

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 20th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 11:23 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 11:23 a.m.

Absent: Councillor Richard Waddell

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

34.24 Moved by Clr. Buck that the agenda be adopted as amended with the following changes:

Deletion:

Delegation

1. Northern Lights Library Delegation

Public Works and Safety

- s. Fencing Policy Discussion

Additions:

Public Works and Safety

- s. Scraper Discussion

CARRIED

35.24 Moved by Clr. Cummins that the minutes of the Council Meeting held January 16th, 2024 be adopted as presented.

CARRIED

36.24 Moved by Clr. Wildeboer that the minutes of the Special Council Meeting held January 26th, 2024 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:01 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

37.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2024 Rural Routes Supper Caterer.

- 38.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hire Sheena's Catering, Cakes and Cupcakes to cater the 2024 Rural Routes Supper for a cost of \$26.50 per plate plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regard to the Request for Prices to Complete a Phase 1 Environmental Site Assessment for the Decommissioning of the Empty Chemical Container Collection Sites.

- 39.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire ROHI to complete the Phase 1 Environmental Site Assessment for the Decommissioning of the Wainwright, Irma, Edgerton, and Chauvin sites at an approximate cost of \$9,994.00 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the Battle River Power Coop Consent Request for Vegetation Control and Spraying Operations within the M.D. of Wainwright No.61's Road Allowances.

- 40.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sign the consent forms for the Battle River Power Coop's 2024 mechanical vegetation control and spraying operations on municipal property with the following conditions:
- The Battle River Power Coop must consult with landowners adjacent to any work occurring within 100 m of a farm site, residence or shelterbelt on municipal property prior to work commencing.
 - The Battle River Power Coop shall indemnify and hold harmless the M.D. of Wainwright from any claims arising from their maintenance work on municipal property.
 - The Battle River Power Coop shall only use Licensed Contractors and Registered Herbicides when conducting spraying operations on municipal property.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:10 a.m. to 10:00 a.m. The Directors reported on the activities of their departments for the past month.

- 41.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

- 42.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 Calcium Supply and Application Contract.

Company	Price	Total Price	Score
Rener Calcium	\$0.24/Litre	\$120,000.00	100/100
Tiger Calcium Services Inc.	\$0.295/Litre	\$147,500.00	95/100
NCS Mineral	\$0.336/Litre	\$168,000.00	90.5/100
Kortech Calcium Services			No Score

43.24

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Rener Calcium to supply approximately 500,000 litres of 35% strength (by volume) Calcium Chloride product for 2024 at a cost of approximately \$0.24 per litre plus all applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Road Crack Repair:

Company	Price Per Metre	Total Price Per Metre	Total Project Price	Score
Malaco Holdings Ltd. o/a Alberta Pavement Repairs	R&S - \$5.40 B&S - \$1.40	R&S - \$72,765.00 B&S - \$22,400.00	\$95,165.00	100/100
Marshall Lines 2014	R&S - \$5.75 B&S - \$1.75	R&S - \$77,481.25 B&S - \$28,000.00	\$105,481.25	96/100
Federal Sealing Services Ltd.	R&S - \$6.90 B&S - \$1.90	R&S - \$92,977.50 B&S - \$30,400.00	\$123,377.50	89/100
Aries Construction	R&S - \$39.56 B&S - \$16.66	R&S - \$533,031.00 B&S - \$266,560.00	\$799,591.44	50/100

44.24

Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 be authorized to hire Malaco Holdings Ltd. to complete the 2024 Road Crack Repair for a total cost of \$5.40 for Route and Seal, \$1.40 for Blow and Seal plus all applicable taxes for up to approximately 14,000 meters of Route and Seal and 16,000 meters of Blow and Seal.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Line Painting Proposal.

Company	Price Per Kilometre	Total Project Price	Score
Line King Highways	\$610.00	\$78,080.00	100/100
RanN Maintenance Western Division	\$689.99	\$88,042.72	96/100
AAA Striping & Seal Coat	\$809.25	\$103,584.00	90/100
Emcon Services Inc.	\$821.00	\$105,088.00	89/100
Line West Ltd.	\$864.00	\$110,592.00	87/100
Lafrentz Road Marking	\$902.56	\$115,527.68	85/100

45.23

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire RanN Maintenance Western Division highways to complete the 2024 Line Painting for a total cost of \$689.99 per Kilometer plus all applicable taxes for up to approximately 130 Kilometers.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 Road Oil Supply.

