

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 15<sup>th</sup>, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, and Bob Barss. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Assistant Municipal Administrator Neil Loonen, Computer and Information Analyst Stephen Atkins, Municipal Intern Blake Jolliffe and Sukie Su from the Edge from 9:00 a.m. to end.

The public is in attendance via virtual means.

## **CALL TO ORDER**

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

243.25 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

244.25 Moved by Clr. Lawson that the agenda be adopted as amended with the following changes:

Public Works & Safety:

g. Equipment Discussion

CARRIED UNANIMOUSLY

245.25 Moved by Clr. Waddell that the minutes of the Council Meeting held June 17<sup>th</sup>, 2025 be adopted as presented.

CARRIED

246.25 Moved by Clr. Buck that the minutes of the Special Council Meeting held June 25<sup>th</sup>, 2025 be adopted as presented.

CARRIED

## **DELEGATIONS**

## **NEW BUSINESS**

### **Agriculture Service Department**

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:02 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

247.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Youth Community Impact Award recipient.

Clr. Barss declared a conflict of interest and left the meeting at 9:07 a.m.

248.25                    Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve Gabrielle Rue as the 2025 recipient of the Youth Community Impact Award.

CARRIED

Clr. Barss returned to the meeting at 9:08 a.m.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Aerial Spraying of Gravel Pits.

249.25                    Moved by Clr. Buck that the Municipal District of Wainwright No. 61 may retain an aerial applicator for the 2025 spraying season to complete the required aerial spraying treatments as per the completed inspections on gravel pits, for a cost up to \$7,500.00 plus applicable taxes.

CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:10 a.m. to 9:59 a.m. The Directors reported on the activities of their departments for the past month.

250.25                    Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

251.25                    Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety’s report as presented including the Safety Management Meeting minutes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Gravel Pit Storage Agreement for SW 33-41-1 W4M.

252.25                    Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Pit Storage Agreement for SW 33-41-1 W4M.

CARRIED

A Request for Decision form was Submitted by the Director of Public Works regarding the 2025/2026 Road Salt and Sand Mixing.

253.25                    Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 accept the quote from SITE to mix approximately 3000 tonnes of sand with salt (10%) \$6.10/tonne with applicable taxes for the 2025/2026 sanding season.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the professional engineering services for the Oakwood Road grading project with the results summarized as follows:

COMPANY	PRICE (excluding GST)
BAR Engineering	\$294,800.00
ROHI Engineering Ltd	\$365,377.00
McElhanney	\$372,097.00

254.25                    Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire ROHI Engineering Ltd. to complete the professional engineering services for Oakwood Road for an approximate cost of \$365,377.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Request for Proposal for Bridge File 2285 with the results summarized as follows:

COMPANY	PRICE (excluding GST)
Unsurpassable Construction Ltd.	\$283,600.00

255.25                    Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Unsurpassable Construction Ltd. to complete the required 2025 construction work to Bridge File 2285 for an approximate cost of \$283,600.00 plus applicable taxes.

CARRIED

Council held a discussion regarding M.D. equipment, specifically on new scrapers and the reclaimer demo.

**Recreation & Community Services**

A Request for Decision form was submitted by the Director of Safety regarding the 2026 Riverdale Campground Rates.

256.25                    Moved by Clr. Buck that the Municipal District of Wainwright No. 61 table the Riverdale Campground Rate discussion to the August 2025 council meeting.

CARRIED

**Finance**

257.25                    Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,335,283.56 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$468,254.91 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00024-0001 to 00024-0016	\$1,846,684.50
Cheques	89058 to 89110	\$1,343,165.27
EFT's	00023-0001 to 00023-0030, and 00025-0001 to 00025-0073	\$1,145,433.79

CARRIED

258.25                    Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending June 30<sup>th</sup>, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of June 30<sup>th</sup>, 2025 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Crop Rates.

