

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 27th, 2026 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Garnet MacKay and Shaun Rue. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Sukie Su from the Star Edge, Computer and Information Analyst Stephen Atkins and Municipal Intern Blake Jolliffe from 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair.

This is the official record for the proceedings.

1.26 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

2.26 Moved by Clr. Waddell that the agenda be adopted as amended with the following changes:

Additions:

1. Agriculture Service Department

f. ASB Summer Tour

CARRIED UNANIMOUSLY

3.26 Moved by Clr. Cummins that the minutes of the Special Council Meeting held December 11th, 2025 be adopted as presented.

CARRIED

4.26 Moved by Clr. Leighton that the minutes of the Council Meeting held December 16th, 2025 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:02 a.m. to 9:14 a.m. and reported to Council on the activities of the Agriculture Service Department for the past month.

5.26 Moved by Clr. Rue that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Rural Routes 2026.

- 6.26 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize administration to book the Wainwright Elks hall for the 2026 Rural Routes and approve a date change for the event to occur on July 22nd, 2026.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Updated Dog Pound Facility Usage Agreement.

- 7.26 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the updated Dog Pound Facility Usage Agreement with the Town of Wainwright.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the establishment of a 125 Year Farm Family Award.

- 8.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the development of a 125 Year Farm Family Award.

CARRIED

Council received the January 15th, 2026 ASB meeting minutes as information.

- 9.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve Council, Agriculture Service Department, Agriculture Service Board, and Administration to attend the 2026 ASB Summer Tour hosted by Wheatland County from July 14th to 16th, 2026.

CARRIED

Reeve Wildeboer and Council thanked the Agriculture Service Department for their work on hosting & organizing the 2026 Provincial ASB Conference.

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and Director of Safety, Ray Morrison, attended the meeting from 9:15 a.m. to 9:37 a.m. The Directors reported on the activities of their departments for the past month.

- 10.26 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

- 11.26 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the Director of Safety's report as presented including the Safety Management Meeting minutes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the purchase of a Digital Scanner and Diagnostic Software System.

- 12.26 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the purchase of a digital scanner and diagnostic software system at a cost of \$18,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2026 and optional 2027 Gravel Hauling Contract.

Contractor	2026 Price	2027 Price	Score
Holt Transport Inc.	\$271,912.20	\$271,912.20	100/100
Cutting Edge Ventures Ltd.	\$356,076.00	\$356,076.00	84/100

13.26

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 award a two-year contract to Holt Transportation Inc. for 2026 at an estimated cost of \$271,912.20 plus all applicable taxes and an option to renew 2027 Gravel Hauling for a cost of up to \$271,912.20 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2026 and optional 2027 Gravel Crushing.

Company	PRICE PER TONNE	TOTAL PROJECT COST	SCORE
GCS Energy Services Ltd.	\$5.10 – 2026 \$5.10 – 2027	\$1,102,965.00 – 2026 \$912,525.00 – 2027	95/100
685762 Alberta Ltd.	\$7.10 -2026 \$7.10 - 2027	\$1,271,125.00 – 2026 \$1,058,125.00 – 2027	60/100
Fitzgerald Aggregates Inc.	\$7.95 – 2026 \$8.50 – 2027	\$1,381,312.50 – 2026 \$1,171,562.50 – 2027	65/100
Brocor Construction Ltd.	\$7.55 – 2026 \$8.46 - 2027	\$1,912,292.50 – 2026 \$1,771,402.50 - 2027	75/100
Wapity Gravel Suppliers	\$10.12 – 2026 \$10.63 - 2027	\$2,094,035.00 – 2026 \$1,805,787.50 – 2027	75/100

14.26

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 award the Gravel Crushing Contract for 2026 to GCS Energy Services Ltd. for an estimated cost of up to \$1,102,965.00 including elimination (60%), jaw costs, applicable taxes and an option to renew for 2027 for an estimated cost of up to \$912,525.00 including elimination (60%), jaw costs, and applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Purchase of Division Graders with the results summarized as follows:

Company	Make and Model	New Grader Price	Trade in Price	Total Price	Score
Brandt John Deere	772GP AWD John Deere	\$610,000.00	\$245,000.00	\$365,000.00	99/100
	772GP AWD John Deere	\$610,000.00	\$230,000.00	\$380,000.00	
Finning CAT	150 CAT AWD	\$631,000.00	\$188,400.00	\$442,600.00	71/100
	150 CAT AWD	\$631,000.00	\$188,400.00	\$442,600.00	

15.26 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with purchasing a 2026 772GP AWD John Deere grader from Brandt John Deere for a price of \$610,000.00 with a trade in value of \$245,000.00 for a total approximate net cost of \$365,000.00 plus all applicable taxes, further proceed with purchasing another 2026 772GP AWD John Deere grader from Brandt John Deere for a price of \$610,000.00 with a trade in value of \$230,000.00 for a total approximate net cost of \$380,000.00 for the purchase of both graders from Brandt John Deere will cost a net total of \$745,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Purchase of an Oiling Grader with the results summarized as follows:

Company	Make and Model	New Grader Price	Trade in Price	Total Price	Score
Brandt John Deere	872GP AWD John Deere	\$715,600.00	\$365,000.00	\$350,600.00	99/100
Finning CAT	160 CAT AWD	\$747,000.00	\$250,000.00	\$497,000.00	70/100

16.26 Moved by Clr. Rue that the Municipal District of Wainwright No. 61 proceed with the purchase of one 872GP AWD John Deere grader from Brandt John Deere for a price of \$715,600.00 with a trade in value of \$365,000.00 for a total approximate net cost of \$350,600.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding an amendment to the 2026 Hard Surface Map – Fletcher Road Range Road 71.

