

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 17th, 2023 commencing at 10:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, from 10:00 a.m. to end, Assistant Municipal Administrator Neil Loonen, Director of Finance, Tyson Boomhower, Computer/Information Analyst Stephen Atkins, from 10:00 a.m. to 11:50 a.m., Jasmine Pelletier from the Edge attended the meeting from 10:00 a.m. to 11:50 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 10:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 284.23 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED
- 285.23 Moved by Clr. Cummins that the following items be added to the agenda:
Add:
Public Works
B. Mike Jackson and Daniel Dyok – Alberta Transportation –
Delegation 11:00 a.m.
- Deletion:
Delegation
Sargeant Mike Miller – Wainwright RCMP –
Delegation 10:15 a.m. CARRIED UNANIMOUSLY
- 286.23 Moved by Clr. Buck that the minutes of the Council Meeting held September 19th, 2023 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 10:02 a.m. to 10:13 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 287.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A copy of the ASB meeting minutes held on October 3rd, 2023 was received and distributed to Council as information.

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2023 Agricultural Service Board and 2023 Municipal District of Wainwright Education Bursary Recipients.

- 288.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve Cheyenne Porter as the recipient of the \$1,000.00 2023 Agricultural Service Board Bursary and Charleah Stafford as the recipient of the \$1,000.00 2023 Municipal District of Wainwright Education Bursary Recipient.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, attended the meeting from 10:14 a.m. to 11:31 a.m. The Directors reported on the activities of their departments for the past month.

- 289.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

- 290.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

Recreation & Community Services

Council received the summarized the 2023 Arm Lake survey results.

Finance

291.23 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$3,188,551.67 covered by direct debits, cheques numbered 87770-87950, and EFT's numbered 1-47 be approved and paid and that the payroll payments as per the attached list totaling \$408,603.55 covered by EFT's numbered 900041373-900041564 be ratified.

CARRIED

292.23 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending September 30th, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of September 30th, 2023 was received and distributed to Council.

DELEGATION

Shannon Marshall from Enterprise attended the meeting from 10:30 a.m. until 10:57 a.m. to meet with Council regarding fleet services for the M.D. of Wainwright.

Mike Jackson, from Morrison and Hershfield, and Daniel Dyok from Alberta Transportation attended the meeting from 11:00 a.m. until 11:15 a.m. to meet with Council regarding the Highway 14 and Range Road 3-0 intersection road project.

A Request for Decision form was submitted by the Municipal Administrator regarding Range Road 3-0 North Access.

293.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize administration to approach Alberta Transportation to add the North access at Range Road 3-0 to the Highway 14 project, and furthermore, that the price be brought to a future Council meeting.

DEFEATED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Strategic Plan Update.

294.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 pass the amended 2022-2025 Strategic Plan.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Capital Purchases and Road Planning Date.

295.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hold a Capital Purchase and Road Planning Session after the November 21, 2023 Regular Council Meeting.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Wainwright Fire Area 2024 Capital Request.

296.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the funding for a Rapid Response Unit at an approximate cost of \$100,000.00 plus applicable taxes.

CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1697 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of specifying the powers and duties of Bylaw Enforcement Officers and to Establish a Disciplinary Procedure for the Municipal District of Wainwright No. 61.

297.23 Moved by Clr. Cummins that Bylaw No. 1697 pass the first reading.

CARRIED

298.23 Moved by Clr. Leighton that Bylaw No. 1697 pass the second reading.

CARRIED

299.23 Moved by Clr. Wildeboer that Bylaw No. 1697 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

300.23 Moved by Clr. Lawson that Bylaw No. 1697 pass the third reading.

CARRIED

Bylaw No. 1698 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of authorizing the erection or removal of “Stop” or “Yield” signs for traffic control at designated locations for the Municipal District of Wainwright No. 61.

301.23 Moved by Clr. Cummins that Bylaw No. 1698 pass the first reading.

CARRIED

302.23 Moved by Clr. Waddell that Bylaw No. 1698 pass the second reading.

CARRIED

303.23 Moved by Clr. Buck that Bylaw No. 1698 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

304.23 Moved by Clr. Lawson that Bylaw No. 1698 pass the third reading.

CARRIED

Development

The Director of Development Services, Dana Smith, attended the meeting from 11:40 a.m. to 11:42 a.m. to report to Council on the activities of the Development Department for the past month.

305.23 Moved by Clr. Buck that the Director of Development Services report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Appointment of the Development Authority Officer.

306.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Dana Smith as the Development Authority Officer as per Section 3.3.2 of the Municipal District of Wainwright No. 61's Land Use Bylaw No. 1695.

CARRIED

PAYSHEETS

307.23 Moved by Clr. Leighton that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

308.23 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

IN CAMERA

309.23 Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per section 16(1) (b) FOIP at 11:50 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

310.23 Moved by Clr. Lawson that Council reconvene to the open meeting at 12:08 p.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

311.23 Moved by Clr. Lawson that this meeting be adjourned at 12:09 p.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)