

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 21<sup>st</sup>, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 10:46 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 10:46 a.m.

The public is in attendance via virtual means.

## CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

153.24 Moved by Clr. Cummins that the agenda be adopted as presented.  
CARRIED

154.24 Moved by Clr. Wildeboer that the agenda be adopted as amended with the following changes:

Additions:

Adoption of Previous Meeting Minutes

2. Council Minutes – April 30<sup>th</sup>, 2024

Deletions:

Recreation & Community Services

B. Golf Cart Rentals

CARRIED UNANIMOUSLY

155.24 Moved by Clr. Lawson that the minutes of the Council Meeting held April 16<sup>th</sup>, 2024 be adopted as presented.  
CARRIED

156.24 Moved by Clr. Buck that the minutes of the Council Meeting held April 30<sup>th</sup>, 2024 be adopted as presented.  
CARRIED

## NEW BUSINESS

### Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:02 a.m. to 9:14 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

157.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.  
CARRIED

A Request for Decision was submitted by the Assistant Agricultural Fieldman regarding Phase 2 ESA's for two of the Container Site Locations.

- 158.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Agricultural Services Department to retain ROHI Engineering to complete a Phase 2 ESA at the Wainwright and Edgerton chemical container sites at an approximate cost of \$30,000.00 plus all applicable taxes.

CARRIED

A Request for Decision was submitted by the Assistant Agricultural Fieldman regarding the Chauvin Empty Chemical Container Site Release.

- 159.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize the Agricultural Service Department to send the Phase 1 ESA report to the Village of Chauvin, and further notify them of the Municipal District of Wainwright's intention to cease any operation or use of the site and return the collection site to their care.

CARRIED

A Request for Decision was submitted by the Municipal Administrator regarding the current Fire Restrictions

- 160.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 remove all fire restrictions for all the areas in the Municipal District of Wainwright No. 61.

CARRIED

The Reeve acknowledged the dedicated and loyal service of the retiring Agricultural Fieldman, James Schwindt, and thanked him for his many years of service to the M.D. of Wainwright.

### **Public Works, Transportation, Utilities & Safety**

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:14 a.m. to 9:40 a.m. The Directors reported on the activities of their departments for the past month.

- 161.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

- 162.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Heavy-Duty Mechanic Apprentice.

- 163.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 be authorized to approve additional funding of up to \$32,000.00 plus all applicable taxes for a mechanic apprentice position for the remainder of 2024.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Cement Road ½ Mile Addition.

Reeve Barss stepped down from the Chair position.

Deputy Reeve Wildeboer assumed the Chair position.

164.24 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 add an additional ½ half mile of cement road hard surface on Range Road 91 from Township Road 482 going North, and further that the additional costs also be authorized.

CARRIED

Deputy Reeve Wildeboer stepped down from the Chair position.

Reeve Barss resumed the Chair position.

A Request for Decision form was submitted by the Director of Public Works regarding Heavy Equipment and the purchase of a track hoe with the following prices submitted:

Company	Model	Price
Finning CAT	CAT 320	\$367,500.00
Wajax – Hitachi	ZX210LC—7	\$375,000.00
Brandt John Deere	210P Excavator	\$400,000.00
SMS Komatsu	KOM-PC210LC-12	\$409,000.00

165.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase a CAT 320 from Finning CAT for an approximate cost of \$367,500.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Bridge Design.

166.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire ROHI to complete the two bridge designs for BF 70948 and BF 70949 at an approximate cost of \$60,000.00 plus all applicable taxes.

CARRIED

The Director of Development Services, Dana Smith, attended the meeting from 9:30 a.m. to 9:40 a.m.

A Request for Decision form was submitted by the Director of Development Services regarding Road Construction on Range Road 72 from Township Road 455 North ½ mile.

167.24 Moved by Clr. Cummins that the Municipal of District of Wainwright No. 61 add the construction of Range Road 72 North ½ mile from Township Road 455 to the current year roll in grader projects and get all required approvals.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding Construction in Road Allowance Range Road 51.

168.24 Moved by Clr. Wildeboer that the Municipal of District of Wainwright No. 61 add the construction of Road Allowance Range Road 51, North of Clear Lake, to improve the sharp turn in the road allowance and further construct a level area compensated by the applicant, conditional to the applicant entering into a development agreement and a License of Occupation for said area.

