

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 15, 2024 commencing at 9:00 a.m.

Present: Reeve Mike Wildeboer, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, Bill Lawson, and Bob Barss. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer and Information Analyst Stephen Atkins, from 9:00 a.m. to 10:26 a.m., and Roger Holmes from the Edge attended the meeting from 9:00 a.m. to 10:26 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Wildeboer called the meeting to order at 9:00 a.m.

Reeve Wildeboer is in the Chair

This is the official record for the proceedings.

344.24 Moved by Clr. Waddell that the agenda be adopted as presented.
CARRIED

345.24 Moved by Clr. Barss that the minutes of the Council Meeting held September 17th, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:02 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

346.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A copy of the ASB meeting minutes held on October 8th, 2024 was received and distributed to Council as information.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2025 Roadside Mowing Contract Extension.

347.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 extend the mowing contract for the 2025 season with 1787250 Alberta Limited at a cost of \$92.00 per mile plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2024 Bursary Recipients.

348.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve Ryan Chesterman as the \$1,000.00 2024 Agricultural Service Board Bursary Recipient, Kaitlyn Gross as the \$1,000.00 2024 Education Bursary Recipient, and Daniel Buchinski as the \$1,000.00 2024 Staff Bursary Recipient.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:09 a.m. to 9:21 a.m. The Directors reported on the activity of their departments for the past month.

349.24 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

350.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Scraper Warranty.

351.24 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 authorize Public Works to utilize the scrapers until the end of construction season.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Municipal Administrator regarding the Rescinding of Motion #324.24.

352.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 rescind Motion #324.24.

CARRIED

Finance

353.24 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$2,975,981.20 covered by direct debits, cheques numbered 88712-88757, and EFTs numbered 904-0001 – 940-0024/931-001 – 941-0064 be approved and paid and that the payroll payments as per the attached list totaling \$405,870.99 covered by EFTs be ratified.

CARRIED

354.24 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending September 30th, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of September 30th, 2024 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Capital Purchases and Road Planning Meeting Date.

355.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the Capital Purchases and Road Planning Meeting for November 21st, 2024, at 9:00 a.m.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Strategic Plan Meeting Date.

- 356.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set Strategic Plan Meeting and CIRA Cyber training for November 1st, 2024 at 9:00 a.m.
- CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Tax Agreements.

- 357.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve tax agreements for all listed roll numbers under both owner #8929 and owner #9827.
- CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1705 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of authorizing the erection or removal of “Stop” or “Yield” signs for traffic control at designated locations for the Municipal District of Wainwright No. 61.

- 358.24 Moved by Clr. Waddell that Bylaw No. 1705 pass the first reading.
- CARRIED

- 359.24 Moved by Clr. Waddell that Bylaw No. 1705 pass the second reading.
- CARRIED

- 360.24 Moved by Clr. Cummins that Bylaw No. 1705 proceed to the third reading at this meeting.
- CARRIED UNANIMOUSLY

- 361.24 Moved by Clr. Buck that Bylaw No. 1705 pass the third reading.
- CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 9:40 a.m. to 9:45 a.m. to report to Council on the activities of the Development Department for the past month.

- 362.24 Moved by Clr. Barss that the Director of Development Services report be accepted as presented.
- CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding an Annexation Request.

363.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 sign a consent letter indicating no objection to the proposed annexation of Block A, Plan 7520832 in the SW 34-45-9-W4 in accordance with the M.G.A. Section 127 specific to this annexation application for +/- 6.55 acres, contingent on receipt of a letter of no objection from the landowner.
CARRIED

PAYSHEETS

364.24 Moved by Clr. Leighton that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

365.24 Moved by Clr. Waddell that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

CLOSED SESSION

366.24 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per Section 16(1) (b) and 16(1) (c) of the FOIP at 10:26 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

367.24 Moved by Clr. Lawson that Council reconvene to the open meeting at 11:21 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

368.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize administration to accept and finalize the amended Arm Lake Lease agreement.
CARRIED

369.24 Moved by Clr. Barss that this meeting be adjourned at 11:25 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)