

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 16th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Garnet MacKay and Shaun Rue. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end. Assistant Municipal Administrator Neil Loonen, and Computer and Information Analyst Stephen Atkins from 9:00 a.m. to 9:52 a.m. and 10:06 a.m. to end, and Director of Finance Tyson Boomhower, Sukie Su from the Star Edge from 9:00 a.m. to 9:52 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair.

This is the official record for the proceedings.

443.25 Moved by Clr. Waddell that the agenda be adopted as presented.
CARRIED

444.25 Moved by Clr. Cummins that the agenda be adopted as amended with the following changes:

Additions:

Administration & Taxation:
e. Economic Development Mash-up

Protection to Persons and Property
a. Chauvin Fire Area Truck

CARRIED UNANIMOUSLY

445.25 Moved by Clr. Waddell that the minutes of the Council Meeting held November 25th, 2025 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:03 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

446.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman’s report as presented.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Battle River Research Group Partnership.

447.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize a one-year pilot partnership with the Battle River Research Group to a maximum cost of \$12,500.00 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the creation of a Shelterbelt Program.

448.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the establishment of a Shelterbelt Program with the municipality sharing fifty percent of the cost with the applicant, and further with the program's total cost not to exceed \$20,000.00 plus all applicable taxes to the Municipal District of Wainwright.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:09 a.m. to 9:22 a.m. The Directors reported on the activities of their departments for the past month.

449.25 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

450.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety's report as presented including the Safety Management Meeting minutes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2026 and Future Construction Map.

451.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the 2026 and Future Construction Map as presented with the following projects authorized to obtain all required permits, approvals, or any other requirement to complete the project outlined in provincial or federal legislation:

	2026 Construction
Division 1	TWP 414 and RR 13 from RR 12 to RR 20 and RR 13 ½ mile north (4.5 miles)
Division 1	RR 14 0.5 miles soft spot (0.5 miles)
Division 5	TWP 464 from RR 55 to RR 61 (2 miles)
Division 2	TWP 414 from 0.5 miles off RR 33 to RR 41 (3.5 miles)
Division 1	RR 30 from TWP 440 to TWP 444 (4 miles)
Division 3	TWP 452 from RR 33 to RR 35 (2 miles)
Division 4	RR 63 from TWP 442 1.5 miles North (1.5 miles)
	Future Construction
Division 5	RR 72 from TWP 452 to TWP 455 (3 miles)
Division 6	RR 81 from TWP 454 to Highway 14 (1.75 miles)
Division 7	TWP 472 and RR85 from RR 84 to RR 90 and RR 85 1 mile south (3 miles)
Division 7	RR 91 from TWP 472 ½ mile west (0.5 miles)
Division 5	RR 71 from TWP 464 to TWP 470 (2 miles)
Division 4	RR 60 from TWP 440 to TWP 442 (2 miles)
Division 4	TWP 444 from Highway 41 ½ mile east (0.5 miles)
Division 3	TWP 470 from RR 43 ½ mile south (0.5 miles)
Division 1	TWP 440 and RR 13 from Highway 17 to RR 22 and RR 13 1 mile north (7 miles)
Division 3	TWP 470 from RR 50 to RR 52 (2 miles)
Division 4	TWP 444 RR 65 to RR 70 (1 mile)

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2026 Cement, Chip Seal, Fog Seal, Calcium, & Cement Stabilization Map.

452.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the 2026 Cement, Chip Seal, Fog Seal, Calcium, & Cement Stabilization Map.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the CAT 14 Grader Warranty.

453.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 proceed with extending the warranty on the CAT 14 grader for an additional year, or 1500 hours, with an approximate cost of \$16,500.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the RM 500B Warranty.

454.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with extending the warranty on the RM 500B reclaimer for an additional year, or 500 hours, with an approximate cost of \$18,000.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2026 Fog Seal.

