

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 16th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Assistant Director of Finance Mackenzie Bethune, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 11:08 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 11:08 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

228.24 Moved by Clr. Buck that the agenda be adopted as presented.
CARRIED

229.24 Moved by Clr. Cummins that the agenda be adopted as amended with the following changes:

Additions:

Public Works

- I. Additional Paving on Secondary Highway 894
CARRIED UNANIMOUSLY

230.24 Moved by Clr. Waddell that the minutes of the Council Meeting held June 18th, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Department

Agricultural Fieldman, Shelby Oracheski, and Assistant Agricultural Fieldman, Kaitlin Hirsekorn, attended the meeting from 9:01 a.m. to 9:12 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

231.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2024 Farm Family Award Nominee.

232.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve Steven and Gwenda Raasok of Steffraa Farms as the 2024 M.D. of Wainwright No. 61 Farm Family Award recipients.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2024 Farm Family Award Approval.

233.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 select the Custom Baltic Birch lasered and framed option as the Municipal District of Wainwright No. 61's Farm Family Award, from Beyond a Beaten Path with an approximate cost of up to \$500.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Inclusion of a No Spray Agreement.

234.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 notify the land owner of E ½ 7-45-7 W4M to reapply for the no spray option annually in future years.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:13 a.m. to 9:48 a.m. The Directors reported on the activity of their departments for the past month.

235.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

236.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

The Director of Development Services attended the meeting from 9:20 a.m. to 9:23 a.m.

A Request for Decision form was submitted by the Director of Public Works regarding the Village of Edgerton Lagoon.

237.24 Moved by Clr. Buck that the Municipal of District of Wainwright No. 61 authorize the installation of the Village of Edgerton's Lagoon force main along Township Road 440A and to cross Township Road 440A with the discharge line being conditional to a crossing agreement being in place.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Construction in Road Allowance Range Road 51

238.24 Moved by Clr. Cummins that the Municipal of District of Wainwright No. 61 add further construction in the road allowance of Range Road 51 to the 2024 road construction projects.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Fencing Policy.

239.24 Moved by Clr. Cummins that the Municipal of District of Wainwright No. 61 pass the presented Fencing Policy for the Municipal District of Wainwright No. 61

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the purchase of MC 250.

240.24 Moved by Clr. Buck that the Municipal of District of Wainwright No. 61 purchase 15 cubic meters of MC 250 from Ant Construction at an approximate cost of \$11,250.00.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2024 Fog Seal.

241.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 add 300 meters of fog seal to the 2024 project list at the Wainwright Cemetery for an estimated cost of approximately \$2,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Crack Sealing Budget.

242.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 add up to \$55,000.00 plus all applicable taxes to the Crack Sealing Budget to ensure the 2024 crack sealing is completed.

CARRIED

A Request for Decision form was submitted by the Director of Public Works for the Scraper Cushion Hitch Repair.

243.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with the repairs to the Scraper's cushion hitch for an approximate cost of \$74,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works for Designs for Bridge Files BF 70948 & BF 70949.

244.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the designs for Bridge Files 70948 & 70949 from ROHI Engineering and apply for the STIP grant for 2025.

CARRIED

A Request for Decision form was submitted by the Director of Public Works for the Bridge File 2285 Engineer Price.

245.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire ROHI to complete the bridge design for BF 2285 at an approximate cost of \$51,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works for the Additional Pavement on Secondary Highway 894.

246.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 add an additional 200 meters of pavement on to the approved project Secondary 894 paving at an estimated cost of \$88,000.00 plus all applicable taxes.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the Seating/Shade Structure – Riverdale Playground.

247.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire St. Amand's Contracting to complete the Shade Structure at Riverdale Playground for a total approximate cost of \$16,020.00 plus all applicable taxes.

DEFEATED

248.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 hire Kodiak Built Ltd. to complete the Shade Structure at Riverdale Playground for a total approximate cost of \$16,100.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the 2025 Campground Rates.

249.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 keep all Riverdale Rates the same for 2025.

CARRIED

Finance

250.24 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,059,504.62 covered by direct debits, cheques numbered 88538-88587, and EFTs numbered 682-776 be approved and paid and that the payroll payments as per the attached list totaling \$386,377.61 covered by EFTs numbered 900042710-900042915 be ratified.

CARRIED

251.24 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending June 30th, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of June 30th, 2024 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding 2024 crop rates.

252.24 Moved by Clr. Cummins that the following crop rates be set for 2024:

- | | | |
|-------------------|------------|--------------------------|
| • Canola | \$15.00 | Bushel or Contract Price |
| • Wheat | \$10.00 | Bushel or Contract Price |
| • Barley | \$8.00 | Bushel or Contract Price |
| • Oats | \$6.00 | Bushel or Contract Price |
| • Peas | \$12.00 | Bushel or Contract Price |
| • Flax | \$25.00 | Bushel or Contract Price |
| • Greenfeed & Hay | \$150.00 | 1200 lb. Bale |
| • Pasture | \$75.00 | Per acre |
| • Corn Graxing | \$1,535.00 | Pre acre |
| • Corn Sileage | \$96.00 | Per tonne |

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Intermunicipal Collaboration Framework Review.

253.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 to contact each partner municipality regarding a meeting or discussion on the Intermunicipal Collaboration Frameworks.

CARRIED

A Request for Decision form was submitted by the Computer/Information Analyst regarding Multifactor Authentication software.

254.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase Duo software and hardware from CDW for a Multifactor Authentication Software at an estimated cost of \$5,718.20.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Extended Producer Responsibility Program at Denwood.

255.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 keep the status quo option for the Extended Producer Responsibility program.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 U19 Female Fast Ball Championship.

256.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 sponsor the 2024 Western U19 Female FastBall Championship from August 8 to 11, 2024 as a Grand Slam Sponsor for a total cost of \$1,500.00.

CARRIED

A letter of thanks from the Village of Edgerton was submitted regarding funding.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1689 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, R.S.A 2000, Chapter M 26, as amended.

Clr. Waddell abstained from voting on this matter due to section 184 (a) of the *Municipal Government Act*.

257.24 Moved by Clr. Buck that Bylaw No. 1689 pass the second reading.

CARRIED

258.24 Moved by Clr. Cummins that Bylaw No. 1689 pass the third reading.
CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 11:00 a.m. to 11:03 a.m. to report to Council on the activities of the Development Department for the past month.

259.24 Moved by Clr. Leighton that the Director of Development Services report be accepted as presented.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding Intermunicipal Development Plans.

260.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 contact each current Intermunicipal Development Plan Member regarding a meeting or discussion on the Intermunicipal Development Plan.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the 2024 ALMS (Alberta Lake Management Society) Conference.

261.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 sponsor: 2 members from the Clear Lake Watershed Association, 1 member from the Arm Lake Cabin Owners Association, as well as authorize one Municipal Councillor and the Director of Development Services to attend the Alberta Lake Management Society Conference in Hinton on September 18th & 19th 2024.
CARRIED

PAYSHEETS

262.24 Moved by Clr. Buck that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

263.24 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

CLOSED SESSION

264.24 Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 11:08 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

265.24 Moved by Clr. Lawson that Council reconvene to the open meeting at 12:14 p.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

266.24

Moved by Clr. Leighton that this meeting be adjourned at 12:15 p.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)