

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 18th, 2025 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, Oscar Buck and Bob Barss. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Director of Finance Mackenzie Bethune, Computer and Information Analyst Stephen Atkins, from 9:00 a.m. to 11:42 a.m. Director of Finance Tyson Boomhower and Sukie Su from the Edge news attended the meeting from 9:00 a.m. to 10:37 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

43.25 Moved by Clr. Cummins that the agenda be adopted as presented.

CARRIED

44.25 Moved by Clr. Barss that the minutes of the Council Meeting held January 28th, 2025 be adopted as presented.

CARRIED

45.25 Moved by Clr. Lawson that the agenda be adopted as amended with the following changes:

Additions:

In Camera

Section H 1.) – Property Taxes

CARRIED UNANIMOUSLY

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:24 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

46.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Rural Routes Supper Caterer.

47.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Vera's Catering Co. to cater for the 2025 Rural Routes Supper for a cost of \$26.00 per plate plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Fenceline Spray Program.

- 48.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the presented Fenceline Spray Program and associated policy and Schedule ASB 19 be added to the 2025 Policy Manual. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding Land Rental Considerations.

- 49.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize a haying lease opportunity on part of the NW 30-44-6 W4M and part of the SW 30-44-6 W4M and furthermore, that the lease outline conditions that specify weed control requirements and/or mitigation plans that will be carried out by the ASD in accordance with the Alberta Weed Control Act at no cost to the lessee. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:24 a.m. to 9:46 a.m. The Directors reported on the activities of their departments for the past month.

- 50.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

- 51.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Pit Storage Agreement.

- 52.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Administration to proceed with drafting a pit storage agreement with the landowner of the SW 33-41-1 W4M and furthermore, it be brought back to a future Council meeting for approval. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the Professional Engineering Services for the Cadogan Road Overlay Project.

Company	Total Project Price
McElhanney	\$161,297.00
ROHI Engineering Ltd.	\$198,699.00
MPE a division of Englobe	\$210,030.00
BAR Engineering Co Ltd.	\$249,550.00

Stratum Engineering Ltd.	\$258,522.00
Tetra Tech	\$328,210.00

53.25

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire ROHI Engineering Ltd. to complete the engineering for milling, inlay and overlay on Cadogan Road which includes approximately 26 km on Range Road 41, Range Road 42, and Township Road 420 between Secondary Highway 610 and the Municipal District of Wainwright's South boundary for an approximate cost of \$198,699.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Road Crack Repair:

Company	Price Per Metre	Price Per Additional Metre	Total Project Price	Score
Malaco Holdings Ltd. o/a Alberta Pavement Repairs	R&S - \$7.04 B&S - \$2.15	R&S - \$159,808.00 B&S - \$15,050.00	\$ 174,858.00	100/100
Federal Sealing Services Ltd.	R&S - \$7.09 B&S - \$2.50	R&S - \$160,943.00 B&S - \$17,500.00	\$178,443.00	98/100
ACP Applied Products	R&S - \$7.25 B&S - \$3.75	R&S - \$164,575.00 B&S - \$26,250.00	\$190,825.00	96/100
Battleford Asphalt Services Ltd.	R&S - \$7.32 B&S - \$6.39	R&S - \$166,164.00 B&S - \$44,730.00	\$210,894.00	92/100

54.25

Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 be authorized to hire Malaco Holdings Ltd. o/a Alberta Pavement Repairs to complete the 2025 Road Crack Repair for a total cost of up to \$174,858.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Line Painting Proposal:

Company	Price Per Kilometre	Total Project Price	Score
Provincial Striping Co. Ltd.	\$880.00	\$134,244.00	100/100
AAA Striping & Seal Coating Service	\$966.49	\$147,438.05	96/100
Lafrentz Road Marking	\$990.74	\$151,137.39	95/100

55.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Provincial Striping Co. Ltd. to complete the 2025 Line Painting for a total cost of up to approximately \$134,244.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2025 Calcium Supply and Application Contract:

Company	Price Per Litre	Total Project Price	Score
1122459 AB Ltd. o/a Rener Calcium	\$0.255	\$127,500.00	100/100
NSC Minerals Ltd.	\$0.278	\$139,000.00	97/100
Tiger Calcium Services Inc.	\$0.295	\$147,500.00	95/100
Kortech Calcium Services	\$0.31	\$155,000.00	93/100

56.25 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire 1122459 AB Ltd. o/a Rener Calcium to supply approximately 500,000 litres of 35% strength (by volume) Calcium Chloride product for 2025 at a cost of approximately \$0.255 per litre plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2025 Fencing Supplies.

