

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 15th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance, Tyson Boomhower, Shelby Oracheski, Assistant Agricultural Fieldman, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen from 9:00 a.m. to In Camera, and Zak McLachlan from the Edge attended the meeting from 9:00 a.m. to 11:00 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 208.23 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED
- 209.23 Moved by Clr. Wildeboer that the following items be added to the agenda:
Add:
Development
B. Bylaw Enforcement Services
C. Economic Development – Remote Worker Attraction
CARRIED UNANIMOUSLY
- 210.23 Moved by Clr. Waddell that the minutes of the Council Meeting held July 18th, 2023 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

- 211.23 Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:01 a.m. to 9:02 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.
Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A thank you card from the Wainwright Seed Cleaning Plant was received and distributed to Council.

Public Works, Transportation, Utilities & Safety

- 212.23 The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:03 a.m. to 9:22 a.m. The Director reported on the activities of their department for the past month.
Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

213.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of two 2024 4x4 3500 Series Crew Cab trucks with flat deck with the results summarized as follows:

Company	Truck Model	3500 Series Gas Power Price	3500 Series Diesel Power Price (optional)	Total	Score
Denwood Motors (1993 Ltd)	2024 Chevy Silverado 3500 HD	\$81,992.75	\$91,496.75	\$173,490.50	97.5
Norris Ford	2023 Ford XL Super Crew	\$84,001.25	\$92,949.25	\$176,950.50	97
Wainalta Motors	2024 Dodge Ram 3500 Chassis	\$85,785.25	\$94,280.25	\$180,065.50	92.5

214.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase one 2024 Chevy Silverado gas 3500 HD with a flat deck and one 2024 Chevy Silverado diesel 3500 HD with a flat deck from Denwood Motors (1993 Ltd) for an approximate cost of \$173,490.50 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding an Access Agreement.

215.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize administration to sign the access agreement for NE 35-44-4 W4M and Township Road 450 along Secondary Highway 894.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2023/2024 Road Salt & Sand Mixing

216.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Centurion Canada Infrastructure to mix approximately 3,000 tonnes of sand with salt (10%) at the rate of \$6.16 per tonne plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the RM 500B Reclaimer Warranty.

217.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to extend the warranty for one (1) year for the RM 500B Reclaimer at an approximate cost of \$12,700.00 plus all applicable taxes.

CARRIED

A request for Decision form was submitted by the Director of Public Works regarding the Replacement of the Overhead Doors at the Chauvin Shop.

218.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Provost Glass & Door Ltd to replace the overhead doors at the Chauvin Shop for an approximate cost of \$19,528.00 plus applicable taxes.

CARRIED

Recreation & Community Services

Finance

219.23 Moved by Clr. Wildeboer that the accounts recorded on the attached list in the amount of \$6,204,005.27 covered by direct debits and cheques numbered 87618-87769 be approved and paid and that the payroll payments as per the attached list totaling \$401,436.85 covered by EFT's numbered 900041014-900041189 be ratified.

CARRIED

220.23 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending July 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of July 31st, 2023 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2023 Allocation of Municipal Sustainability Initiative (MSI) Operating Grant.

221.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2023 Municipal Sustainability Initiative (MSI) Operating Grant funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area	\$35,290.00
Irma recreation area	\$35,290.00
Edgerton recreation area	\$35,290.00
Chauvin recreation area	\$35,290.00
Wainwright fire area	\$35,290.00
Irma fire area	\$35,290.00
Edgerton fire area	\$35,290.00
Chauvin fire area	\$35,290.00
<i>Total</i>	\$282,320.00

CARRIED

A Request for Decision form was submitted by the Director of Finance regarding the Transportation Assistance Grant.

