

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 16th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Finance Clerk Mackenzie Bethune, and Zak McLachlan from the Edge attended the meeting from 9:00 a.m. to 11:02 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 113.23 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED
- 114.23 Moved by Clr. Wildeboer that the minutes of the Council Meeting held April 18th, 2023 be adopted as presented.
CARRIED
- 115.23 Moved by Clr. Leighton that the minutes of the Council Meeting held April 28th, 2023 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:01 a.m. to 9:07 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 116.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED
- A Request for Decision form was submitted by the Agricultural Fieldman regarding the 4-H Cattle Scale Request.
- 117.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the request for the Cattle Scale to be donated to the Chauvin, Edgerton, Greenshields, and Irma 4-H Clubs in as is condition.
CARRIED
- A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding Policy 5.3.12 Municipal Bursaries.
- 118.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 adopt Policy 5.3.12 immediately and add it to the policy manual.
CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the appointment of a Seasonal Weed Inspector Appointment.

119.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 appoint Holly Arychuk as a Pest Control Officer and Weed Inspector for the duration of the 2023 seasonal employment.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Weed Inspection Mapping Software and set-up.

120.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize up to \$6,000.00 plus all applicable taxes towards additional MRF software and equipment.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:08 a.m. to 9:39 a.m. The Directors reported on the activities of their departments for the past month.

121.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

122.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of two 2023 4x4 3500 Series Crew Cab trucks with flat deck with the results summarized as follows:

Company	Truck Model	3500 Series Gas Power Price	3500 Series Diesel Power Price (optional)	Score
Denwood Motors	2023 Chevy Silverado 3500 HD	1 - \$68,796.50 2 - \$68,796.50 Total - \$137,593.00	1 - \$78,300.00 2 - \$78,300.00 Total - \$156,600.00	94/100
Wainalta Motors	2023 Dodge Ram 3500 Chassis Tradesman (SLT)	1 - \$82,084.00 2 - \$82,084.00 Total - \$164,168.00	1 - \$91,479.00 2 - \$91,479.00 Total - \$182,958.00	84/100
Norris Ford	2023 Ford XL Super Crew	No Submission	1 - \$92,773.00 2 - \$92,773.00 Total - \$185,546.00	No Score

123.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase one 2023 Chevy Silverado gas 3500 HD with a flat deck and one 2023 Chevy Silverado diesel 3500 HD with a flat deck from Denwood Motors for an approximate cost of \$147,096.50 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of two 2023 4x4 1500 Series Crew Cab trucks with the results summarized as follows:

Company	Truck Model	Price	Score
Wainalta Motors	2022 Ram 1500 SLT Classic 2022 Ram 1500 SLT Warlock	1 - \$57,775.50 2 - \$59,723.50 Total - \$117,499.00	95/100
Norris Ford	2023 Ford F150 XLT	1 - \$60,450.00 2 - \$60,450.00 Total - \$120,900.00	96/100
Wainalta Motors	2023 Ram 1500 SLT Classic	1 - \$61,484.50 2 - \$61,484.50 Total - \$122,969.00	90.5/100
Denwood Motors	2023 Chevy Silverado 1500	1 - \$64,640.25 2 - \$64,640.25 Total - \$129,280.50	85/100

- 124.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase two 2022 Ram 1500 SLT's from Wainalta Motors for an approximate cost of \$117,499.00 plus all applicable taxes.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the Outdoor Sports Court – Riverdale Mini-Park.

- 125.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire the following contractors to undertake the project: Concrete Pad-Butterworth Construction \$31,450.00, Sport Package with Tile and Line Painting-Sport Court Alberta \$25,400.00, and Chain Link Fence-Infinity Fence \$13,000.00 for a total approximate cost of \$69,850.00 plus all applicable taxes.

DEFEATED

Finance

- 126.23 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$2,323,681.04 covered by direct debits and cheques numbered 87174-87312 be approved and paid and that the payroll payments as per the attached list totaling \$229,603.26 covered by EFT's numbered 900040412-900040559 be ratified.

CARRIED

- 127.23 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending April 30th, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of April 30th, 2023 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding Recreation and Fire Funding Policy Formation.

128.23

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 adopt both the Recreation and Fire Funding policies immediately and add it to the policy manual.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Burn Unit Funding Request. No Action

A Request for Decision form was submitted by the Municipal Administrator regarding the Wing Smudge Indigenous Society Request.

Copies of a thank you letter from the Wainwright Health Professionals Attraction, Recognition, Retention and Growth Committee were received and distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1694 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of repealing Bylaw No. 1319 and adopting a Municipal Development Plan for the Municipal District of Wainwright No. 61.

129.23

Moved by Clr. Cummins that Bylaw No. 1694 pass the first reading.

CARRIED

Bylaw No. 1695 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of repealing Bylaw No. 1318 and adopting a Land Use Bylaw for the Municipal District of Wainwright No. 61.

130.23

Moved by Clr. Buck that Bylaw No. 1695 pass the first reading.

CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 9:45 a.m. to 9:49 a.m. to report to Council on the activities of the Development Department for the past month.

131.23

Moved by Clr. Lawson that the Development Officer's report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Development Officer regarding the Public Hearings for Bylaw No. 1694 and Bylaw No. 1695.

132.23

Moved by Clr. Waddell that a Public Hearing be set for June 20th, 2023 for Bylaw No. 1694 and Bylaw No. 1695 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building Council Chambers.

CARRIED

PAYSHEETS

133.23 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

134.23 Moved by Clr. Wildeboer that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

DELEGATION Jennifer Coutré and Jayda Maciborski from the Wing Smudge Indigenous Society attended the council meeting to request funding for the society.

IN CAMERA

135.23 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 11:02 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

136.23 Moved by Clr. Cummins that Council reconvene to the open meeting at 11:45 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

137.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 sponsor the Wing Smudge Indigenous Society's funding request in the amount of \$2,500.00.
CARRIED

138.23 Moved by Clr. Cummins that this meeting be adjourned at 11:49 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)