57.25 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 proceed with the purchase of the 2025 Fencing Materials from Cornerstone Co-op for an estimated price of approximately \$73,214.80 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2025 Culvert Supply.

58.25 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the 2025 Culvert Purchase for an estimated price of approximately \$154,422.00 plus applicable taxes through the RMA Canoe Procurement Program.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Undercarriage for the Komatsu D85EX.

59.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the purchase of parts from Brandt Tractor Ltd. for an approximate cost of \$31,899.00 to repair the undercarriage of the Komatsu D85EX.

CARRIED

60.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 recess the regular Council meeting at 10:29 a.m. to prepare for the

public hearing.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Robin Leighton, Richard Waddell, Bill Lawson, Kelly Buchinski, Tyson Boomhower, Dana Smith, Stephen Atkins, Sukie Su and Mackenzie Bethune.

The purpose of this Public Hearing is to hear testimony and act relating to proposed Bylaw No. 1709 a Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1695 of the Municipal District of Wainwright No. 61.

Reeve Wildeboer asked if there were any written submissions. There were none.

Reeve Wildeboer asked if there were any oral submissions. There were none.

61.25 Moved by Clr. Cummins that the hearing be adjourned at 10:31 a.m.

CARRIED

62.25 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 return to the regular Council meeting at 10:31 a.m. after ending the public hearing.

CARRIED

Recreation & Community Services

Finance

63.25 Moved by Clr. Barss that the accounts recorded on the attached list in the amount of \$1,206,236.48 covered by direct debits, cheques numbered 88913-88944 and EFTs numbered 00006-001/00007-001/00008-001 – 0000-0017/00007-0014/0000-0065 be approved and paid and that the payroll payments as per the attached list totaling \$133,379.18 covered by EFTs be ratified.

CARRIED

64.25 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending January 31st, 2025 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of January 31st, 2025 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

65.25 Moved by Clr. Cummins that the monthly status report be approved as presented.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2025 RMA District 5 Golf Tournament.

66.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize Administration to proceed with booking the Wainwright Golf

Course for the RMA District 5 Golf Tournament and furthermore any proceeds left from the tournament be donated to KidSport.

CARRIED

A copy of the RMA Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding Bylaw Enforcement Services.

67.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 extend Rural Bylaw's contract to March 1st, 2026.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Alberta First Responders Radio Communications Systems Access Agreement.

68.25 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve and execute the agreement with Alberta First Responders Radio Communications Systems on behalf of the Wainwright and ICE Region.

CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1709 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1695 of the Municipal District of Wainwright No. 61.

69.25 Moved by Clr. Waddell that Bylaw No. 1709 pass the second reading.

CARRIED

70.25 Moved by Clr. Buck that Bylaw No. 1709 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

71.25 Moved by Clr. Cummins that Bylaw No. 1709 pass the third reading.

CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:29 a.m. to 10:33 a.m. to report to Council on the activities of the Development Department for the past month.

72.25 Moved by Clr. Buck that the Director of Development Services report be accepted as presented.

CARRIED

PAYSHEETS

73.25 Moved by Clr. Barss that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

74.25 Moved by Clr. Waddell that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

DELEGATION

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council from 11:00 a.m. to 11:41 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued support with the presentation of a framed photograph.

CLOSED SESSION

75.25 Moved by Clr. Barss that Council move to a closed session to discuss privileged information as per Section 16 1 (a) (ii) – Personnel and Section 16(1) (c) of the FOIP at 10:37 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

76.25 Moved by Clr. Cummins that Council reconvene to the open meeting at 10:48 p.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

77.25 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve a tax agreement for roll numbers #2665000, #3625001 and #03625002.

CARRIED

78.25 Moved by Clr. Cummins that this meeting be adjourned at 11:42 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Director of Finance

(½ day)

