asphalt	\$817.00 per Metric Tonne

133.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase approximately 225 metric tonnes of road oil from Cenovus Asphalt at a rate of \$817.00 per metric tonne for a cost of approximately \$185,000.00 plus applicable taxes.

CARRIED

Recreation & Community Services

Finance

134.25 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$4,520,796.30 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$120,484.26 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00013-0001 to 00013-0015	\$1,734,655.34
Cheques	88966 to 88985	\$89,740.37
EFT's	00012-001 to 00012-0010 00014-0001 to 00014-0049	\$2,696,400.59

CARRIED

135.25 Moved by Clr. Barss that the financial statement of receipts and disbursements for the month ending March 31st, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of March 31st, 2025 was received and distributed to Council.

A Request for Decision Form was submitted by the Director of Finance regarding a Reserve Transfer.

136.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 transfer the \$1,000,000.00 Debt Service Reserve to a Fire Equipment Capital Reserve.

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision for was submitted by the Municipal Administrator regarding the Wainwright Fire Area Top Up.

137.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve additional funding of \$120,000.00 per year for the Wainwright Fire Rural Reserve for the years 2025 and 2026, with the funds to be allocated from general operations.

CARRIED

A Request for Decision was submitted by the Municipal Administrator regarding AFRCCS Radio.

138.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the purchase of AFRCCS Radios for the Irma, Wainwright, Edgerton, and Chauvin Fire Departments at an approximate cost of up to \$450,000.00 plus all applicable taxes and furthermore, that the Request for Proposal be brought back to a future Council meeting for approval.

CARRIED

A Request for Decision was submitted by the Municipal Administrator regarding Core Infrastructure Funding for Villages of Irma, Edgerton, and Chauvin.

- 139.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve funding of \$300,000 for each of the Villages of Irma, Edgerton, and Chauvin in 2025 and that the following conditions apply to the funding:
- that the funding be on a year-to-year basis and reviewed annually;
 - that the funding be used towards core infrastructure projects such as water, sewer and roads or as otherwise approved by Council;
 - the funds may be stacked and carried over from year to year; and
 - that the villages report the use of the funds to the M.D. annually by December 31st.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Edgerton and Wainwright Seed Cleaning Plants.

- 140.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize Administration to provide annual funding of \$20,000.00 each to the Wainwright and Edgerton Seed Cleaning Plants, to be used as either an operating or capital grant.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Runners Ski Trail Maintenance.

- 141.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 request a meeting with the Town of Wainwright and the Wainwright Golf Course to discuss the potential for a partnership in maintaining the cross-country ski trails at Riverdale, Arm Lake, and the Wainwright Golf Course.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Edgerton Community Wellness Committee Golf Sponsorship Request.

- 142.25 Moved by Clr. Cummins that the Edgerton Community Wellness Committee Golf Sponsorship Request be forwarded to the next Wainwright and Edgerton Recreation Area Boards for consideration.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

DELEGATION

Christina Harvey with IMPACT Wainwright and Emma Wallace from the Rural Development Network attended the meeting from 9:37 a.m. to 10:06 a.m. and presented to Council the results of the housing and service needs study completed within the region.

Don Isaman from Isaman Chopek LLP Chartered Professional Accountants attended Council from 10:26 a.m. to 10:35 a.m. and presented the 2024 Audited Financial Statements.

- 143.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2024 Audited Financial Statements as presented.

CARRIED

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Fire Tanker Replacement.

144.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Administration to put forth a Request for Proposal for a Wainwright Fire Area tanker replacement and bring the results to a future Council meeting.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Mutual Aid Agreement with the County of Vermilion River.

145.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Mutual Aid Agreement with the County of Vermilion River and execute the agreement.

CARRIED

Municipal Property

Health & Social Services

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Ambulance Society Funds.

146.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize funding in the amount of \$80,000.00 to the Wainwright and District Community Health Foundation.

CARRIED

Environment

Bylaws

Bylaw No. 1710 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta Providing for the Controlling of Dogs Within the Said Municipality.

147.25 Moved by Clr. Leighton that the bylaw be read as amended.

CARRIED

148.25 Moved by Clr. Waddell that the amended Bylaw No. 1710 pass the first reading.

CARRIED

149.25 Moved by Clr. Cummins that Bylaw No. 1710 pass the second reading.

CARRIED

150.25 Moved by Clr. Barss that Bylaw No. 1710 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

151.25 Moved by Clr. Lawson that Bylaw No. 1710 pass the third reading.

CARRIED

Bylaw No. 1711 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to provide for the conduct of Electronic Means for Public Hearings as per the Municipal Government Act.

152.25 Moved by Clr. Buck that Bylaw No. 1711 pass the first reading.

CARRIED

153.25 Moved by Clr. Cummins that Bylaw No. 1711 pass the second reading.

CARRIED

154.25 Moved by Clr. Waddell that Bylaw No. 1711 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

155.25 Moved by Clr. Lawson that Bylaw No. 1711 pass the third reading.

CARRIED

The Director of Development Services, Dana Smith, attended the meeting from 10:43 a.m. to 10:48 a.m. to report to Council on the activities of the Development Department for the past month.

156.25 Moved by Clr. Buck that the Director of Development Services report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services requesting the purchase of Aerials with the results summarized as follows:

Company	15 cm Price (Excluding GST)	20 cm Price (Excluding GST)	25 cm Price (Excluding GST)	30 cm Price (Excluding GST)
Geodesy Group Inc.	\$77,814.00	\$56,931.00	\$47,900.00	
Tarin	\$119,000.00	\$87,000.00		\$61,000.00
TRS Aerial Surveys Ltd.	\$73,800.00	\$71,300.00	\$75,930.00	

157.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize the purchase of 20 cm (colour) Aerials from Geodesy Group Inc. for a total of \$56,931.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding a Gravel Moratorium.

158.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 implement a moratorium on new gravel lease agreements for a period of three (3) years, effective until May 2028.

CARRIED

PAYSHEETS

159.25 Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

160.25 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

**CLOSED
SESSION**

161.25 Moved by Clr. Waddell that Council move to a closed session to discuss privileged information as per Section 16 1 (c) – Lease Negotiations – Section 16(1) (c) – Insurance Claim – Section 17 (1) – Assessment – of the FOIP Act at 10:53 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

DELEGATION

Larry James, Assessor, Wainwright Assessment Group, attended Council from 11:15 a.m. to 11:34 a.m.

162.25 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:36 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

163.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize RMA Insurance to act on its behalf in negotiating Claim #240444.

CARRIED

164.25 Moved by Clr. Buck that this meeting be adjourned at 11:36 a.m.

CARRIED

Reeve

Assistant Municipal Administrator

Assistant Director of Finance

(½ day)