

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 20th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 10:44 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 10:44 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

267.24 Moved by Clr. Lawson that the agenda be adopted as presented.
CARRIED

268.24 Moved by Clr. Cummins that the minutes of the Council Meeting held July 16th, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

269.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:06 a.m. to 9:32 a.m. The Directors reported on the activity of their departments for the past month.

270.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

271.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024/2025 Road Salt & Sand Mixing

272.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire SITE to mix approximately 3,000 tonnes of sand with salt (10%) at the rate of \$6.10 per tonne plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Re-Allocation of Oiling / Update Construction & Surfacing Map for 2024.

273.24 Moved by Clr. Buck that the Municipal of District of Wainwright No. 61 re-allocate the oiling set for HS-S and move it to TWP432 East and West of Secondary Highway 899, further that the Construction & Hard Surfacing Project Map 2024 be updated.

CARRIED

Recreation & Community Services

The Director of Development Services, Dana Smith, attended the meeting from 9:24 a.m. to 9:32 a.m.

A Request for Decision form was submitted by the Director of Safety regarding the Clear Lake Boat Launch.

274.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 proceed with the Clear Lake Boat Launch improvement, including all construction and required approvals at an approximate cost of \$24,000.00 plus all applicable taxes.

CARRIED

Finance

275.24 Moved by Clr. Wildeboer that the accounts recorded on the attached list in the amount of \$3,463,057.43 covered by direct debits, cheques numbered 88588-88653, and EFTs numbered 777-903 be approved and paid and that the payroll payments as per the attached list totaling \$408,949.87 covered by EFTs numbered 900042916-900043092 be ratified.

CARRIED

276.24 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending July 31st, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of July 31st, 2024 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the Allocation of Local Government Fiscal Framework (LGFF) operating funding.

277.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2024 of Local Government Fiscal Framework (LGFF) operating funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area	\$35,290.00
Irma recreation area	\$35,290.00
Edgerton recreation area	\$35,290.00
Chauvin recreation area	\$35,290.00
Wainwright fire area	\$35,290.00
Irma fire area	\$35,290.00
Edgerton fire area	\$35,290.00
Chauvin fire area	\$35,290.00
<i>Total</i>	\$282,320.00

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding Proclamation – Alberta Rail Safety Week.

278.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proclaim the week of September 23rd to 29th, 2024 as Rail Safety Week.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Fall RMA Conference.

279.24 Moved by Clr. Waddell that the Municipal District of Wainwright No 61 authorize council and a member of administration to attend the 2024 Fall RMA conference in Edmonton from November 4th to 7th, 2024.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a Request for a Meeting with the Minister of Municipal Affairs.

280.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 request a meeting during the RMA Conference, November 4th, to 7th, 2024, with the Minister of Municipal Affairs, Minister of Environment, and Minister of Health.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Municipal Intern Program.

281.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to submit an application for the Municipal Internship program, Administration stream, through the Alberta Community Partnership (ACP) Grant.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Leasing of Municipal Land.

282.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize administration to enter into a one-year lease with Niles Bennett for Pt. NW 19-44-6 W4M and Pt. SW 30-44-6 W4M for a price of \$13.00 per acre on the condition of all insurance and weed control mitigations are in place.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Rural Routes.

283.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 host Rural Routes in 2025, at the Elks Hall on the first Friday of August in 2025.

CARRIED

A letter of thanks from the Minister of Municipal Affairs was submitted regarding the Canada Community Building Fund (CCBF) funding.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by Administration regarding the purchase of garbage bins:

Company	Price Per Bin	Total Price
Environmental Metal Works Ltd.	\$1,174.25/bin	\$28,182.00
Fusion West Manufacturing Ltd.	\$962.39/bin	\$23,097.36
Universal Handling Equipment	\$1,127.00/bin	\$27,048.00

284.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase 24 – 3 yard plastic lid flat topped garbage bins for an approximate cost of \$23,097.36 plus applicable taxes from Fusion West Manufacturing Ltd.

CARRIED

Bylaws

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:32 a.m. to 10:37 a.m. to report to Council on the activities of the Development Department for the past month.

285.24 Moved by Clr. Leighton that the Director of Development Services report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding Road Plan 0125726.

- 286.24 Moved by Clr. Lawson that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, provides that a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of The Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation: all that portion of Road Plan 012 5726 (CLOSED) within the NW ¼ 25-45-10 W4M containing 0.125 hectares (0.31 acres) and within SW ¼ 36-45-10 W4M containing 0.010 hectares (0.02 acres) which lies within plan 192.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Water Line Road Crossing.

- 287.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Development Services to amend, execute, and approve the Water Line Crossing for NW 18-45-07 W4M and NE 13-45-08 W4M.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding a Telecommunication Facility.

- 288.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Development Services to send a Letter of Concurrence to Shared Tower Inc.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a Proclamation – Alberta Development Officers Week.

- 289.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 proclaim September 22nd to 28th, 2024 as Alberta Development Officers Week.

CARRIED

PAYSHEETS

- 290.24 Moved by Clr. Waddell that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

- 291.24 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

**CLOSED
SESSION**

292.24 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 10:44 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

293.24 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:29 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

294.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 recess for lunch at 11:30 a.m.

CARRIED

295.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 reconvene the meeting at 1:22 p.m.

CARRIED

296.24 Moved by Clr. Buck that this meeting be adjourned at 1:23 p.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)