

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 20th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance, Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen from 9:00 a.m. to end, and Zak McLachlan from the Edge attended the meeting from 9:00 a.m. to 10:34 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

145.23 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

146.23 Moved by Clr. Wildeboer that the following items be added to the agenda:

Add:

Protection to Persons and Property

A. Fire Restriction Discussion

CARRIED UNANIMOUSLY

147.23 Moved by Clr. Waddell that the minutes of the Council Meeting held May 16th, 2023 be adopted as presented.

CARRIED

148.23 Moved by Clr. Buck that the minutes of the Special Council Meeting held June 5th, 2023 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:02 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

149.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2023 M.D. of Wainwright Calendar and Photo Contest.

150.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the 2023 Calendar Photo Contest and M.D. Calendar for an approximate cost of \$12,000.00 plus applicable taxes.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:09 a.m. to 9:46 a.m. The Directors reported on the activities of their departments for the past month.

151.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

152.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of one division grader with the results summarized as follows:

Company	Model	Price	Trade In	Price with Trade In
Brandt	JD 772GP	\$659,000.00	\$280,000.00	\$379,000.00
Finning	CAT 150AWD	\$620,000.00	\$210,500.0	\$409,500.00

153.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the purchase of: one (1) 2023 772GP grader with snow plow equipment and 5-year, 7500 hour, warranty from Brandt Tractor Ltd. for a total cost of \$659,000.00 less total trade-ins of \$280,000.00 for a net cost of \$379,000.00 plus applicable taxes with the trade-in of the 2019 John Deere 772GP grader S/N 1DW772GPJKF700392. CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of the 2023 Road Salt Supply with the results summarized as follows:

Company	Price
NCS Minerals Ltd	\$153.20/ metric tonne

154.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase approximately 1,000 tonnes of road salt from NCS Minerals Ltd. at an approximate cost of \$153,200.00 plus all applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the purchase of a distribution pump for Greenshields.

155.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 proceed with purchasing a distribution pump for the Greenshields Water Treatment System for an approximate cost of \$14,681.00 plus all applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Replacement of the PLC at Greenshields.

- 156.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 proceed with purchasing an Automation Direct Control system for the Greenshields Water Treatment System for an approximate cost of \$20,000.00 plus all applicable taxes.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the Tie – In Clubhouse Well to Water Disinfection Shack.

- 157.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Pro Trade Plumbing and Maintenance Ltd. to complete the tie-in to the Riverdale Water Disinfection Shack for a total approximate cost of \$14,432.22 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the Arm Lake Group Site Shelter Repairs (Sites A & E).

- 158.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Redfox Builders Ltd to complete the repairs at Arm Lake Group Sites A & E for a total approximate cost of \$23,938.51 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding a Cell Phone Booster at Riverdale

- 159.23 Moved by Clr. Buck that the Municipal District of Wainwright authorize administration to authorize the install of a cell phone booster, cables, and antennas on the Riverdale cell phone tower for an approximate cost of \$13,000.00 plus all applicable taxes.

CARRIED

Finance

- 160.23 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,869,699.58 covered by direct debits and cheques numbered 87313-87487 be approved and paid and that the payroll payments as per the attached list totaling \$525,224.62 covered by EFT's numbered 900040560-900040804 be ratified.

CARRIED

- 161.23 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending May 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of May 31st, 2023 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the Audit Fee Estimate.

- 162.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 appoint Isaman Chopek LLP as the auditor for the 2023 to 2025 audit years for an approximate cost of \$25,000.00 per year plus all applicable taxes with a cost-of-living allowance increase in each year equivalent to the one granted to M.D. employees in each year and that the M.D. draft the Financial Information Return and the Financial Statements.

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding Irma Recreation Board Member.

163.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Amber Tomlinson to the Irma Recreation Board for the 2023/2024 term.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Development

The Development Officer, Kim Christensen, attended the meeting from 9:51 a.m. to 9:54 a.m. to report to Council on the activities of the Development Department for the past month.

164.23 Moved by Clr. Waddell that the Development Officer's report be accepted as presented which included the following subdivision applications which was supported by the MPC at their June 12th, 2023 meeting:

- 22 – R – 697 NW 13-44-5 W4M (46.62 & 47.40 acres)
- 22 – R – 693 SE 17-46-8 W4M (80 acre split).

CARRIED

A Request for Decision form was submitted by the Development Officer regarding Gravel Pit Reclamation Liability Report.

165.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to hire a consultant to complete the Gravel Pit Reclamation Liability Report for an approximate cost of \$10,000.00 plus all applicable taxes.

CARRIED

Protection to Persons and Property

Council discussed the current Fire Restriction. No Action.

Municipal Property

Health & Social Services

Environment

PAYSHEETS

166.23 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

167.23 Moved by Clr. Leighton that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

PUBLIC HEARING

168.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 recess the regular Council meeting at 10:02 a.m. to prepare for the public hearing at 10:30 a.m.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Richard Waddell, Robin Leighton, Bill Lawson, Kelly Buchinski, Tyson Boomhower, Kim Christensen, Stephen Atkins, Zak McLachlan , and Neil Loonen.

The purpose of this Public Hearing is to hear testimony and act relating to proposed Bylaw No. 1694, a Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta for the purpose of repealing Bylaw No. 1319 and adopting a Municipal Development Plan for the Municipal District of Wainwright No. 61.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of this Public Hearing is to hear testimony and act relating to proposed Bylaw No. 1695 a Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta for the purpose of repealing Bylaw No. 1318 and adopting a Land Use Bylaw for the Municipal District of Wainwright No. 61.

Reeve Barss asked if there were any written submissions. There was one provided by Ken Teers. The submission is attached to the minutes.

Reeve Barss asked if there were any oral submissions. There were none.

169.23 Moved by Clr. Cummins that the hearing be adjourned at 10:32 a.m.
CARRIED

170.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 return to the regular Council meeting at 10:33 a.m. after ending the public hearing.

CARRIED

Bylaws

Bylaw No. 1694 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of repealing Bylaw No. 1319 and adopting a Municipal Development Plan for the Municipal District of Wainwright No. 61.

171.23 Moved by Clr. Lawson that Bylaw No. 1694 pass the second reading.
CARRIED

172.23 Moved by Clr. Cummins that Bylaw No. 1694 pass the third reading.
CARRIED

Bylaw No. 1695 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of repealing Bylaw No. 1318 and adopting a Land Use Bylaw for the Municipal District of Wainwright No. 61.

173.23 Moved by Clr. Waddell that Bylaw No. 1695 pass the second reading.
CARRIED

174.23 Moved by Clr. Buck that Bylaw No. 1695 pass the third reading.
CARRIED

IN CAMERA

175.23 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:34 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

176.23 Moved by Clr. Wildeboer that Council reconvene to the open meeting at 11:30 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

177.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers under owner #9827.
CARRIED

178.23 Moved by Clr. Lawson that this meeting be adjourned at 11:31 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)