

In accordance with Section 192 (1) of the Municipal Government Act 2000 Chapter M-26, the Organizational Meeting of the Municipal District of Wainwright No. 61 was held in the Council Chambers in the Municipal Administration Building in Wainwright, Alberta on Tuesday, October 17th, 2023 commencing at 9:00 a.m.

Present: Councillors Bob Barss, Oscar Buck, Robin Leighton, Richard Waddell, Bill Lawson, Michael Wildeboer, and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Neil Loonen, Director of Finance Tyson Boomhower, and Computer and Information Analyst Stephen Atkins.

The Municipal Administrator called the meeting to order at 9:00 a.m.

The Municipal Administrator called for nominations for the Office of Reeve. Clr. Buck nominated Clr. Barss. The Municipal Administrator called for nominations for a second time and a third and final time for the Office of Reeve.

267.23 Moved by Clr. Waddell that nominations cease.

CARRIED UNANIMOUSLY

Clr. Barss was declared elected as Reeve for 2023/2024 and took the Official Oath of Office.

Reeve Barss thanked Clr. Buck for the nomination and all of Council for their support.

Reeve Barss assumed the Chair and called for nominations for the Office of Deputy Reeve. Clr. Lawson nominated Clr. Buck. Clr. Buck declined the nomination. Clr. Buck nominated Clr. Wildeboer. The Reeve called for nominations for a second time and a third and final time for the Office of Deputy Reeve.

268.23 Moved by Clr. Cummins that nominations cease.

CARRIED UNANIMOUSLY

Clr. Wildeboer was declared elected as Deputy Reeve for 2023/2024 and took the Official Oath of Office.

Deputy Reeve Wildeboer thanked Clr. Buck for the nomination and all of Council for their support.

269.23 Moved by Clr. Lawson that the Signing Officials for the Municipal District of Wainwright No. 61 be the Reeve or Deputy Reeve, together with the Municipal Administrator Kelly Buchinski or the Assistant Municipal Administrator Neil Loonen.

CARRIED

270.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 utilize the banking facilities offered by ATB Financial in Wainwright.

CARRIED

271.23 Moved by Clr. Wildeboer that the regular meetings of Council of the Municipal District of Wainwright No. 61 be held in the Council Chambers of the Municipal Administration Building in Wainwright on the third Tuesday of every month, commencing at 9:00 a.m.

CARRIED

Each member of Council received an updated copy of the Municipal Government Act.

Council reviewed the Municipal District of Wainwright No. 61's council code of conduct.

ADMINISTRATION AND TAXATION

272.23

Moved by Clr. Leighton that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Regional Assessment Review Board – Doug Rawluk, Gillian Adamson, Sandra Creech, Bill Long, Eric Nissen, Clr. Bill Lawson and Clr. Bruce Cummins
- Finance Committee be comprised of the Reeve or Deputy Reeve, one Councillor alternating by division number, the Director of Finance or designate, and the Shop Lead Hand or designate
- Insurance, Bylaws, Agreements and Regulations Committee be comprised of Clr. Wildeboer, Clr. Cummins, Clr. Waddell, Director of Public Works, and the Municipal Administrator
- Intermunicipal Collaboration Committee be comprised of Councillors from each respective recreation area and the Municipal Administrator
- Public Relations Committee for the Western Area Training Centre (WATC) be comprised of the Reeve, Deputy Reeve, and the Municipal Administrator
- Policy Committee be comprised of all Councillors, the Municipal Administrator, and all Department Heads

CARRIED

AGRICULTURAL SERVICE BOARD

IN CAMERA

273.23

Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (b) FOIP at 9:10 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

274.23

Moved by Clr. Waddell that Council reconvene to the open meeting at 9:15 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

275.23

Moved by Clr. Waddell that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Agriculture Service Board farm members be four (4) year rotation – Gillian Adamson one (1) year remaining, Shaun Rue three (3) years remaining, and Colton Ukrainetz four (4) years remaining.
- Wainwright Seed Cleaning Plant – Reeve Barss with alternate Clr. Cummins
- Edgerton Seed Cleaning Plant – Clr. Waddell with alternate Clr. Wildeboer
- Weed Inspectors – Agricultural Fieldman, Assistant Agricultural Fieldman, Dennis Fuder, and Laine Maron
- Soil Conservation Officers – Agricultural Fieldman and Assistant Agricultural Fieldman
- Soil Conservation Act Appeal Board – Clr. Cummins, Clr. Waddell, Clr. Wildeboer, with Clr. Leighton as alternate
- Pest Control Officers – Agricultural Fieldman, Assistant Agricultural Fieldman, Murray Waddell, Dennis Fuder, and Laine Maron.
- Agriculture Service Board two (2) year rotation – Chair Clr. Waddell one (1) year remaining and Clr. Wildeboer two (2) years remaining

CARRIED

PEST CONTROL ACT APPEAL BOARD

276.23 Moved by Clr. Lawson that the appointments listed below be comprised until December 31, 2023.

- Pest Control Act Appeal Board – public members John Fleming, Raymond Pare, Dianne Olson, Alysha Grosky, Holly James, alternate Kevin MacKay and the Secretary Mackenzie Bethune