222.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 amend the Transportation Assistance Grant to a General Assistance Grant with the following funds being allocated as follows:

Chauvin Drop in Centre	\$1,500.00
Edgerton 50 Plus Club	\$1,500.00
Irma New Horizons Association	\$1,500.00
Wainwright Prairie Rose Seniors Association	\$1,500.00
Falcon Enterprises	\$1,500.00
Battle River Foundation	\$1,500.00

CARRIED

A Request for Decision form was submitted by the Director of Finance in regards to the 2023 core infrastructure funding for the Villages of Irma, Edgerton and Chauvin.

223.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve funding of \$75,000 for each of the Villages of Irma, Edgerton,

and Chauvin in 2023 and that the following conditions apply to the funding:

- that the funding be on a year-to-year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads or as otherwise approved by Council;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31st.

CARRIED

DELEGATION

Larry James from Wainwright Assessment Group attended the meeting from 9:30 a.m. until 9:35 a.m. to meet with Council regarding municipal Assessment Services.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding 2023 additional crop rates.

224.23

Moved by Clr. Lawson that the additional crop rate for corn be set for 2023 as the September 1st, 2023 AFSC rate.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2023 Rail Safety Week.

225.23

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 name September 18th to 24th, 2023 Rail Safety Week.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Strategic Plan for the Municipal District of Wainwright No. 61.

226.23

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hold a workshop for the Strategic Plan on October 10th, 2023 at the Administration Office at 10:00 a.m.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2024 Federation of Canadian Municipalities (FCM) Conference.

227.23

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize council and administration to attend the Federation of Canadian Municipalities (FCM) Conference in Calgary from June 6 to 9, 2024.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2023 Fall RMA Conference.

228.23

Moved by Clr. Waddell that the Municipal District of Wainwright No 61 authorize council and administration to attend the 2023 Fall RMA conference in Edmonton from November 6th to 9th, 2023.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a meeting with the Minister of Municipal Affairs at the RMA Fall Convention.

229.23

Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 have administration request a meeting with the Minister of Municipal Affairs at the RMA Fall Convention from November 6th to 9th, 2023.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the DIP Review Assessment Contract

230.23

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to enter into a one year contract with 2241703 Alberta Ltd. for an approximate cost of \$40,200.00 plus all applicable taxes.

CARRIED

A thank you letter from the Village of Chauvin regarding Cemetery Funding was received and distributed to Council.

A thank you was given by Sacred Heart regarding Cemetery Funding.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

DELEGATION

Kevin Wirsta, District 5 Director of Rural Municipalities of Alberta, Member, Kallie Wischoff Policy Advisor Rural Municipalities of Alberta, Gerald Rhodes, Executive Director of Rural Municipalities of Alberta, and Paul McLauchlin President of RMA, attended the meeting from 10:00 a.m. until 10:50 a.m. to meet with council regarding what the Rural Municipalities of Alberta are advocating on behalf of rural municipalities.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen, attended the meeting from 11:22 a.m. to 11:30 a.m. to report to Council on the activities of the Development Department for the past month.

231.23

Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision applications which was supported by the MPC at their August 14th, 2023 meeting:

- 23-R-723 (NE 2-44-5 W4M) Boundary Adjustment

CARRIED

A Request for Decision form was submitted by the Development Officer regarding the Bylaw Enforcement Services.

232.23

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize administration to enter into a six (6) month trial contract with Rural Bylaw for Bylaw Enforcement on an on call basis.

CARRIED

A Request for Decision form was submitted by the Development Officer regarding the Economic Development – Remote Workers Attraction.

233.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 enter into a one-year service agreement with Yolo Nomads for an approximate cost of \$4,550.00 USD plus all applicable taxes.

CARRIED

PAYSHEETS

234.23 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

235.23 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

236.23 Moved by Clr. Wildeboer that Council move to a closed session to discuss privileged information as per section 16(1) (c) (i), and 16 (1) (c) (iii) FOIP at 11:35 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

237.23 Moved by Clr. Waddell that Council reconvene to the open meeting at 11:43 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

238.23 Moved by Clr. Cummins that this meeting be adjourned at 11:45 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)

