

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 16th, 2024 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 11:05 a.m., and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 11:05 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

1.24 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

2.24 Moved by Clr. Waddell that the minutes of the Council Meeting held December 19th, 2023 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:01 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

3.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A copy of the ASB meeting minutes held on January 11th, 2024 was received and distributed to Council as information.

A Request for Decision form was submitted by the Agricultural Fieldman in regard to the Request for Prices to Complete a Phase 1 and 2 Environmental Site Assessment for the Decommissioning of the Empty Chemical Container Collection Sites.

4.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 have the Agricultural Fieldman get prices from a qualified contractor for the completion of Phase 1 and Phase 2 Environmental Site Assessment for the four Chemical Container collection sites that were operated by the M.D. of Wainwright No. 61, and further bring the prices to a future Council meeting.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:11 a.m. to 9:30 a.m. The Directors reported on the activities of their departments for the past month.

5.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

6.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Road Fencing Request.

7.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Public Works to replace the fence along the N ½ of 32-41-02 W4M. CARRIED

DELEGATION

Christina Harvey, from Impact Wellness Coalition, attended the meeting from 9:30 a.m. until 10:00 a.m. to update Council regarding a needs estimation project to address mental health, homelessness, financial strain, and social supports within the M.D. of Wainwright.

Recreation & Community Services

Finance

8.24 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$2,813,112.44 covered by direct debits, cheques numbered 88209-88256, and EFTs numbered 171-249 be approved and paid and that the payroll payments as per the attached list totaling \$233,943.03 covered by EFTs numbered 900041872-900042011 be ratified. CARRIED

9.24 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending December 31st, 2023 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of December 31st, 2023 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Memo of the Tax Collection for 2023 was received and distributed to council. The collection rate was 98%.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Planning Meeting.

10.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a Planning Workshop for April 11th, 2024 at 9:00 a.m. in the Administration Building Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Budget Meeting.

11.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 set the 2024 Budget Meeting for April 30th, 2024 at 9:00 a.m. at the Administration Building Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Open House.

12.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 set the annual Open House for April 16th, 2024 from 4:00 p.m. to 6:00 p.m. at the Administration Building.

CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding the renewal of current Grazing/Road Allowance leases.

13.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 renew the grazing and road allowance leases for another five-year term with the rates being \$2.00 per acre for the Grazing Leases and \$20.00 per ½ mile for the Road Allowance leases, and further the following clause be included to all grazing leases: "The Lessee is responsible for the control of weeds (Prohibited/Noxious) and pests (Richardson Ground Squirrels) in a sustainable manner on the said land."

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a meeting with the Minister of Municipal Affairs at the RMA Spring Convention.

14.24 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 have administration request a meeting with the Minister of Municipal Affairs, at the RMA Spring Convention from March 18th to 20th, 2024, and further that Administration arrange a meeting with the Minister of Transportation and Economic Corridors, Minister of Infrastructure, and the Minister of Health at a later date.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Canada Day Celebrations – 3 CDSB Edmonton Garrison Wainwright.

15.24 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright 2024 Canada Day Celebration with a grant of \$5,500 and that this amount be forwarded to the 2024 budget.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Alberta and Saskatchewan Incident Support Team.

- 16.24 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal District of Wainwright No. 61 to allow the Director of Emergency Services to join the Alberta and Saskatchewan Incident Support Team on the condition that the Town of Wainwright, the Village of Chauvin, the Village of Edgerton, and the Village of Irma agree.
CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:54 a.m. to 11:09 a.m. to report to Council on the activities of the Development Department for the past month.

- 17.24 Moved by Clr. Waddell that the Director of Development Services report be accepted as presented.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Ribstone Hamlet Designation.

- 18.24 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 remove the designation of "Hamlet" from Ribstone, and refer to Ribstone as a locality effective immediately, and further we send each landowner a letter.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Public Hearings for Bylaw No. 1689.

- 19.24 Moved by Clr. Cummins that a Public Hearing be set for February 20th, 2024 for Bylaw No. 1689 at 10:00 a.m. at the Municipal District of Wainwright No. 61 Administration Building Council Chambers.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the Cost Estimate for Gravel Pit (NW 24-41-05 W4M) Reclamation Site Assessment and Certificate Application.

- 20.24 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hire Bear North Consulting Ltd. to complete the Reclamation Site Assessment and Certificate Application for the Gravel Pit on NW 24-41-05 W4M at an approximate cost of \$14,000.00 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding 2024/25 Gravel Pit Five Year Reports.

21.24 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 hire Bear North Consulting Ltd. to complete and submit the 5-year reports for SE 14-45-01 W4M, NW 20-45-09 W4M, NE 20-45-09 W4M, NW 21-45-09 W4M, and SW 33-41-01 W4M at an approximate cost of \$30,000.00 plus all applicable taxes.

CARRIED

PAYSHEETS

22.24 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

23.24 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

24.24 Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 11:05 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

25.24 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:39 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

26.24 Moved by Clr. Lawson that this meeting be adjourned at 11:40 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator
(½ day)