

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 16th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 11:17 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 11:17 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

120.24 Moved by Clr. Lawson that the agenda be adopted as presented.
CARRIED

121.24 Moved by Clr. Cummins that the agenda be adopted as amended with the following changes:

Additions:

Administration

- f. Budget Discussion

In Camera

- 1. FOIP – Section 16 1 (c) (i)

CARRIED UNANIMOUSLY

122.24 Moved by Clr. Leighton that the minutes of the Council Meeting held March 21st, 2024 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:02 a.m. to 9:07 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

123.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Assistant Agricultural Fieldman regarding the 2024 Herbicide Purchase:

Company	Price (Excluding GST)
Advantage VM Corp.	\$255,362.00
Veseris Canada	\$256,509.00
South Country Co-op	\$281,085.00

124.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 purchase the 2024 Herbicide order from Advantage VM Corp. for an approximate cost of \$255,362.00 plus applicable taxes. CARRIED

A Request for Decision was submitted by the Assistant Agricultural Fieldman regarding the Gravel Pit Spraying.

125.24 Moved by Clr. Cummins that the Municipal District of Wainwright hire Bi-Air Application Services Ltd. to complete the Gravel Pit Spraying at each required pit for an approximate cost of \$35,000.00 plus all applicable taxes. CARRIED

A Request for Decision was submitted by the Assistant Agricultural Fieldman regarding Hydro Mulching.

126.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Agricultural Service Department to put out a Request for Proposal for Hydro Mulching for one and a half miles of the east end of LR#2 and relevant borrow pits and furthermore, that results are brought to a future meeting. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:08 a.m. to 9:19 a.m. The Directors reported on the activities of their departments for the past month.

127.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

128.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Replacement Scrapers for 2025.

129.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two 2025 Caterpillar 627 Wheel Tractor Scrapers from Finning (Canada) for an approximate total cost of \$3,650,000.00 plus all applicable taxes with the standard 5-year warranty. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Oil Surfaces for 2024.

130.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 accept the 2024 Surfacing Map to complete all Hard Surfacing for the Municipal District of Wainwright.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2024 Bridge Inspections.

131.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 hire a consultant at an approximate cost of \$11,000.00 plus applicable taxes to complete Bridge Inspections on BF2285, BF71744, BF13597, BF06841, BF08338, BF07393, BF07268, BF77668, BF07647, BF70438, AND BF2172.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Construction of Township Road 444.

132.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 add 2 miles on Township Road 444 – Mills Road to the Construction Map, pending all required approvals.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Dr. Folkins Community School – Running Track Project.

133.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 provide 1100 yards of $\frac{3}{4}$ " gravel at its cost of \$20,530.00 (including G.S.T), to be paid for by the Home and School Association, furthermore that the Municipal District of Wainwright No. 61 supply and deliver 225 yards of sand at no cost to the organization.

CARRIED

Recreation & Community Services

Finance

134.24 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$4,981,290.78 covered by direct debits, cheques numbered 88357-88406, and EFTs numbered 407-487 be approved and paid and that the payroll payments as per the attached list totaling \$229,305.62 covered by EFTs numbered 900042206-900042306 be ratified.

CARRIED

135.24 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending March 31st, 2024 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of March 31st, 2024 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding National Nursing Week – May 6-12, 2024.

136.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 declare the week of – May 6-12, 2024 as National Nursing Week.

CARRIED

Council held a discussion regarding the budget process and how going forward they would like the information presented at planning.

DELEGATION

James MacDonald, Executive Director of Northern Lights Library System attended the meeting and presented to council regarding the activities of Northern Lights Library System from 9:38 a.m. to 9:51 a.m.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding a Fire Ban.

137.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 implement a fire restriction stating no new fire permits will be issued and the cancellation of all existing permits, including all localities and the Hamlets of Fabyan, and Greenshields, effective immediately, furthermore that currently open fires in small, continually monitored fire pits and barbecues used for cooking or warming purposes are allowed.

CARRIED

DELEGATION

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council from 10:26 a.m. to 11:07 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued support.

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Director of Development Services, Dana Smith, attended the meeting from 11:08 a.m. to 11:09 a.m. to report to Council on the activities of the Development Department for the past month.

138.24 Moved by Clr. Cummins that the Director of Development Services report be accepted as presented.

CARRIED

PAYSHEETS

139.24 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

140.24 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

CLOSED SESSION

141.24 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 11:17 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

142.24 Moved by Clr. Cummins that Council reconvene to the open meeting at 11:52 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

143.24 Moved by Clr. Lawson that this meeting be adjourned at 11:53 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)