CARRIED

**Recreation & Community Services**

A Request for Decision form was submitted by the Director of Safety regarding the pricing for the 2024 Fairway Mower purchase.

<b>Company</b>	<b>Mower</b>	<b>Price</b>
Webbs Machinery Ltd.	Allied Farm King 16' Finishing Mower	\$38,500.00
Battle River Implements	John Deere Frontier Flex wing Grooming Mower	\$41,500.00

169.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase an Allied Farm King 16' finishing mower from Webbs Machinery Ltd. for an approximate cost of \$38,500.00 plus all applicable taxes.  
CARRIED

**Finance**

170.24 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$3,502,178.54 covered by direct debits, cheques numbered 88407-88485, and EFTs numbered 488-583 be approved and paid and that the payroll payments as per the attached list totaling \$454,526.69 covered by EFTs numbered 900042307-900042540 be ratified.  
CARRIED

171.24 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending April 30<sup>th</sup>, 2024 be adopted as written and incorporated into these minutes.  
CARRIED

A copy of the reserve statement as of April 30<sup>th</sup>, 2024 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance in regards to the Core Infrastructure funding for the Villages of Irma, Edgerton and Chauvin.

172.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve funding of \$200,000 for each of the Villages of Irma, Edgerton, and Chauvin in 2024 and that the following conditions apply to the funding:

- that the funding be on a year-to-year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads or as otherwise approved by Council;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31<sup>st</sup>.

CARRIED

A Request for Decision form was submitted by the Director of Finance in regards to the Edgerton Fire and Recreation Area Top Up.

173.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 authorize the Edgerton Fire Rural Reserve \$75,000.00 per year of additional funding and the Edgerton Recreation Area \$50,000.00 per year of additional funding for the years of 2024, 2025, and 2026 with the funds coming from general operations.  
CARRIED

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of the Web and Social Media Statistics was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding a Seniors Week Proclamation.

174.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 declare the week of – June 3 – 9, 2024 as Seniors Week.  
**CARRIED**

A Request for Decision form was submitted by the Municipal Administrator regarding the Tax Sales for 2024.

175.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the tax sale date and time for June 18<sup>th</sup>, 2024 at 11:00 a.m. in the Municipal District of Wainwright's Council Chamber.  
**CARRIED**

A Request for Decision form was submitted by the Municipal Administrator regarding the Main Office Maintenance Options.

176.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 form a Building Committee comprised of the Reeve, Deputy Reeve and Administration.  
**CARRIED**

A Request for Decision form was submitted by the Municipal Administrator regarding the Recreation Agreements.

177.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 add the Recreation Agreements to the next Planning Meeting Agenda.  
**CARRIED**

A Request for Decision form was submitted by the Municipal Administrator regarding the Economic Development Agreement. No Action.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1703 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to appoint the Agricultural Fieldman as a Designated Officer.

178.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 pass the first reading of Bylaw No. 1703.  
**CARRIED**

179.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 pass the second reading of Bylaw No. 1703.

CARRIED

180.24 Moved by Clr. Buck that the Municipal District of Wainwright No 61 proceed to the third reading of Bylaw No. 1703 at this meeting for the final reading

CARRIED

181.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 pass the third and final reading of Bylaw No. 1703.

CARRIED

### Development

The Director of Development Services, Dana Smith, attended the meeting from 10:34 a.m. to 10:39 a.m. to report to Council on the activities of the Development Department for the past month.

182.24 Moved by Clr. Wildeboer that the Director of Development Services report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding Pipeline Agreement Road Use.

183.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 deny the NGC52's request to install a pipeline on the road allowance along NE 11-34-01 W4M.

CARRIED

### **PAYSHEETS**

184.24 Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

### **COMMITTEE REPORTS**

185.24 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

### **CLOSED SESSION**

186.24 Moved by Clr. Waddell that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 10:46 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

187.24 Moved by Clr. Buck that Council reconvene to the open meeting at 11:08 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

188.24 Moved by Clr. Lawson that this meeting be adjourned at 11:09 a.m.

CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(½ day)