259.25                      Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 set the following Crop Rates for 2025:

• Canola	\$18.00	Bushel or Contract Price
• Wheat	\$9.00	Bushel or Contract Price
• Barley	\$6.00	Bushel or Contract Price
• Oats	\$5.50	Bushel or Contract Price
• Peas	\$12.00	Bushel or Contract Price
• Flax	\$25.00	Bushel or Contract Price
• Greenfeed & Hay	\$150.00	1200 lb. Bale
• Pasture	\$75.00	Per acre
• Corn Grazing	\$1,000.00	Pre acre
• Corn Sileage	\$96.00	Per tonne

**CARRIED**

A letter of thanks from the Edgerton and District Seed Cleaning Co-op Ltd. regarding funding was received and distributed to Council.

A letter of thanks from the Wainwright Seed Cleaning Plant Limited Ltd. regarding funding was received and distributed to Council.

A copy of the RMA Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

A Request for Decision form was submitted by the Municipal Administrator regarding the Request for Proposal for the Alberta First Responders Communication System (AFRRCS) with Results for both Options of Radios with the results summarized as follows:

Without Optional Radios:

COMPANY	PRICE
Prairie Mobile	\$346,614.65
WCI Whyte Communications Inc. Bid #2	\$453,475.01
Tridon	\$798,342.31
BK Technologies	\$800,775.77
Trans-Care Rescue	\$844,837.72
WestCan L3 Harris	\$708,758.25
WCI Whyte Communications Inc. Bid #1	\$711,435.36
WestCan Motorola	\$897,732.18

With Optional Radios:

COMPANY	PRICE
Prairie Mobile	\$359,341.25
WCI Whyte Communications Inc. Bid #2	\$481,145.67
Tridon	\$798,342.31

260.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Prairie Mobile to supply the AFRRCS equipment with optional radios as requested for an approximate cost of \$359,341.25 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the East Central 911 AFRRCS capital funding.

261.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve and authorize the AFRRCS capital funding to East Central 911 in the amount of \$22,465.00.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the fire restrictions. No Action.

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1714 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, for the purpose of providing the procedure of Meetings by Electronic Means as per the Municipal Government Act.

262.25 Moved by Clr. Barss that Bylaw No. 1714 pass the first reading.

CARRIED

263.25 Moved by Clr. Waddell that Bylaw No. 1714 pass the second reading.

CARRIED

264.25 Moved by Clr. Cummins that Bylaw No. 1714 proceed with the third and final reading at this meeting.

CARRIED UNANIMOUSLY

265.25 Moved by Clr. Buck that Bylaw No. 1714 pass the third and final reading.

CARRIED

Bylaw No. 1715 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, providing for the addition of secondary suites and in-law suites to the MD of Wainwright Land Use Bylaw No. 1695.

266.25 Moved by Clr. Lawson that Bylaw No. 1715 pass the first reading.

CARRIED

267.25 Moved by Clr. Barss that a Public Hearing for Bylaw No. 1715 be scheduled for August 19<sup>th</sup>, 2025, commencing at 10:30 a.m. in the M.D. Council Chambers.

CARRIED

**Development**

268.25                    Moved by Clr. Leighton that the Director of Development Services’ report be approves as presented.

**CARRIED**

A Request for Decision form was submitted by the Director of Development Services regarding the 2025 Alberta Lake Management Society (ALMS) Conference.

269.25                    Moved by Clr. Barss that the Municipal District of Wainwright No. 61 sponsor 2 members from the Clear Lake Watershed Association, 1 member from the Arm Lake Cabin Owners Association, as well as authorize Division 2 Municipal Councilor and the one member of Administration to attend the Alberta Lake Management Society Conference at Wabamun Lake from September 24<sup>th</sup> to 25<sup>th</sup>, 2025.

**CARRIED**

**PAYSHEETS**

270.25                    Moved by Clr. Leighton that the paysheets be approved as presented.

**CARRIED**

**COMMITTEE REPORTS**

271.25                    Moved by Clr. Waddell that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

**CARRIED**

**CLOSED  
SESSION**

272.25                    Moved by Clr. Cummins that this meeting be adjourned at 10:55 a.m.

**CARRIED**

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Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(½ day)