

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 19th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Bruce Cummins, Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Assistant Municipal Administrator Neil Loonen, Computer and Information Analyst Stephen Atkins, Municipal Intern Blake Jolliffe and Sukie Su from the Edge from 9:00 a.m. to end.

Reeve Wildeboer initiated a roll call to confirm the council members in attendance.

Councillor Robin Leighton attended the meeting via electronic means.

Regards: Deputy Reeve Bob Barss.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

273.25 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

274.25 Moved by Clr. Waddell that the agenda be adopted as amended with the following changes:

Additions:

Public Works & Safety
 e. Packer Usage
CARRIED UNANIMOUSLY

275.25 Moved by Clr. Lawson that the minutes of the Council Meeting held July 15th, 2025 be adopted as presented.
CARRIED

DELEGATIONS

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:03 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

276.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman’s report as presented.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding hosting Rural Routes in 2026.

277.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 host Rural Routes in 2026.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:10 a.m. to 10:04 a.m. The Directors reported on the activities of their departments for the past month.

278.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

279.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety’s report as presented including the Safety Management Meeting minutes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Training Budget for Water and Wastewater Certification.

280.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 increase the training budget by \$1,500.00 for Public Works.

CARRIED

A Request for Decision form was Submitted by the Director of Public Works regarding 2026 Scraper Pricing.

281.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the purchase of two 2026 Caterpillar 627 Wheel Tractor Scrapers from Finning (Canada) for an approximate total cost of \$3,708,000.00 plus applicable taxes with the standard 5-year warranty.

DEFEATED

Recreation & Community Services

A Request for Decision form was submitted by the Municipal Administrator regarding the Removal of Motion No. 256.25 (Riverdale Rates) from the Table.

282.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 adopt a motion to remove Motion No. 256.25 (Riverdale Mini-Park Rates) from the Table.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the 2026 Riverdale Campground Rates.

283.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 increase the 2026 Riverdale camping rates by 10%, this being for power, power and water, and full service sites, excluding non-service sites, rounded to the nearest dollar with prices including G.S.T.

Rates	Non-Service	Power	Power & Water	Full Service
Daily	\$15.00	\$29.00	\$31.00	\$35.00
Weekly	\$95.00	\$176.00	\$191.00	\$216.00
Monthly	\$393.00	\$730.00	\$798.00	\$898.00
Seasonal	\$1,823.00	\$3,395.00	\$3,703.00	\$4,166.00

CARRIED

PUBLIC HEARING

284.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 recess the regular Council meeting at 10:30 a.m. to prepare for the public hearing.

CARRIED

Present at the Hearing were, Michael Wildeboer, Oscar Buck, Bruce Cummins, Richard Waddell, Bill Lawson, Kelly Buchinshki, Neil Loonen, Tyson Boomhower, Dana Smith, Stephen Atkins, Blake Jolliffe, Sukie Su, and Andrew Ethulkotte.

Present at the Hearing via electronic means was Robin Leighton.

Reeve Wildeboer initiated a roll call to confirm the council members in attendance.

The purpose of this Public Hearing is to hear testimony and act relating to proposed Bylaw No. 1715 a Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1695 of the Municipal District of Wainwright No. 61.

Reeve Wildeboer asked if there were any written submissions. There were none.

Reeve Wildeboer asked if there were any oral submissions. There were none.

Reeve Wildeboer asked if there were any electronic submissions. There were none.

285.25 Moved by Clr. Lawson that the hearing be adjourned at 10:32 a.m. and the Municipal District of Wainwright No. 61 return to the regular Council meeting at 10:32 a.m. after ending the public hearing.

CARRIED

Bylaws

Bylaw No. 1715 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, providing for the addition of secondary suite and in-law suite to the MD of Wainwright Land Use Bylaw No. 1695.

286.25 Moved by Clr. Lawson that Bylaw No. 1715 pass the second reading.

CARRIED

287.25 Moved by Clr. Cummins that Bylaw No. 1715 pass the third and final reading.

CARRIED

Bylaw No. 1716 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, for the purpose of providing regulations and procedures for the Retention and Disposal of Municipal Records.

- 288.25 Moved by Clr. Cummins that Bylaw No. 1716 pass the first reading.
CARRIED
- 289.25 Moved by Clr. Waddell that Bylaw No. 1716 pass the second reading.
CARRIED
- 290.25 Moved by Clr. Leighton that Bylaw No. 1716 proceed with the third and final reading at this meeting.
CARRIED UNANIMOUSLY
- 291.25 Moved by Clr. Lawson that Bylaw No. 1716 pass the third and final reading.
CARRIED
- Bylaw No. 1717 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, for the purpose of authorizing the erection of a “Stop” sign for traffic control at a designated location.
- 292.25 Moved by Clr. Cummins that Bylaw No. 1717 pass the first reading.
CARRIED
- 293.25 Moved by Clr. Waddell that Bylaw No. 1717 pass the second reading.
CARRIED
- 294.25 Moved by Clr. Leighton that Bylaw No. 1717 proceed with the third and final reading at this meeting.
CARRIED UNANIMOUSLY
- 295.25 Moved by Clr. Buck that Bylaw No. 1717 pass the third and final reading.
CARRIED

Finance

- 296.25 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$3,165,504.06 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$439,900.10 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00028-0001 to 00028-0015	\$ 324,645.70
Cheques	89111 to 89180	\$ 435,682.56
EFT's	00026-0001, 00027-0001 to 00027-0040, 00029-0001 to 00029-0078, 00030-001 and Council EFT's.	\$ 2,427,279.48

CARRIED

- 297.25 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending July 31st, 2025 be adopted as written and incorporated into these minutes.
CARRIED

A copy of the reserve statement as of July 31st, 2025 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Fall RMA Conference.

298.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize members of Council and two members of Administration to attend the 2025 Fall RMA Conference in Edmonton from November 17th to 20th, 2025.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Advanced Vote for General Municipal Election.

299.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize advanced voting on the following days: Saturday, October 4th and Thursday, October 9th from 10:00 a.m. to 6:00 p.m. at the Municipal District of Wainwright No. 61 Administration Building.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding an AI Subscription.

300.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the purchase of an AI subscription through GovAI for an approximate price of \$6,450.00 annually plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Battle River Watershed Funding.

301.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize funding for the 2025 year to the Battle River Watershed for a total amount of \$2,224.27.

CARRIED

302.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 invite the Battle River Watershed to make a presentation to Council, and if possible, before the next municipal election.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

A letter of thanks from the Irma 4-H Beef Club regarding a donation was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Development

The Director of Development Services, Dana Smith, and Planning, Development and Administration Summer Student, Andrew Ethulkotte, attended the meeting from 10:50 a.m. to 10:51 a.m. to report to Council on the activities of the Development Department for the past month.

303.25 Moved by Clr. Waddell that the Director of Development Services' report
be approved as presented.

CARRIED

PAYSHEETS

304.25 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

The following Committee Reports were received as information:
Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family
& Community Services, Battle River Foundation, Wainwright Landfill,
East Central E911, Community Health Foundation, Ambulance, Northern
Lights Library Systems, and Wainwright Economic Development Board.

**CLOSED
SESSION**

305.25 Moved by Clr. Leighton that this meeting be adjourned at 10:59 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)