Company	Price
Cenovus Asphalt	\$880.00 per Metric Tonne

46.24

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase approximately 475 metric tonnes of road oil from Cenovus Asphalt at a rate of \$880.00 per metric tonne for a cost of approximately \$420,000.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Cementitious Road Stabilization Product:

Company	Price	Score
Lafarge Canada Inc.	\$1,051,407.84	100/100
MS Magnum		No Score

47.24

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase the 2024 Cementitious Road Stabilization Product from Lafarge Canada Inc. for an approximate cost of \$1,051,407.84 plus all applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Chip Seal Coat:

Company	Price per Square Meter Total Cost	Total Price	Score
ANT Construction Ltd.	Project 1 - \$893,970.00 Project 2 - \$724,240.00	\$1,618,210.00	100/100
West-Can Seal Coating Inc.	Project 1 - \$982,800.00 Project 2 - \$855,920.00	\$1,838,720.00	89/100
ACP Applied Products	Project 1 - \$999,810.00 Project 2 - \$938,280.00	\$1,938,090.00	84/100

48.24

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Ant Construction Ltd. for the 2024 Chip Seal Coat with unit costs of \$4.30 per square meter for Project 1 and \$4.00 per square meter for Project 2 for a total approximate cost of \$1,618,210.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Fog Seal Coat:

Company	Price per Square Meter	Total Price	Score
ANT Construction Ltd.	\$0.78	\$183,947.40	100/100
West-Can Seal Coating Inc.	\$0.791	\$186,541.53	99/100
Read on Roads Inc.	\$0.841	\$198,333.03	93/100

49.24

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Ant Construction Ltd. for the 2024 Fog Seal Coat with a unit price of \$0.78 per square meter plus all applicable taxes for approximately 25 Kilometers.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Fencing Supplies,

Company	Price
Wainwright Lumber Ltd.	\$66,652.00
Cornerstone Co-op	\$69,238.10

50.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 proceed with the purchase of the 2024 Fencing Supplies from Wainwright Lumber Ltd. for an estimated price of approximately \$66,652.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2024 Contract Equipment Roster.

51.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize staff to hire contractors that appear on the following contract equipment roster, on the conditions that the contractor follow all policy requirements including but not limited to proper WCB and Insurance.

Schedule A - Excavator 18,000-22,000 kg	
Contractor	Equipment
Denmax Energy Services Ltd.	18,000-22,000 kg
Black Ember Ltd.	18,000-22,000 kg
Schedule A - Excavator 40,000-50,000 kg	
Contractor	Equipment
Denmax Energy Services Ltd.	40,000-50,000 kg
Schedule B - Crawler Tractor 25,000-30,000 kg	
Contractor	Equipment
Denmax Energy Services Ltd.	25,000-30,000 kg
Black Ember Ltd.	25,000-30,000 kg
Schedule B - Crawler Tractor 36,000-40,000 kg	
Contractor	Equipment
Denmax Energy Services Ltd.	36,000-40,000 kg
Schedule C - Water/Oil Trucks	
Contractor	Equipment
Ron's Vacuum Service Ltd.	Water/Oil Truck
Schedule D - Self Propelled Packer	
Contractor	Equipment
Denmax Energy Services Ltd.	Self Propelled Packer
JAPA Equipment Rentals Inc.	Self Propelled Packer
Schedule E - Motor Scraper - Group 3 – No Submissions	
Schedule F - LGP Crawler Tractor with 6 Way Dozer & Ripper	
Contractor	Equipment
Rotten Rods Contracting	LGP Crawler Tractor
Denmax Energy Services Ltd.	LGP Crawler Tractor
Black Ember Ltd.	LGP Crawler Tractor
Schedule G - Motor Scraper - Group 4 - No Submissions	
Schedule H - Tandem Axle Dump Truck with Pup	
Contractor	Equipment
Denmax Energy Services	Tandem with Pup
Schedule H - Tandem Axle Dump Truck – No Submissions	
Schedule H – Loader	
Contractor	Equipment
Denmax Energy Services Ltd.	Loader
Schedule I - Semi Tractor with Tri-Axle End Dump	
Contractor	Equipment
Riverco Contracting Ltd.	Semi Tractor w/ Tri-Axle End Dump
Mats Oilfield Services Ltd.	Semi Tractor w/ Tri-Axle End Dump

