

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, March 25th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, Oscar Buck and Bob Bars. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Computer and Information Analyst Stephen Atkins, from 9:00 a.m. to end, Director of Finance Tyson Boomhower and Sukie Su from the Edge news attended the meeting from 9:00 a.m. to 9:59 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

79.25 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

80.25 Moved by Clr. Waddell that the agenda be adopted as amended with the following changes:

Additions:

Agriculture Service Department
g. Grass Seed Payment

CARRIED UNANIMOUSLY

81.25 Moved by Clr. Leighton that the minutes of the Special Council Meeting held December 16th, 2024 be adopted as presented.

CARRIED

82.25 Moved by Clr. Lawson that the minutes of the Council Meeting held February 18th, 2025 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:18 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

83.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

Council received the February 24th, 2025 ASB minutes as information.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Farm Family Award Submission Deadline.

84.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 amend the Municipal District of Wainwright No. 61 Policy to change the submission deadline for the Farm Family Award to May 1st of each calendar year.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Wainwright Chemical Container Site Phase III.

85.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 retain ROHI Engineering to consult on the project, complete confirmatory sampling, and apply for reclamation certificate for an approximate cost of \$7,000.00 plus all applicable taxes and approve ASD to procure proposals on the demolition, dirt work, and soil disposal.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Battle River Power Coop Utility Vegetation Maintenance Consent.

86.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the signing of landowner consent forms for the BRPC's 2025 mechanical vegetation control and spraying operations on municipal property with the following conditions:

- a) The BRCP must consult with landowners adjacent to any work occurring within 100 m of a farm site, residence or shelterbelt on municipal property prior to work commencing,
- b) The BRPC shall indemnify and hold harmless the M.D. of Wainwright from any claims arising from their maintenance work on municipal property,
- c) The BRPC shall only use Licensed Contractors and Registered Herbicides when conducting spraying operations on municipal property.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Canola Rotation Risk Mapping (CRRM).

87.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the purchase of the Canola Rotation Risk Mapping program from Landview at an approximate cost of \$3,400.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Grass Seed Costs.

88.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the 2025 Grass Seed Payment to Parrish and Heimbecker at a cost of \$12,316.60 plus all applicable taxes.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, attended the meeting from 9:19 a.m. to 9:36 a.m. The Director reported on the activities of the departments for the past month.

89.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 1500 Series Truck:

Company	Truck	Price	Total Price	Score
Webb's 14 41 Ford	#1 – 2025 Ford	\$52,416.84	\$104,833.68	97/100
	#2 – 2025 Ford	\$52,416.84		
Denwood Motors	#1 – 2025 Chevrolet	\$54,462.00	\$108,924.00	92/100
	#2 – 2025 Chevrolet	\$54,462.00		
Sherwood Park Chevrolet	#1 – 2025 Chevrolet	\$55,725.00	\$111,450.00	92/100
	#2 – 2025 Chevrolet	\$55,725.00		
Leduc Chrysler Ltd.	#1 – 2025 Dodge	\$69,120.00	\$138,240.00	65/100
	#2 – 2025 Dodge	\$69,120.00		

90.25

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase two 2025 Ford 1500 Series Trucks from Webb's 14 41 Ford at an approximate total cost of \$104,833.68 plus all applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Fog Seal Coat:

Company	Price per Square Meter	Total Price (Excluding GST)	Score
West-Can Seal Coating inc.	\$0.734	\$196,748.70	100/100
Read on Roads Inc.	\$0.77	\$206,398.50	98/100
ANT Construction Ltd.	\$0.81	\$217,120.50	96/100
ACP Applied Products	\$0.86	\$230,523.00	93/100

91.25

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire West-Can Seal Coating for the 2025 Fog Seal Coat with a unit price of \$0.734 per square meter plus all applicable taxes for approximately 30.6 km.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Fencing Roster.

92.25

Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize staff to hire contractors that appear on the following Fencing roster, on the conditions that the contractor follow all policy requirements including but not limited to proper WCB and insurance.

