

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 18th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Agricultural Fieldman Shelby Oracheski, from 9:00 a.m. to 11:08 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. 11:08 to a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 191.24 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED
- 192.24 Moved by Clr. Waddell that the minutes of the Council Meeting held May 21st, 2024 be adopted as presented.
CARRIED
- 193.24 Moved by Clr. Buck that the minutes of the Council Meeting held May 23rd, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, Shelby Oracheski, attended the meeting and reported to Council on the activities of the Agricultural Services Department for the past month.

- 194.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED
- A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2024 M.D. of Wainwright Calendar and Photo Contest.
- 195.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the 2024 Calendar Photo Contest and M.D. Calendar for an approximate cost of \$12,000.00 plus applicable taxes.
CARRIED

The Director of Public Works, Preston Iverson, attended the meeting from 9:08 a.m. to 9:45 a.m.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Hydro Mulch Results with the results summarized as follows:

Company	Price	Points
Instalawn Hydroseeding	\$58,755.00	98/100
Hydro-Shot Ltd.	\$102,755.33	86/100

196.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the Agricultural Service Department to hire Instalawn Hydroseeding to complete the hydro-mulching for the 2024 season at an approximate cost of \$58,755.00 plus all applicable taxes.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, attended the meeting from 9:10 a.m. to 9:45 a.m. The Director reported on the activity of their department for the past month.

197.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

198.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 2500 Series Truck with the results summarized as follows:

Company	Truck (Model and Year)	Price	Points
Metro Ford	2024 F – 250 4X4 SD	\$69,630.00	97/100
Sherwood Dodge	2024 RAM 2500 Bighorn	\$70,604.00	95/100
Denwood Motors	Chev 2500 Crew Long Box	\$70,693.00	92/100
Wainalta Motors	2024 RAM 2500 Crew	\$73,899.00	75/100

199.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase a 2025 Chev 2500 Crew Cab Long Box from Denwood Motors for an approximate cost of \$70,693.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 3500 Series Truck with the results summarized as follows:

Company	Truck (Model and Year)	Price	Points
Denwood Motors	2024 Chev 3500	\$80,928.75	95/100
Wainalta Motors	2024 RAM 3500 Crew	\$85,559.00	94.5/100
Sherwood Dodge	2024 RAM 3500	\$90,586.00	89/100
Metro Ford	2024 F – 350 Crew	\$95,160.00	84/100

200.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase a 2025 Chev 3500 from Denwood Motors for an approximate cost of \$80,928.75 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 Belly Dump Trailer with the results summarized as follows:

Company	Make/Model	Price	Points
Hayworth Equipment Sales	2025 Canuck Crossgate	\$87,802.00	98/100
Summit Trailer Ltd.	2025 Arne's Crossgate	\$92,650.00	95/100

201.24

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase a 2025 Canuck Crossgate from Hayworth Equipment Sales for an approximate cost of \$87,802.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 Road Salt Supply with the results summarized as follows:

COMPANY	PRICE
NSC Minerals	\$164.50/metric tonne

202.24

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase approximately 1,000 tonnes from NSC Minerals for an approximate cost of \$164.50 per metric tonne plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2025 Plow Truck with 5th Wheel Attachment with the results summarized as follows:

Company	Make/Model	Price	Points
Viking Cives Ltd.	2025 International HV613 with Viking Cives Winter Package	\$429,085.00	95/100
Glover International Trucks Ltd.	2025 International HV615 with Viking Cives Winter Package	\$408,229.00	89/100
Velocity Truck Center	2025 Western Star 49X with Tenco Winter Package	\$444,040.00	83/100
Western Star Trucks North	2025 Western Star 49X with Tenco Winter Package	\$453,970.00	80/100

203.24

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase a 2025 International HV613 with Viking Cives Winter Package from Viking Cives Ltd. for an approximate cost of \$429,085.00 plus all applicable taxes.

