

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 21<sup>st</sup>, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson and Bob Barss. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Neil Loonen, from 9:00 a.m. to end and Director of Finance Tyson Boomhower, and Sukie Su from the Edge from 9:00 a.m. to 11:08 a.m. and Computer and Information Analyst Stephen Atkins, Municipal Intern Blake Jolliffe from 9:00 a.m. to 11:08 a.m. and then from 11:54 a.m. to end.

The public is in attendance via virtual means.

## **CALL TO ORDER**

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair.

This is the official record for the proceedings.

341.25 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

342.25 Moved by Clr. Waddell that the agenda be adopted as amended with the following changes:

Additions:

Public Works & Safety:

d. Berg Road Pavement Repair

e. Riverdale 50 Amp Cable

Administration & Taxation:

h. RMA District 5 Director

CARRIED UNANIMOUSLY

343.25 Moved by Clr. Cummins that the minutes of the Council Meeting held September 16<sup>th</sup>, 2025 be adopted as presented.

CARRIED

## **DELEGATIONS**

Reeve Wildeboer and Council acknowledged Deputy Reeve Barss, Susan Barss and their daughters in attendance to celebrate Deputy Reeve Barss' last council meeting.

**NEW BUSINESS**

**Agriculture Service Department**

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:03 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 344.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

**CARRIED**

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Bursary Recipients.

- 345.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve Teylor Longmuir as the \$1,000.00 2025 Agricultural Service Board Bursary recipient, Kensey Spornitz as the \$1,000.00 2025 Education Bursary recipient, and Paula Iverson as the \$1,000.00 2025 Staff Bursary recipient.

**CARRIED**

**Public Works, Transportation, Utilities & Safety**

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:06 a.m. to 9:33 a.m. The Directors reported on the activities of their departments for the past month.

- 346.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

**CARRIED**

- 347.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety's report as presented including the Safety Management Meeting minutes.

**CARRIED**

A Request for Decision form was submitted by the Director of Public Works regarding the Gravel Pit Crushing Agreement for NE 20-45-9 W4M.

- 348.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Gravel Pit Crushing Agreement with the landowner of NE 20-45-9 W4M.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Berg Road Pavement Repair work.

- 349.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize Sandstar Paving to complete the additional meters and asphalt for the localized pavement repair on RR 61 between TWP 452 and TWP 454 for a total additional cost of \$43,500.00 to complete the contract requirements.

CARRIED

- 350.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 move the Riverdale 50 Amp Cable discussion to the planning meeting.

CARRIED

### **Recreation & Community Services**

#### **Finance**

- 351.25 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$5,046,081.32 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$609,148.48 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00037-0001 to 00037-0016	\$ 2,335,310.46
Cheques	89230 to 89272	\$ 342,552.07
EFT's	00036-0001 to 00036-0025, 00038-0001, and 00040-0001 to 00040-0077	\$ 2,368,218.79

CARRIED

- 352.25 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending September 30<sup>th</sup>, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of September 30<sup>th</sup>, 2025 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the Allocation of Local Government Fiscal Framework (LGFF) operating funding.

353.25

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2025 Local Government Fiscal Framework (LGFF) operating funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area*	\$35,290.00
Irma recreation area	\$35,290.00
Edgerton recreation area	\$35,290.00
Chauvin recreation area	\$35,290.00
Wainwright fire area*	\$35,290.00
Irma fire area*	\$35,290.00
Edgerton fire area*	\$35,290.00
Chauvin fire area*	\$35,290.00
<i>Total</i>	\$282,320.00

\*Funds placed into reserve, rather than paid out by cheque

CARRIED

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Northern Lights Library System levy increase.

354.25

Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Northern Lights Library System's 2026 levy increase of 1.5% to a total of \$11.10 per capita.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Commercial Liability Insurance exception.

355.25

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve an exemption to Policy 6.4.25 Liability Insurance to reduce the required liability insurance coverage from a five (5) million dollar minimum, to two (2) million dollars for Rural Bylaw and Iron Mountain.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025-2027 Custodial Contract RFP Results.

Company	Price per 24 Months
IV Crowns Group Corporation	\$36,000.00
White Pebble	\$47,809.00
Envirosafe Janitorial Inc.	\$47,486.00
Legendary Cleaning	\$55,395.00
2361304 Alberta LTD.	\$42,240.00
Cleaning Services by Lucy	\$64,899.00

- 356.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve IV Crowns Group Corporation as the successful proponent and authorize the signing of a two-year contract for cleaning services at the Administration Building beginning November 1<sup>st</sup>, 2025 and ending October 31<sup>st</sup>, 2027.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Concrete and Asphalt Crushing Project with the Villages of Chauvin and Edgerton.

- 357.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 forward the concrete and asphalt crushing project with the villages of Edgerton and Chauvin to the 2026 Planning Meeting with the consideration of the Village of Irma.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Land Lease of SW 24-45-2 W4M.

- 358.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 renew the current lease with the landowner of SW 24-45-2 W4M for a four (4) year extension beginning April 1<sup>st</sup>, 2026 and ending March 31<sup>st</sup>, 2030 and to authorize the landowner to complete the additional requested work on said land at the landowner's expense.

CARRIED

- 359.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 support Reeve Michael Wildeboer's nomination for the RMA District 5 Director position that will be voted upon at the 2025 Fall RMA Convention on November 20<sup>th</sup>, 2025.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

### **Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

**Development**

The Director of Development Services, Dana Smith, attended the meeting from 10:45 a.m. to 10:48 a.m. to report to Council on the activities of the Development Department for the past month.

- 360.25                      Moved by Clr. Waddell that the Director of Development Services report be approved as presented.

**CARRIED**

A Request for Decision form was submitted by the Director of Development Services regarding the Appraisal of Proposed Lots and Undeveloped Roads in Ribstone.

- 361.25                      Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with the appraisals on the proposed lots and undeveloped roads in Ribstone to determine market value and bring back to Council.

**CARRIED**

**PAYSHEETS**

- 362.25                      Moved by Clr. Buck that the paysheets be approved as presented.

**CARRIED**

**COMMITTEE REPORTS**

- 363.25                      Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

**CARRIED**

**CLOSED  
SESSION**

364.25 Moved by Clr. Leighton that Council move to a closed session to discuss privileged information as per Access to Information Act (ATIA) Section (19) (1) (c) (i) – Land Negotiation, Section (19) (1) (c) (i) – Gravel Pit and Section (4) – Personnel at 11:08 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

365.25 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:54 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

366.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the signing of a fifteen (15) year contract for gravel crushing with the landowner of NW 20-45-9 W4M at \$4.00/tonne with crushing occurring every three (3) years with the terms of payments to be determined by administration of a total of 30,000 tonnes of gravel to be crushed with additional crushes to occur at a negotiated price.

CARRIED

367.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize the payment of \$10,800.00 plus all applicable taxes to the landowner at SW 4-47-8 W4M for the relocation and clean-up of grain bins, conditional that the work be completed in ninety (90) days.

CARRIED

As per Policy #1.3.11 Plaques the Municipal District of Wainwright No. 61 Administration and Staff presented Councillor Bill Lawson and Deputy Reeve Bob Barss with his service plaques and as per Policy #1.3.9 Watches Deputy Reeve Bob Barss received his twenty (20) years of service watch

368.25 Moved by Clr. Barss that this meeting be adjourned at 12:08 p.m.

CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(½ day)