17.26 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize the removal of Range Road 71 from the 2026 Hard Surface Map due to RR71 being scheduled for chip seal in 2027.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Edgerton Community Golf Course Request for Equipment.

18.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the request from the Edgerton Community Golf Course for the M.D. backhoe or trackhoe with a thumb plus an operator for the estimated two (2) day project timeline.

CARRIED

Recreation & Community Services

Finance

19.26 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$6,096,232.53 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$255,024.54 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	54-0001 to 54-0015	\$ 1,893,684.41
Cheques	89361 to 89409	\$ 690,396.24
EFT's	52-0001 to 52-0020, 53-0001, 55-0001 to 55-040, and 56-0001 to 56-0030	\$ 3,512,152.64

CARRIED

- 20.26 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending December 31st, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of December 31st, 2025 was received and distributed to Council.

A copy of the 2025 Audit planning letter & engagement letter from Isaman Chopek LLP was presented to council as information.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2026 Planning Meeting Date.

- 21.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a Planning Meeting for April 2nd, 2026 at 9:00 a.m. in the Administration Building Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator Regarding the 2026 Strategic Plan Meeting Date.

- 22.26 Moved by Clr. Rue that the Municipal District of Wainwright No. 61 authorize a Strategic Plan meeting for May 28th, 2026 at 9:00 a.m. in the Administration Building Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2026 Budget Meeting Date.

- 23.26 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize the 2026 Budget Meeting for May 5th, 2026 at 9:00 a.m. at the Administration Building Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2026 Open House Date.

- 24.26 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 set the annual Open House for April 21st, 2026 from 4:00 p.m. to 6:00 p.m. at the Administration Building.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2026 Tax Sale Public Auction Date.

25.26 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 set the date for the 2026 Tax Sale Public Auction for the June Council Meeting on June 16th, 2026 at 11:00 a.m.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the submission of the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) Application.

26.26 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 acknowledges the submission of the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) Application.

CARRIED

A Memo of the Tax Collection for 2025 was received and distributed to Council. The collection rate was 95.46%.

A copy of the RMA Member Bulletins was received and distributed to Council.

DELEGATION Sgt. Miller with the Wainwright RCMP attended the Council Meeting from 9:47 a.m. to 10:47 a.m. to update Council on statistics from 2025.

27.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a Planning Workshop for April 7th, 2026 at 9:00 a.m. in the Administration Building Council Chambers as a correction for the date motioned for in motion #21.26.

CARRIED

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Purchase of a Command 2 Unit for the Wainwright Fire Area.

28.26 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the purchase of a 2026 1500 Chevrolet Crew Cab 4x4 as a replacement for the Wainwright Fire Rescue's Command 2 for \$56,034.00 plus all applicable taxes with the trade-in value of the previous unit of \$30,000.00 and outfitting with lights and decals, the cost to the Wainwright Fire Area will be approximately \$22,500.00 on a cost share basis with the Town of Wainwright.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Bylaw Enforcement Services.

29.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a service contract with RURAL BYLAW for bylaw enforcement services within the Municipal District of Wainwright for another one-year term, on an as needed basis, with the inclusion of a \$1,000.00 retainer to be paid to RURAL BYLAW on a yearly basis.

CARRIED

Municipal Property

A Request for Decision form was submitted by the Municipal Administrator regarding Hazardous and Special Products (HSP) Program for the Wainwright Landfill.

30.26 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize administration to apply to the Hazardous and Special Products (HSP) program to enable year-round collection at the Wainwright Landfill.

CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1722 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to Authorize the Borrowing of Money for the Purpose of Financing Operating Expenditures.

31.26 Moved by Clr. Buck that Bylaw No. 1722 pass the first reading.

CARRIED

32.26 Moved by Clr. Waddell that Bylaw No. 1722 pass the second reading.

CARRIED

33.26 Moved by Clr. Rue that Bylaw No. 1722 proceed with the third reading at this meeting.

CARRIED UNANIMOUSLY

34.26 Moved by Clr. Cummins that Bylaw No. 1722 pass the third and final reading.

CARRIED

Bylaw No. 1723 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, for the purpose of establishing the administrative structure of the Municipal District of Wainwright No. 61 in relation to the Access to Information Act and Protection of Privacy Act, and to set fees thereunder.

35.26 Moved by Clr. Cummins that Bylaw No. 1723 pass the first reading.

CARRIED

36.26 Moved by Clr. MacKay that Bylaw No. 1723 pass the second reading.

CARRIED

37.26 Moved by Clr. Waddell that Bylaw No. 1723 proceed with the third reading at this meeting.

CARRIED UNANIMOUSLY

38.26 Moved by Clr. Rue that Bylaw No. 1723 pass the third and final reading.

CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:50 a.m. to 10:58 a.m. to report to Council on the activities of the Development Department for the past month.

39.26 Moved by Clr. Leighton that the Director of Development Services report be approved as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Closure of Roads in Ribstone.

40.26 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to initiate road closure proceedings for KING ST S, a portion of 1 Ave S, the alley between Block 1 Lots 13-21 and Block 1 Lots 22-30 and the alley between Block 1 Lots 1-12 and Block 1 Lots 13 and 30, a portion of 2nd Avenue North (west of Secondary Hwy 899), and a portion of 1 Ave North (west of Secondary Hwy 899). CARRIED

COMMITTEE REPORTS

41.26 Moved by Clr. Leighton that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

CLOSED SESSION

42.26 Moved by Clr. Cummins that this meeting be adjourned at 11:04 a.m. CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)