CARRIED

The Tender results for 2024 ACP (EPS), GBC and Other Work for Highway 894 & Gilt Edge Road was submitted to council with the results summarized as follows:

Company	Price
Central City Asphalt	\$7,560,693.00
Carmacks Enterprises Ltd.	\$7,987,812.00
NPA	\$8,286,023.77
Border Paving	\$8,951,229.00
Ledcor	\$9,218,290.13
Sandstar	\$9,715,670.00

204.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 accept the tender from Central City Asphalt for the Secondary 894 and Other Works with an estimated cost of \$7,560,693.00 plus all applicable taxes, further that it be accepted conditional to Alberta Transportation approving the project.

CARRIED

205.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to work with the contractor for the gravel stockpiling at NE 16-47-5 W4M contingent that the contractor naming the Municipal District of Wainwright No. 61 an additional insured on the contractor's policy for a minimum of \$5,000,000.00.

CARRIED

A Request for Decision form was submitted by the Director of Public works regarding the Strategic Transportation Infrastructure Program (STIP) – BF 2285.

206.24 Moved by Clr. Buck that the Municipal of District of Wainwright No. 61 approve the agreement for funding for BF – 2285 and have administration bring prices for engineering services to a future council meeting.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a request to use the Municipal District of Wainwright No. 61's Shop yard for a testing lab.

207.24 Moved by Clr. Wildeboer that the Municipal of District of Wainwright No. 61 authorize administration to enter into an agreement to allow for the placement of the testing lab contingent that the contractor and the Municipal District of Wainwright No. 61 can reach an agreement and further that the M.D. of Wainwright be named an additional insured on the contractor's policy for a minimum of \$5,000,000.00.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the use of the Municipal District of Wainwright's Scissor Lift.

208.24 Moved by Clr. Leighton that the Municipal of District of Wainwright No. 61 authorize administration to lend the Scissor Lift to the Wainwright Frontier and Exhibition Agricultural Society for the 2024 Wainwright Stampede on the condition the Municipal District of Wainwright No. 61 be named an additional insured on the contractor's policy for a minimum of \$5,000,000.00.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the 2024 Runnin' Riverdale event.

209.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 host the "Runnin' Riverdale" Cross Country Race on September 24th, 2024 and to use the Back 9 of the golf course at Riverdale from 9:00 a.m. to 5:30 p.m. further that we authorize the use of three golf carts, all subject to proper insurance being in place and furthermore that we authorize the closing of the Back 9 for this event.

CARRIED

Finance

210.24 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,885,466.18 covered by direct debits, cheques numbered 88486-88537, and EFTs numbered 584-681 be approved and paid and that the payroll payments as per the attached list totaling \$403,955.28 covered by EFTs numbered 900042541-900042709 be ratified.

CARRIED

211.24 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending May 31st, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of May 31st, 2024 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Rural Library Grant.

212.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 send a letter to the Town and Villages regarding the Library funding.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Designated Industrial Property (DIP) Assessment Review Services.

213.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire 2241704 AB Ltd. for a one – year contract at an estimated cost of \$40,200.00 plus all applicable taxes, to complete Designated Industrial Property Assessment Reviews.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Local Government Fiscal Framework Funding Agreements for both the Operating and Capital Streams.

214.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 sign both the Local Government Fiscal Framework Operating and Capital Agreements with the Province of Alberta.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding FCM Conference 2025.

215.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize council and one member of administration to attend the FCM Conference in Ottawa, Ontario May 28th, 2025 to June 1st, 2025.
CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Municipal Administrator reported to Council on the activities of the Development Department for the past month.

216.24 Moved by Clr. Waddell that the Director of Development Services report be accepted as presented.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding LIDAR data for the Municipal District of Wainwright No. 61.

217.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase the 7.5 M and 15 M LIDAR data from Altalist at an approximate cost of \$19,701.00 plus all applicable taxes.
CARRIED

PAYSHEETS

218.24 Moved by Clr. Wildeboer that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

219.24 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

220.24 Moved by Clr. Wildeboer to recess (10:46 a.m.)
CARRIED

221.24 Moved by Clr. Waddell to reconvene to the regular meeting (11:05 a.m.)
CARRIED

TAX SALE Council Proceeded to conduct a Tax Sale.

