

The special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Thursday, December 11th, 2025 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

- 1. 2026 Policy Manual Review and Proposed Changes
- 2. 2026 Safety Manual Review and Proposed Changes
- 3. Three – Year Operating Plan
- 4. Five – Year Capital Plan
- 5. 2026 Capital Purchases
- 6. 2026 Road Construction & Hard Surface
- 7. Preplanning Agenda
- 8. CAO Evaluation, Salary/Wage/Renumeration Review

Present: Reeve Mike Wildeboer, Councillors Richard Waddell, Robin Leighton, Bruce Cummins, Garnet MacKay and Shaun Rue.

Absent: Councillor Oscar Buck

Staff present: Municipal Administrator Kelly Buchinski from 9:00 a.m. to 2:44 p.m. and then from 3:15 p.m. to end.

Assistant Municipal Administrator Neil Loonen from 9:00 a.m. to 3:15 p.m. and then from 3:38 p.m. to end.

Director of Public Works Preston Iverson, and Director of Finance Tyson Boomhower, from 9:00 a.m. to 11:46 a.m.

Director of Development Services Dana Smith, Director of Safety Ray Morrison, Agricultural Fieldman Shelby Oracheski, Municipal Intern Blake Jolliffe, and Computer Information Analyst Stephen Atkins attended the meeting from 9:00 a.m. to 9:23 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair.

This is the official record for the proceedings.

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| 431.25 | Moved by Clr. Cummins that the agenda be adopted as presented.
<div style="text-align: right;"><u>CARRIED</u></div> |
| 432.25 | Moved by Clr. Waddell that the 2026 Policy Manual be adopted as presented with amendments at this meeting.
<div style="text-align: right;"><u>CARRIED</u></div> |
| 433.25 | Moved by Clr. Cummins that the 2026 Safety Manual be adopted as presented with amendments at this meeting.
<div style="text-align: right;"><u>CARRIED</u></div> |
| 434.25 | Moved by Clr. Rue that Council move to an In-Camera session to discuss privileged information as per section 30 (1) (c), ATIA at 9:23 a.m. and as per section 197(2) of the <i>Municipal Government Act</i> 2000 and amendments.
<div style="text-align: right;"><u>CARRIED</u></div> |
| 435.25 | Moved by Clr. Waddell that Council reconvene to the Council Meeting at 11:46 a.m.
<div style="text-align: right;"><u>CARRIED</u></div> |

- 436.25

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 adopt the 2026-2028 Financial Operating Plan as presented as per Section 283.1 (2) of the *Municipal Government Act*.

CARRIED
- 437.25

Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 adopt the 2026-2030 Capital Plan as presented be accepted as per Section 283.1 (3) of the *Municipal Government Act*.

CARRIED
- 438.25

Moved by Clr. Rue that the Municipal District of Wainwright No. 61 recess the meeting at 11:47 a.m.

CARRIED
- 439.25

Moved by Clr. Leighton that Council the Municipal District of Wainwright No. 61 reconvene the meeting at 1:18 p.m.

CARRIED
- 440.25

Moved by Clr. Waddell that Council move to a Closed session to discuss privileged information as per section 20 (1) (c), ATIA at 1:19 a.m. and as per section 197(2) of the *Municipal Government Act* 2000 for the Municipal Administrator Evaluation (CAO Evaluation) and amendments.

CARRIED
- 441.25

Moved by Clr. Waddell that all employees be granted a three percent (3%) cost of living increase starting the first pay period of 2026, and that seasonal employees be hired as per the approved 2026 budget, and that there be an allotment of \$54,000.00 for staff adjustments, and further that Council's and Ratepayer's per diem be granted a three percent (3%) increase effective the first pay period of 2026 and with the mileage and expenses rates being as follows:
 - Mileage\$ 0.70 per kilometer
 - Convention/Conference Expenses\$ 300.00 per night
 - Subsistence\$ 69.00 per day
 - Council Per Diem\$ 402.36 per day
 - Ratepayer Per Diem\$ 385.26 per day.

CARRIED
- 442.25

Moved by Clr. Rue that this meeting be adjourned at 3:40 p.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)