Company	New Fence (Per Mile)	Extra Braces (Per Brace)	Extra Gates (Per Gate)	Cross Fence Tie-ins (Per Tie In)
SuperKleen Ltd	\$2,900.00	\$28.00	\$45.00	\$18.00
Straight Line Fencing	\$3,200.00	\$75.00	\$75.00	\$150.00
DK Jonston Contracting	\$3,750.00	\$100.00	\$125.00	\$80.00
Company	Temporary Fence per mile	Temporary Extra Braces per brace	Temporary Gates per gate	
SuperKleen Ltd	\$2,160.00	\$25.00	\$45.00	
Straight Line Fencing	\$2,200.00	\$50.00	\$75.00	
DK Jonston Contracting	\$1,800.00	\$100.00	\$125.00	

Company	Removal of Old Wire per mile	Horly Rate per hour
SuperKleen Ltd	\$1,200.00	\$145.00
Straight Line Fencing	\$2,000.00	\$150.00
DK Jonston Contracting	\$1,750.00	\$225.00

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Contract Equipment Roster.

93.25

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize staff to hire contractors that appear on the following contract equipment roster, on the conditions that the contractor follow all policy requirements including but not limited to proper WCB and Insurance

Contractor and Type of Equipment:
Schedule A - Excavator 18,000-22,000 kg
Road to Rail Construction Group Inc.
Benoit Oilfield Construction (1997)
Schedule A – Excavator 40,000-50,000 kg
Road to Rail Construction Group Inc.
Schedule B – Crawler Tractor 25,000-30,000 kg
Benoit Oilfield Construction (1997)
Road to Rail Construction Group Inc.
Schedule B – Crawler Tractor 36,000-40,000 kg
Road to Rail Construction Group Inc.
Schedule C – Water/Oil Trucks
Ron’s Vacuum Service Ltd.
Schedule D – Self Propelled Packer – No Submissions
Schedule E – Motor Scraper Group 3
Road to Rail Construction Group Inc.
Schedule F – LGP Crawler Tractor with 6 Way Dozer & Ripper
Olson Construction & Consulting Services Ltd
Benoit Oilfield Construction (1997)
Road to Rail Construction Group Inc
Schedule G – Motor Scraper Group 4
Benoit Oilfield Construction (1997)
Schedule H – Tandem Axle Dump Truck
2408506 Alberta Ltd.
Olson Construction & Consulting Services Ltd
Road to Rail Construction Group Inc
Benoit Oilfield Construction (1997)
Schedule H - Loader
Olson Construction & Consulting Services Ltd
Benoit Oilfield Construction (1997)
Road to Rail Construction Group Inc.
Schedule I – Loader
Benoit Oilfield Construction (1997)
Road to Rail Construction Group Inc.
Schedule J – 24 Wheel Tri Driver Tractor
Mat’s Oilfield Services Ltd.
Road to Rail Construction Group Inc.
Schedule J – 16 Wheel Jeep
Mat’s Oilfield Services Ltd.
Road to Rail Construction Group Inc.
Schedule J – Tridem Trailer
Mat’s Oilfield Services Ltd.
Road to Rail Construction Group Inc.
Benoit Oilfield Construction (1997)
Schedule J – 8 Wheel Jeep
Mat’s Oilfield Services Ltd.
Road to Rail Construction Group Inc.
Benoit Oilfield Construction (1997)
Schedule J – Pilot Truck
Mat’s Oilfield Services Ltd.
Road to Rail Construction Group Inc.
Benoit Oilfield Construction (1997)

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Repairing the South Driving Lane – Berg Road.

- 94.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with the addition of the Berg Road south driving lane 100m repair to the tender document for the Cadogan Road Re-Paving for an approximate cost of \$35,000.00 plus all applicable taxes.
- CARRIED

- 95.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with a Request for Proposal for engineering, design and supervision for Township Road 414, Oakwood Road.
- CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the 2025 Kidsport Event.