Schedule J - 24 Wheel Tri-Drive Tractor	
Contractor	Equipment
Mats Oilfield Services Ltd.	24 Wheel Tri-Drive Tractor
Denmax Energy Services Ltd.	24 Wheel Tri-Drive Tractor
Schedule J - 16 Wheel Jeep	
Contractor	Equipment
Mats Oilfield Services Ltd.	16 Wheel Jeep
Denmax Energy Services Ltd.	16 Wheel Jeep
Schedule J - Tridem Trailer	
Contractor	Equipment
Mats Oilfield Services Ltd.	Tridem Trailer
Denmax Energy Services Ltd.	Tridem Trailer
Schedule J - 8 Wheel Jeep	
Contractor	Equipment
Mats Oilfield Services Ltd.	8 Wheel Jeep
Denmax Energy Services Ltd.	8 Wheel Jeep
Schedule J – Pilot Truck	
Contractor	Equipment
Mats Oilfield Services Ltd.	Pilot Truck
Denmax Energy Services Ltd.	Pilot Truck

A Request for Decision form was submitted by the Director of Public Works regarding a Road Fencing Request.

52.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Public Works to replace the 2 miles of fence along LR 2.
DEFEATED

A Request for Decision form was submitted by the Director of Public Works regarding the Corral Replacement Request.

53.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Public Works to purchase and install the new corral system on NW 25-45-10 W4M at an approximate cost of \$8,700.00 plus all applicable taxes.
DEFEATED

A Request for Decision form was submitted by the Director of Public Works regarding the 2024 and 2025 Gravel Crushing Contract.

Company	PRICE PER TONNE	TOTAL PROJECT COST	SCORE
Fitzgerald Aggregates Inc.	2024 - \$6.35 2025 - \$6.35	2024 - \$512,762.50 2025 - \$912,812.50	90/100
685762 AB Ltd.	2024 - \$6.77 2025 - \$6.25	2024 - \$553,417.50 2025 - \$911,937.50	83/100
Wapiti Gravel Suppliers	2024 - \$7.21 2025 - \$8.14	2024 - \$582,207.50 2025 - \$1,170,125.00	86/100
Lafarge Canada	2024 - \$15.90 2025 - \$16.82	2024 - \$1,283,925.00 2025 - \$2,417,875.00	70/100

54.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 award the Gravel Crushing Contract for 2024 to Fitzgerald Aggregates Inc with estimated quantities of 80,750 mt of gravel for 2024 for an estimated cost of up to \$512,762.50 including elimination, jaw costs, and applicable taxes. and an option to renew for 2025 with estimated quantities of 143,750 mt of gravel for an estimated cost of up to \$912,812.50 including elimination, jaw costs, and applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Closure of CN Crossing Mile 164.22 – Transport Canada Funding.

55.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 at location 717 14th Avenue Wainwright Alberta, has the capacity and authority to enter into and execute an agreement for the Closure Project for CN Crossing Mile 164.22 at Township Road 460, for a maximum grant of \$35,000.00 plus all applicable taxes, on this day of February 20th, 2024 at the M.D. of Wainwright Council meeting.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Request for In-Kind Support from the Wainwright Frontier & Exhibition Agricultural Society.

56.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to assist the Wainwright Frontier & Exhibition Agricultural Society with the removal of the trees along the fence line on the stampede grounds utilizing the M.D. of Wainwright's Mulcher and personnel.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Water Well on Purchased Land for Range Road 101 Relocation.

57.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Public Works to put up safety requirements to protect the existing well along the 15 acres of SW 36-45-10 W4M.

CARRIED

A letter was submitted to council by Don McMann regarding fencing, clay prices, and crop compensation.

58.24 Moved by Clr. Buck that the Municipal District of Wainwright replace the damaged ½ mile of fence along NW 34-41-02 W4M.

CARRIED

Council held a discussion regarding Scrapers.

59.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 continue operating the two oldest scarpers until the warranty is up in October 2024.

CARRIED

PUBLIC HEARING

60.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 recess the regular Council meeting at 10:00 a.m. to prepare for the public hearing.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Robin Leighton, Bill Lawson, Kelly Buchinski, Tyson Boomhower, Dana Smith, Stephen Atkins, Jasmine Pelletier, and Neil Loonen.

