

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 19th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Neil Loonen from 9:00 a.m. to end Director of Finance, Tyson Boomhower, Assistant Agricultural Fieldman, Shelby Oracheski, from 9:00 a.m. to 9:59 a.m., Zak McLachlan and Jasmine Pelletier from the Edge attended the meeting from 9:00 a.m. to 9:59 a.m.

Absent: Councillor Bill Lawson

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

239.23 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

240.23 Moved by Clr. Waddell that the following items be added to the agenda:

Add:

Public Works

B. Undercarriage for JD950K

CARRIED UNANIMOUSLY

241.23 Moved by Clr. Wildeboer that the minutes of the Council Meeting held August 15th, 2023 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:04 a.m. to 9:11 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

242.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the attendance of additional council members at the Northeast Regional Agricultural Service Board Conference on October 20th, 2023 in Smoky Lake County.

243.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the attendance of Council and all ASB members for the Northeast Regional Agricultural Service Board Conference on October 20th, 2023 hosted by Smoky Lake County. CARRIED

244.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 add Rural Routes to the agenda.
CARRIED

245.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 host a Rural Routes supper in 2024.
CARRIED UNANIMOUSLY

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:12 a.m. to 9:32 a.m. The Directors reported on the activities of their departments for the past month.

246.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

247.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Road Plan 1027094.

248.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to send a letter to the landowner requesting that all obstructions along the road allowance be removed as per section 6.3.6 of the M.D. of Wainwright's Policy Manual.
CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a 2024 Service truck with the results summarized as follows:

Company	Truck Model	Total
Glover International	2025 HV608 SBA	\$429,530.00

249.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase a 2025 HV608 SBA from Glover International for an approximate cost of \$429,530.00 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Range Road 3-0.

250.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize the elimination of the approaches at Range Road 3-0 and Highway 14 in conjunction with the Highway 14 road project on the condition Alberta Transportation add an approach to NW 6-45-2 W4M for physical access to the rented-out crop land.
CARRIED

Recreation & Community Services

A request for Decision form was submitted by the Director of Safety regarding the Riverdale Multi-Use Court.

251.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Butterworth Construction to complete the concrete pad at an approximate cost of \$28,500.00, Sport Court Alberta to order and install the sport package with tile at an approximate cost of \$27,940.00, and Infinity Fence Ltd. to install the fence for the Multi-Use Court around the perimeter at an approximate cost of \$13,000.00 for a total project cost of approximately \$68,940.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the John Deere 950K Undercarriage.

252.23 Moved by Clr. Buck that the Municipal District of Wainwright No. authorize Public Works to replace the undercarriage for the John Deere 950K at an approximate cost of \$40,000.00.

CARRIED

Finance

253.23 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$2,330,589.29 covered by direct debits and cheques numbered 87770-87950 be approved and paid and that the payroll payments as per the attached list totaling \$391,193.98 covered by EFT's numbered 900041190-900041372 be ratified.

CARRIED

254.23 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending August 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of August 31st, 2023 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding a request from Northern Lights Library System.

255.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 send a letter of support to Northern Lights Library system approving the increase of the 2023 levy by one and a half percent (1.5%) for the 2024 year.

CARRIED

256.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 17th, 2023 at 9:00 a.m. in the Council Chambers with the regular Council Meeting to follow at 10:00 a.m.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Recycle Collection Agreement Renewals for the Villages of Irma, Edgerton and Chauvin.

257.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for one (1) year from October 1st, 2023 to September 30th, 2024 for a total cost of \$6,600.00.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the RMA District Five (5) Draft Policy Statements for the Municipal District of Wainwright No. 61.

258.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have the Reeve and Administration draft and send a letter to RMA District Five (5) regarding the Draft Policy Statements.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Federation of Canadian Municipalities (FCM) Conference Oil Sands Tour.

259.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 sponsor the Federation of Canadian Municipalities (FCM) Oil Sands Tour in the amount of \$5,000.00 for the 2024 FCM Conference held in Calgary.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Father Daughter Gala Funding. No Action.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

Administration reported to Council on the activities of the Development Department for the past month.

260.23 Moved by Clr. Buck that the Development Office's report, as given by Administration, be accepted as presented which included the following subdivision applications which was supported by the MPC at their August 14th, 2023 meeting:

- 23-R-722 (SW 17-46-8 W4M) Boundary Adjustment

CARRIED

PAYSHEETS

261.23 Moved by Clr. Waddell that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

262.23 Moved by Clr. Wildeboer that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

263.23 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (b) FOIP at 9:59 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

264.23 Moved by Clr. Cummins that Council reconvene to the open meeting at 10:19 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

265.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 authorize Administration to execute the amended gravel pit agreement at location SW 19-41-1 W4M.
CARRIED

266.23 Moved by Clr. Waddell that this meeting be adjourned at 10:20 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)