- 96.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 sponsor the annual Kidsport golf tournament at Riverdale Mini-Park at no charge for the clubhouse use, the eighteen-hole course and group site for prizes on August 15th, 2025.
- CARRIED

Finance

- 97.25 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$792,576.12 covered by the following be approved and paid and that payroll payments as per the attached list totaling \$349,977.09 covered by EFTs be ratified.

Payment Type	Numbers	Total
Direct Debits	00010-0001 to 00010-0014	\$233,680.35
Cheques	88945 to 88965	\$68,815.97
EFT's	00009-001 to 00009-0022 00011-001 to 00011-0067	\$490,079.80

CARRIED

- 98.25 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending February 28th, 2025 be adopted as written and incorporated into these minutes.
- CARRIED

A Request for Decision Form was submitted by the Director of Finance regarding the 2024 reserve allocation.

- 99.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31st, 2024 as follows:

2024 Reserve Allocation		
Public Works	Bridges	\$1,000,000.00
	Road Resurfacing	\$3,500,000.00
Total		\$4,500,000.00

CARRIED

A copy of the reserve statement as of February 28th, 2025 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Edgerton Seed Cleaning Plant.

100.25

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize Administration to offer funding to the Edgerton Seed Cleaning Plant in the amount of \$15,000.00 for either operating or capital grant.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Wainwright Stampede – Scissor Lift Request.

101.25

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize administration to lend the Scissor Lift to the Wainwright Frontier and Exhibition Agricultural Society for the 2025 Wainwright Stampede on the condition the Municipal District of Wainwright No. 61 be named an additional insured on the contractor's policy for a minimum of \$5,000,000.00.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Wainwright Stampede.

102.25

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 provide \$5,000.000 worth of funding to the Wainwright Frontier and Exhibition Agricultural Society for the 2025 Wainwright Stampede.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Centennial Clock Celebrations.

103.25

Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the funding request of \$10,000.00 to the Town of Wainwright for the Centennial Clock Celebrations to be used towards:

- Strathcona Mounted Troop - \$4,000.00 (full troop and 12 riders)
- Commemorative Items - \$4,250.00 (will include M.D. logo)
- Centennial Plaque (share cost) \$1,250.00
- Battle River Pipes and Drums - \$500.00

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 Irma 4H Club.

104.25

Moved by Clr. Barss that the Municipal District of Wainwright No. 61 sponsor the Irma 4H Club in the amount of \$500.00 for their Beef Show and Sale June 9th, 2025.

CARRIED

A Request for Decision form was submitted by Administration regarding the 2025 Election Worker Fees.

105.25

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the election worker fees as the current ratepayer per diem, regardless of position, and authorize training at a half day per diem rate.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Director of Development Services, Dana Smith, attended the meeting from 9:48 a.m. to 9:51 a.m. to report to Council on the activities of the Development Department for the past month.

- 106.25 Moved by Clr. Buck that the Director of Development Services report be accepted as presented. CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Telecommunication Towers.

- 107.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Director of Development Services to send a Letter of Concurrence to Altalink for each of the proposed telecommunication towers located at SE 2-42-4 W4M and SE 11-44-4 W4M. CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding a Telecommunication Pole.

- 108.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Development Services to send a Letter of Concurrence to Altalink for each of the proposed pole replacement located on SE 10-45-7 W4M. CARRIED

PAYSHEETS

- 109.25 Moved by Clr. Barss that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 110.25 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

DELEGATION

Glen Sandin, ROHI Engineering, attended Council from 10:32 a.m. to 10:50 a.m. to update Council on Bridge File 2285.

- 111.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the repair design on Bridge File 2285 with an estimated cost of \$308,000.00 and tender the project as a single project.

CARRIED

**CLOSED
SESSION**

112.25

Moved by Clr. Barss that this meeting be adjourned at 10:50 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal
Administrator

(½ day)