

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 21st, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 9:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance, Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 9:00 a.m. to 11:10 a.m., Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 11:10 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

312.23 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

313.23 Moved by Clr. Waddell that the following items be added to the agenda:

Add:

Adoption of Previous Meetings Minutes

2. Organizational Meeting Minutes October 17th, 2023

Administration & Taxation

- d. Irma Recreation Board Division 6 Representative

CARRIED UNANIMOUSLY

314.23 Moved by Clr. Wildeboer that the minutes of the Council Meeting held October 17th, 2023 be adopted as presented.
CARRIED

315.23 Moved by Clr. Lawson that the minutes of the Organizational Meeting held October 17th, 2023 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:02 a.m. to 9:04 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 316.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety Ray Morrison, attended the meeting from 9:04 a.m. to 9:28 a.m. The Directors reported on the activities of their departments for the past month.

- 317.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

- 318.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Gravel Pit Agreement on SW 19-41-4 W4M.

- 319.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 authorize administration to execute an agreement for the Gravel Pit on SW 19-41-4 W4M.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Gravel Crushing Contract.

- 320.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proceed with Request for Proposal (RFP) for a two (2) year proposal on the Gravel Crushing Contract.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Gravel Hauling Contract.

321.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 proceed with Request for Proposal (RFP) for a two (2) year proposal on the Gravel Hauling Contract.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Speed Curve Land Request.

322.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize administration to draft a bylaw for the road closure at NE 30-45-7 W4M.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Road Fencing Request.

323.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Public Works to replace a mile and a half of fence at S½ 4-42-2 W4M and SE 2-42-2 W4M.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding a request from the Wainwright Runners Club for cross country ski trails at Riverdale Mini Park.

324.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 allow for the creation of ski trails at Riverdale Mini-Park, by the Wainwright Runners pending all insurance requirements, municipal policies and safety procedures from the Municipal District of Wainwright No. 61 are followed, and further that the Municipal District of Wainwright allow for use of the clubhouse for the Cross-Country Ski Course event held on December 3, 2023 from 9:30 a.m. to 4:00 p.m.

CARRIED

DELEGATION

Carley Herbert from the Town of Wainwright attended the meeting from 9:30 a.m. until 9:52 a.m. to meet with Council regarding Economic Development for the M.D. of Wainwright.

Sergeant Mike Miller from the Wainwright RCMP Detachment attended the meeting from 10:14 a.m. until 10:28 a.m. to meet with Council regarding Crime Statistics for the M.D. of Wainwright.

Len and Lori Newman from the Arm Lake Management Group attended the meeting from 10:30 a.m. until 10:42 a.m. to meet with Council regarding the Arm Lake Campground.

Finance

325.23 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$1,523,121.74 covered by direct debits, cheques numbered 88027-88123, and EFT's numbered 48-112 be approved and paid and that the payroll payments as per the attached list totaling \$455,717.87 covered by EFT's numbered 900041565-900041751 be ratified.

CARRIED

326.23 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending October 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of October 31st, 2023 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding Upcoming Important Dates.

327.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 set the Pre-Planning, Policy Review, Safety Policy Review, Salary/Wage/Remuneration, CAO Evaluation, and Multi Year Plan Presentation meeting for December 14th, 2023.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the ASB Council Member Attendance.

328.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the remaining councillors to attend the Provincial ASB Conference from January 22nd – January 24th, 2024 in Lethbridge, Alberta.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Director of Emergency Management Contract.

- 329.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 appoint Jonathan Koroluk as both the Director of Emergency Management and Regional Director of Emergency Management for the M.D. of Wainwright effective January 1st, 2024 for the term of the contract.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Wainwright Fire Area Command Unit 2.

- 330.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve fifty percent of the funding for a Command Unit SUV at an approximate cost of \$43,000.00 plus applicable taxes with the Town of Wainwright being the managing partner and contributing the balance of the unit.

CARRIED

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by the Municipal Administrator regarding the Supervisory Assistance Agreement for the Wainwright Regional Landfill.

- 331.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 renew the Supervisory Assistance Agreement with the Wainwright Regional Landfill for a one-year term effective January 1, 2024.

CARRIED

Bylaws

Bylaw No. 1699 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of authorizing the erection or removal of “Stop” or “Yield” signs for traffic control at designated locations for the Municipal District of Wainwright No. 61.

332.23 Moved by Clr. Buck that Bylaw No. 1699 pass the first reading.
CARRIED

333.23 Moved by Clr. Lawson that Bylaw No. 1699 pass the second reading.
CARRIED

334.23 Moved by Clr. Cummins that Bylaw No. 1699 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

335.23 Moved by Clr. Waddell that Bylaw No. 1699 pass the third reading.
CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 10:54 a.m. to 10:56 a.m. to report to Council on the activities of the Development Department for the past month.

336.23 Moved by Clr. Buck that the Director of Development Services report be accepted as presented.
CARRIED

A Request for Decision form was submitted by the Director of Development Services regarding the MPS Invoice.

337.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to pay the MPS invoice at a cost of \$49,871.82 including all applicable taxes.
CARRIED

PAYSHEETS

338.23 Moved by Clr. Wildeboer that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

339.23 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

340.23 Moved by Clr. Waddell that Council move to a closed session to discuss privileged information as per Section 16(1) (c) (i) FOIP at 11:10 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

341.23 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:55 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

342.23 Moved by Clr. Cummins that this meeting be adjourned at 12:03 p.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)