

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 17, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Agricultural Fieldman Shelby Oracheski, from 9:00 a.m. to 11:06 a.m., and Joanne McQuarrie from the Edge attended the meeting from 9:03 a.m. to 11:06 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

297.24 Moved by Clr. Leighton that the agenda be adopted as presented.
CARRIED

298.24 Moved by Clr. Cummins that the minutes of the Council Meeting held August 20th, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:00 a.m. to 9:04 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

299.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the attendance of additional council members at the Northeast Regional Agricultural Service Board Conference on October 25th, 2024 in the Municipal District of Provost.

300.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 authorize the attendance of additional Councillors for the Northeast Regional Agricultural Service Board Conference on October 25th, 2024 hosted by the Municipal District of Provost.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:05 a.m. to 10:02 a.m. The Directors reported on the activity of their departments for the past month.

301.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

302.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Hill Cut Addition to LR#3

303.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the addition of a Hill Cut for construction along Township 454 and Range Road 102, conditional that the line being low enough for the work to occur.

CARRIED

DELEGATION

John Taylor, Chair of the Gas Co-op 52, and Terence Hanch, General Manager of the Natural Gas Co-op 52, attended the meeting from 9:30 a.m. to 9:51 a.m. and presented to Council regarding a request for a line installation through a municipal road allowance.

A Request for Decision form was submitted by the Director of Public Works regarding the Removal of LR#11 and the addition of 1 mile of road construction to LR#9.

304.24 Moved by Clr. Buck that the Municipal of District of Wainwright No. 61 move project LR#11 to a future year and add an additional mile on the west end of LR#9 (Township Road 474 between Range Road 102 and Range Road 103), and further all required approvals be applied for regarding the addition.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Intersection Improvements

305.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the purchase and installation of flashing lights on the “stop sign ahead” sign, the installation of an “important intersection ahead” sign, and the sharpening of the rumble strips along Township 442 going to the Secondary 610 intersection, further authorize the purchase and installation of a flashing light for the “stop” signs at the intersection of Township Road 424 and Range Road 20 and the sharpening of rumble strips on Range Road 20 with an estimated cost of \$13,000.00.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Selling of Used Equipment and Attachments.

306.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to dispose of excess equipment and supplies as the Director deems appropriate.

CARRIED

Recreation & Community Services

Finance

307.24 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$2,098,046.79 covered by direct debits, cheques numbered 88654-88711, and EFTs numbered 904-938 and 939-0001 – 939-0069 be approved and paid and that the payroll payments as per the attached list totaling \$441,488.27 covered by EFTs numbered 900043093-900043287 be ratified.

CARRIED

308.24 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending August 31st, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of August 31st, 2024 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Recycle Collection Agreement Renewals for the Villages of Irma, Edgerton and Chauvin.

309.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for one (1) year from October 1st, 2024 to September 30th, 2025 for a total cost of \$6,600.00.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Canada Community Building Fund.

310.24 Moved by Clr. Lawson that the Municipal District of Wainwright No 61 approve and authorize the signing of the Canada Community Building Fund Agreement.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Northern Lights Library System Levy Increase.

311.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Northern Lights Library System's levy increase of 1.5% to a total of \$10.94 per capita.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Aggregated Electricity Tender through RMA for Electricity.

312.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize administration to extend the 8760 RMA electricity contract for an additional 3 years beginning January 1st, 2026.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Council held a discussion regarding the Natural Gas Co-op 52 Ltd.
No Action.

Protection to Persons and Property

Municipal Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Fire Protection Mutual Aid Agreement.

313.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Administration to sign the Macklin Mutual Aid Fire Agreement with the same rate of \$1,700.00 per hour.

CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1704 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of authorizing the erection or removal of “Stop” or “Yield” signs for traffic control at designated locations for the Municipal District of Wainwright No. 61.

314.24 Moved by Clr. Lawson that Bylaw No. 1704 pass the first reading.

CARRIED

315.24 Moved by Clr. Cummins that Bylaw No. 1704 pass the second reading.

CARRIED

316.24 Moved by Clr. Waddell that Bylaw No. 1704 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

317.24 Moved by Clr. Wildeboer that Bylaw No. 1704 pass the third reading.

CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:58 a.m. to 10:59 a.m. to report to Council on the activities of the Development Department for the past month.

318.24 Moved by Clr. Cummins that the Director of Development Services report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Safety Codes – Quality Management Plan Update.

319.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to sign the Safety Codes Updated Quality Management Plan.

CARRIED

PAYSHEETS

320.24 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

321.24 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

CLOSED SESSION

322.24 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per Section 16(1) (b) and 16(1) (c) of the FOIP at 11:06 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

323.24 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:27 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

324.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 exercise clause 30, of the Arm Lake Recreation Area Lease Agreement and give the required 6 months of notice to the Lessee.
CARRIED

325.24 Moved by Clr. Cummins that this meeting be adjourned at 11:27 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)