The purpose of this Public Hearing is to hear testimony and act relating to proposed Bylaw No. 1689 a Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, R.S.A. 2000, Chapter M 26, as amended.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

61.24 Moved by Clr. Buck that the hearing be adjourned at 10:01 a.m.
CARRIED

62.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 return to the regular Council meeting at 10:02 a.m. after ending the public hearing.
CARRIED

DELEGATIONS

Catherine Peirce, Executive Director, from Battle River Watershed Alliance presented to council about the programs offered by the Battle River Watershed Alliance from 10:30 a.m. until 10:57 a.m.

Recreation & Community Services

Finance

63.24 Moved by Clr. Wildeboer that the accounts recorded on the attached list in the amount of \$1,130,718.98 covered by direct debits, cheques numbered 88257-88313, and EFTs numbered 250-329 be approved and paid and that the payroll payments as per the attached list totaling \$218,540.65 covered by EFTs numbered 900042012-900042107 be ratified.
CARRIED

64.24 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending January 31st, 2024 be adopted as written and incorporated into these minutes.
CARRIED

A copy of the reserve statement as of January 31st, 2024 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2023 reserve allocation.

65.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31st, 2023 as follows:

2023 Reserve Allocation		
Public Works	Capital Equipment	\$3,000,000.00
	Road Resurfacing	\$4,000,000.00
Total		\$7,000,000.00

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Wainwright Stampede.

66.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 provide \$5,000.00 worth of funding to the Wainwright Frontier and Exhibition Agricultural Society for the 2024 Wainwright Stampede.
CARRIED

67.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Council and Administration to attend the Federation of Canadian Municipalities (FCM) Conference in Calgary from June 6th to 9th, 2024.
CARRIED

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator in regards to entering into a Mutual Aid Fire Control Plan.

68.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 accept the Mutual Aid Fire Control plan with the Government of Alberta to prevent and control wildfires.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Bylaw Enforcement Services.

69.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize Administration to enter into a twelve (12) month contract with Rural Bylaw for Bylaw Enforcement on an on-call basis.
CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1700 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to Authorize the Borrowing of Money for the Purpose of Financing Operating Expenditures.

70.24 Moved by Clr. Buck that Bylaw No. 1700 pass the first reading.
CARRIED

71.24 Moved by Clr. Wildeboer that Bylaw No. 1700 pass the second reading.
CARRIED

72.24 Moved by Clr. Cummins that Bylaw No. 1700 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

73.24 Moved by Clr. Lawson that Bylaw No. 1700 pass the third reading.
CARRIED

Bylaw No. 1701 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to authorize the amendment Schedule “A” of Bylaw No.1396.

74.24 Moved by Clr. Cummins that Bylaw No. 1701 pass the first reading.
CARRIED

75.24 Moved by Clr. Lawson that Bylaw No. 1701 pass the second reading.
CARRIED

76.24 Moved by Clr. Leighton that Bylaw No. 1701 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

77.24 Moved by Clr. Buck that Bylaw No. 1701 pass the third reading.
CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 11:11 a.m. to 11:14 a.m. to report to Council on the activities of the Development Department for the past month.

78.24 Moved by Clr. Wildeboer that the Director of Development Services report be accepted as presented.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Quality Management Plan Manager.

79.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 name the Director of Development Services the Quality Management Plan Manager for the plumbing, electrical, building and private sewage systems.
CARRIED

PAYSHEETS

80.24 Moved by Clr. Lawson that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

81.24 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

IN CAMERA

82.24 Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per Section 16(1) (b) FOIP at 11:23 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

83.24 Moved by Clr. Lawson that Council reconvene to the open meeting at 11:50 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

84.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 add the Greenshields Lagoon to the agenda.

CARRIED UNANIMOUSLY

85.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize Administration to sign the release form with PME regarding the sludge land spreading.

CARRIED

86.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the disposal of the remaining material from the Greenshield Lagoon project at the Wainwright Regional Waste to Energy Authority for a cost of up to \$463,000.00 conditional to the acceptance of this material by the Wainwright Regional Waste to Energy Authority.

CARRIED

87.24 Moved by Clr. Lawson that this meeting be adjourned at 11:51 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)