CARRIED

DEVELOPMENT

277.23 Moved by Clr. Leighton that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Joint Subdivision and Development Appeal Board/Weed Control Act Appeal Board – public members John Fleming, Raymond Pare, Dianne Olson, Alysha Grosky, Holly James, alternate Kevin MacKay and the Secretary Mackenzie Bethune
- Municipal Planning Commission – all Councillors, the Development Authority Officer acts as Secretary, and either the Municipal Administrator or the Assistant Municipal Administrator
- Intermunicipal Planning Committee, IDP (Provost) – Clr. Buck, Clr. Wildeboer and the Municipal Administrator
- Wainwright Intermunicipal Planning Committee - Reeve Barss, Clr. Cummins, Clr. Leighton, the Municipal Administrator, and the Development Authority Officer
- Edgerton Intermunicipal Planning Committee – Clr. Waddell and Clr. Wildeboer, the Municipal Administrator, and the Development Authority Officer
- Irma Intermunicipal Planning Committee – Reeve Barss, Clr. Lawson, the Municipal Administrator, and the Development Authority Officer
- Chauvin Intermunicipal Planning Committee – Reeve Barss, Clr. Buck, the Municipal Administrator, and the Development Authority Officer.

CARRIED

MUNICIPAL PROPERTY

278.23 Moved by Clr. Wildeboer that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Municipal Property Committee – Buildings, Grounds, Equipment, Parks & Recreation and Environmental – All Councillors, the Municipal Administrator, Director of Public Works, and Director of Safety
- Airport Committee – Clr. Cummins, the Municipal Administrator, and Director of Public Works

CARRIED

HEALTH AND WELFARE

279.23 Moved by Clr. Cummins that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Wainwright & District Family & Community Services – Clr. Cummins, Clr. Waddell, with alternate Clr. Wildeboer
- Wainwright & District Physician Recruitment Committee – Reeve Barss with Clr. Waddell as an alternate
- Community Health Foundation – Clr. Lawson
- Battle River Foundation (Lodge) – Clr. Buck and Clr. Leighton
- Wainwright Handi-Van Committee – Clr. Lawson.

CARRIED

ENVIRONMENT TREATMENT SERVICES

280.23

Moved by Clr. Waddell that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Wainwright Regional Waste to Energy Authority – Reeve Barss and Clr. Leighton
- Battle River Watershed Committee – Clr. Cummins.

CARRIED

RECREATION AND COMMUNITY SERVICES

281.23

Moved by Clr. Waddell that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Chauvin Rural Recreation Area Board – Clr. Buck and members Robert Dickson and Ryan Johnson
- Edgerton Rural Recreation Area Board – Clr. Waddell, Clr. Wildeboer and members Cody Leskow, Andrea Withnell, Stephanie Spornitz, and Sharon Guy
- Wainwright Rural Recreation Area Board – Clr. Cummins, Clr. Leighton and members Bill Long, Carla McNary, and Kevin Ford
- Town of Wainwright Recreation Area Board – Clr. Cummins and Clr. Leighton
- Irma Rural Recreation Area Board – Reeve Barss, Clr. Lawson and members Lindsay Fleming and Amber Tomlinson
- Chauvin Library Board – Clr. Buck
- Edgerton Library Board – Clr. Wildeboer with alternate Clr. Waddell
- Irma Library Board & Joint Use Committee – Clr. Lawson
- Town of Wainwright Library Board – Clr. Leighton
- Battle River Alliance (BRAED) – Clr. Lawson
- Northern Lights Library Board – Clr. Leighton with alternate Clr. Cummins
- Economic Development Committee – Clr. Cummins.

CARRIED

PROTECTION TO PERSONS & PROPERTY

282.23

Moved by Clr. Waddell that the committees or appointments listed below be comprised as follows for the 2023/2024 term:

- Chauvin Fire Area Board – Clr. Buck
- Edgerton Fire Area Board – Clr. Waddell, Clr. Wildeboer and Rural Representatives Harold Perkins and Keenan Haveron
- Wainwright Fire Area Board – Clr. Cummins, Clr. Lawson, Clr. Leighton, and Reeve Barss as an alternate
- Irma Fire Area Board – Reeve Barss, Clr. Lawson, and Rural Representatives Greg Fischer and Tyson Schamehorn
- Regional Emergency Advisory Committee – Reeve Barss, with alternate Clr. Wildeboer
- Director of Emergency Management – Jon Koroluk
- Deputy Director of Emergency Management – the Municipal Administrator and the Assistant Municipal Administrator
- M.D. Safety Committee – the Municipal Administrator and all Department Heads, and Payroll Clerk
- Wainwright Ambulance Committee – Clr. Lawson and Clr. Wildeboer
- Bailiff – Agricultural Fieldman
- Fire Guardians – all Councillors, the Municipal Administrator, the Assistant Municipal Administrator, Agricultural Fieldman, Assistant Agricultural Fieldman, Tax Clerk, Development Authority Officer, Fire Chiefs, and Deputy Fire Chiefs
- E911 Advisory Committee – Clr. Cummins.

CARRIED

283.23

Moved by Clr. Cummins that this meeting be adjourned at 9:30 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)