The Municipal Administrator described the following properties for tax sale as:

- Plan 1760BK, Block 1, Lot 2, 0.0746 Acres. The site is vacant land in the Ribstone locality. There are limited development options to such a parcel. As such, market value for the site would be equal to \$1,630.00 which would be the reserved bid.
- Plan 2789HW, Block 5, Lot 1, 0.114 Acres. The site is vacant land in the locality Tebbsville. There are limited development options to such a parcel. As such, market value for the site would be equal to \$500.00 which would be the reserved bid.
- Plan 2789HW, Block 5, Lots 19-23, 0.688 Acres. The site is vacant land in the Tebbsville locality. There are limited development options to such a parcel. As such, market value for the site would be equal to \$3,000.00 which would be the reserved bid.
- Plan 2789HW, Block 5, Lots 28 & 29, 0.275 Acres. The site is vacant land in the Tebbsville locality. There are limited development options to such a parcel. As such, market value for the site would be equal to \$1,200.00 which would be the reserved bid.
- Plan 2789HW, Block 6, Lots 1-30, 4.090 Acres. The site is vacant land in the Tebbsville locality. There are limited development options to such a parcel. As such, market value for the site would be equal to \$18,410.00 which would be the reserved bid.

222.24

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the following reserve bids:

- Plan 1760BK, Block 1, Lot 2 - \$1,630.00
- Plan 2789HW, Block 5, Lot 1 - \$500.00
- Plan 2789HW, Block 5, Lots 19-23 - \$3,000.00
- Plan 2789HW, Block 5, Lots 28 & 29 - \$1,200.00
- Plan 2789HW, Block 6, Lots 1-30 - \$18,410.00

CARRIED

223.24

Moved by Clr. Buck that the Municipal Administrator, Kelly Buchinski be appointed auctioneer for the Public Auction.

CARRIED

The Municipal Administrator called three times for bids for the property described as Plan 1760BK, Block 1, Lot 2 – 0.0746 Acres. There were none

The Municipal Administrator called three times for bids for the property described as Plan 2789HW, Block 5, Lot 1 – 0.114 Acres. There were none

The Municipal Administrator called three times for bids for the property described as Plan 2789HW, Block 5, Lots 19-23 – 0.688 Acres. There were none

The Municipal Administrator called three times for bids for the property described as Plan 2789HW, Block 5, Lots 28 & 29 – 0.275 Acres. There were none

The Municipal Administrator called three times for bids for the property described as Plan 2789HW, Block 6, Lots 1-30 – 4.090 Acres. There were none

224.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed in applying to Alberta Land Titles for the title to the following properties described as:

- Plan 1760BK, Block 1, Lot 2 – 0.746 Acres
- Plan 2789HW, Block 5, Lot 1 – 0.114 Acres
- Plan 2789HW, Block 5, Lots 19-23 – 0.688 Acres
- Plan 2789HW, Block 5, Lots 28 & 29 – 0.275 Acres
- Plan 2789HW, Block 6, Lots 1-30 – 4.090 Acres

and that the taxes owing be removed.

CARRIED

The Council meeting continued at 11:07 a.m. after the tax sale auction.

**CLOSED
SESSION**

225.24 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 11:08 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

226.24 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:55 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

Assistant Municipal Administrator, Neil Loonen; Director of Finance, Tyson Boomhower; Agricultural Fieldman, Shelby Oracheski; Communication Clerk, Diane Hutchinson; Assistant Director of Finance, Mackenzie Bethune; Payroll Clerk, Stacey Walker; General Administration Clerk, Tara Roggensack; and from the Edge, Jasmine Pelletier.

Reeve Barss took a moment to present a plaque to the retiring Agricultural Fieldman, James Schwindt and thanked James for his 33 years of work, precision, and dedication to the Municipal District of Wainwright.

James shared his words of thanks for the opportunity over the last 33 years.

227.24 Moved by Clr. Waddell that this meeting be adjourned at 11:58 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)