455.25 Moved by Clr. Rue that the Municipal District of Wainwright No. 61 add the Wainwright Cemetery Cement Road to the 2026 Fog Seal Project.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2026 CAT 627 Scraper Purchases

456.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase two (2) 2026 627 Scrapers at a total estimated price of \$4,306,160.00 plus all applicable taxes, further that \$65,000.00 warranty be purchased for units 3 & 4 with the total of \$130,000.00 dollar warranty cost being credited back to the Municipal District of Wainwright No. 61 upon delivery of the two new 2026 scrapers.

CARRIED

Recreation & Community Services

Finance

457.25 Moved by Clr. MacKay that the accounts recorded on the attached list in the amount of \$2,998,049.44 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$322,397.10 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00050-0001 to 00050-0015	\$ 212,232.39
Cheques	89334 to 89360	\$ 539,241.09
EFT's	00046-0001 to 00046-0012, 00047-0001, 00048-0001, 00049-0001, and 00051-0001 to 00051-0057	\$ 2,246,575.96

CARRIED

458.25 Moved by Clr. Rue that the financial statement of receipts and disbursements for the month ending November 30th, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of the month ending November 30th, 2025 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the Interim Budget for 2026.

459.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 adopt the 2026 Year of the Financial Plan for both the Operating and Capital, as the Interim Budget for 2026.

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding Roll Numbers 192600, 448900, 453500, and 453700 2024 Tax Penalty Cancellation.

460.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the following Tax Penalty Cancellation:

- 192600 in the amount of \$6.55
- Rolls 448900, 453500, and 453700 in the amount of \$46.78

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding RCMP Clerical Support.

461.25 Moved by Clr. Rue that the Municipal District of Wainwright No. 61 approve the additional Clerical support for the Wainwright RCMP Detachment, and further all costs for this position be added to the 2026 budget.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

462.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 fund the Economic Development Mash Up program with the Town of Wainwright in the contributing amount of \$2,000.00 plus all applicable taxes.

CARRIED

Protection to Persons and Property

The Chauvin Fire Department will be presenting information regarding a potential new pumper truck to Council at a future meeting.

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1721 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend Bylaws #1396, #1521, and #1701 for the issuance of Fire Permits within the Municipal District of Wainwright.

- 463.25 Moved by Clr. Cummins that Bylaw No. 1721 pass the first reading.
CARRIED
- 464.25 Moved by Clr. Waddell that Bylaw No. 1721 pass the second reading.
CARRIED
- 465.25 Moved by Clr. Buck that Bylaw No. 1721 proceed with the third reading at this meeting.
CARRIED UNANIMOUSLY
- 466.25 Moved by Clr. Rue that Bylaw No. 1721 pass the third and final reading.
CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 9:39 a.m. to 9:43 a.m. to report to Council on the activities of the Development Department for the past month.

- 467.25 Moved by Clr. MacKay that the Director of Development Services report be approved as presented.
CARRIED
- A Request for Decision form was submitted by the Director of Development Services regarding the Clear Lake Shoreline Stabilizations.
- 468.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize Administration to hire CPP Environmental to complete the Erosion & Sediment Control Plan and Water Control Plan for Clear Lake, as the requirement of the Clear Lake Disposition at an estimated expenditure of \$4,000.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Clear Lake Shoreline Stabilizations Documentation.

- 469.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize administration to hire a lawyer to complete the license of occupation, easements for properties, and bylaw outlining requirements of licenses holder in preparation for the Clear Lake Disposition at an expenditure of up to \$20,000.00 plus applicable taxes.
CARRIED

**COMMITTEE
REPORTS**

- 470.25 Moved by Clr. Rue that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

**CLOSED
SESSION**

- 471.25

Moved by Clr. Waddell that Council move to a closed session to discuss privileged information as per the Access to Information Act (ATIA) Section 20 (4) – Employment at 9:52 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED
- 472.25

Moved by Clr. Cummins that Council reconvene to the open meeting at 10:06 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED
- 473.25

Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the creation of the position of Assistant Director of Development Services.

CARRIED
- 474.25

Moved by Clr. Rue that this meeting be adjourned at 10:07 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)