

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 18th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Mike Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Zak McLachlan from the Edge attended the meeting from 9:05 a.m. to 11:44 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

75.23 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

76.23 Moved by Clr. Waddell that the following items be added to the agenda:

Add:

Public Works

G. Secondary Highway 894 Agreement

CARRIED UNANIMOUSLY

77.23 Moved by Clr. Lawson that the minutes of the Council Meeting held March 23rd, 2023 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting from 9:01 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

78.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Agricultural Fieldman regarding the 2023 Herbicide Purchase:

Company	Price (Excluding GST)	Score
Advantage VM Corp.	\$244,475.00	100

79.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase the 2023 Herbicide order from Advantage VM Corp. for an approximate cost of \$244,475.00 plus applicable taxes.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Assistant Agricultural Fieldman regarding the 2023 Rural Routes Supper Caterer:

Company	Price per plate (One Meat Option)	Price per place (Two Meat Option)
Thyme For You Catering	\$25.00/ plate	\$26.50/ plate (Barbeque Chicken Legs)
Sheena's Catering, Cakes and Cupcakes	\$25.00/ plate	\$28.50/ plate (Creamy Mushroom Chicken)
Vera's Catering Co.	\$30.00/ plate	\$36.00/ plate (Bacon Wrapped Stuffed Chicken)

80.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hire Sheena's Catering, Cakes and Cupcakes to cater the 2023 Rural Routes Supper for a cost of \$25.00 per plate plus all applicable taxes for the one meat option.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:11 a.m. to 9:32 a.m. The Directors reported on the activities of their departments for the past month.

81.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

82.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2023 Cementitious Road Stabilization Product.

Company	Price (Excluding GST)
Lafarge Canada Inc.	\$1,269,628.81

83.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase the 2023 Cementitious Road Stabilization Product from Lafarge Canada Inc. for an approximate cost of \$1,269,628.81 plus all applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2023 Chip Seal Coat:

Company	Price per Square Meter	Total Price (Excluding GST)	Score
ANT Construction Ltd.	Project 1 - \$4.30 Project 2 - \$4.00	Project 1 - \$1,051,780.00 Project 2 - \$896,800.00 Total - \$1,948,580.00	100/100
West-Can Seal Coating Inc.	Project 1 - \$4.67 Project 2 - \$4.67	Project 1 - \$1,142,282.00 Project 2 - \$1,047,014.00 Total - \$2,189,296.00	76/100
ACP Applied Products	Project 1 - \$7.94 Project 2 - \$7.97	Project 1 - \$1,940,901.00 Project 2 - \$1,786,874.00 Total - \$3,727,775.00	45/100

84.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Ant Construction Ltd. for the 2023 Chip Seal Coat with unit costs of \$4.30 per square meter for Project 1 and \$4.00 per square meter for Project 2 for a total approximate cost of \$1,948,580.00 plus applicable taxes.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2023 Fog Seal Coat:

Company	Price per Square Meter	Total Price (Excluding GST)	Score
Read on Roads Inc.	\$0.794	\$160,329.45	92/100
ANT Construction Ltd.	\$0.95	\$191,828.75	88/100
West-Can Seal Coating Inc.	\$1.09	\$220,098.25	77/100

85.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Read on Roads Inc. for the 2023 Fog Seal Coat with a unit price of \$0.794 per square meter for a total approximate cost of \$160,329.45 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Airport Runway Extension.

86.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Tetra Tech to complete the feasibility study for the Wainwright Airport Runway Expansion, for a total of \$38,767.00 plus applicable taxes, on the condition that the project be an even cost share with the Town of Wainwright, bringing the M.D. of Wainwright's share to \$19,383.50.

CARRIED

87.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize the Reeve and Municipal Administrator to sign the agreement for Secondary Highway 894 on the condition of Alberta Treasury board approval.

CARRIED

DELEGATION

Director of Emergency Management, Jon Koroluk, attended the meeting from 9:33 a.m. until 9:57 a.m. to provide a report and answer Council's questions about emergency management for the M.D. of Wainwright No. 61.

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council from 10:30 a.m. to 11:05 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued support.

Finance

88.23 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$3,005,501.29 covered by direct debits and cheques numbered 87043-87173 be approved and paid and that the payroll payments as per the attached list totaling \$203,779.04 covered by EFT's numbered 900040319-900040411 be ratified.

CARRIED

89.23 Moved by Clr. Leighton that the financial statement of receipts and disbursements for the month ending March 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of March 31st, 2023 was received and distributed to Council.

A copy of the 2022 Audit Findings was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding sponsorship for the Wainwright & District Achievement Day Sponsorship from the Edgerton 4-H Multi Club and the Beef Show and Sale from the Irma 4-H Beef Club.

90.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Edgerton 4-H Multi Club in the amount of \$600.00 for their Wainwright & District Achievement Day held June 7, 2023 and the Irma 4-H Beef Club in the amount of \$500.00 for their Beef Club Show and Sale on June 12, 2023.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Edgerton Bullarama.

91.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 sponsor the Edgerton Bullarama held June 30th in the amount of \$1,000.00.

CARRIED

A Request for Decision form along with the following quotes were submitted by the Municipal Administrator regarding the Municipal District of Wainwright's Building Assessment Proposals:

Company	Price Excluding GST
BAR Engineering	\$47,000.00
WSP Canada Inc.	\$53,700.00

92.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 hire BAR Engineering to complete the ten (10) Building Assessments for the M.D. of Wainwright at an approximate cost of \$47,000.00 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a creation of a policy for section 276 (3) of the Municipal Government Act regarding financial statements.

93.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 adopt the financial statement availability policy 17.1 immediately and add it to the policy manual.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Wainwright Seed Cleaning Plant facility upgrade.

Reeve Barss vacates the Chair, Deputy Reeve Buck assumes the Chair.

- 94.23 Moved by Clr. Barss that the Municipal District of Wainwright No. 61 move the Wainwright Seed Cleaning Plant request to the budget meeting held on April 28, 2023.

CARRIED

Deputy Reeve Buck vacates the Chair. Reeve Barss resumes Chair.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1692 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to Authorize the creation of Council Committee Meetings and other Committee Requirements.

- 95.23 Moved by Clr. Lawson that Bylaw No. 1692 pass the first reading.

CARRIED

- 96.23 Moved by Clr. Cummins that Bylaw No. 1692 pass the second reading.

CARRIED

- 97.23 Moved by Clr. Waddell that Bylaw No. 1692 proceed to the third reading at this meeting.

CARRIED UNANIMOUSLY

- 98.23 Moved by Clr. Buck that Bylaw No. 1692 pass the third reading.

CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:28 a.m. to 11:30 a.m. to report to Council on the activities of the Development Department for the past month.

- 99.23 Moved by Clr. Waddell that the Development Officer's report be accepted as presented which included the following subdivision applications which was supported by the MPC at their April 6th, 2023 meeting:

- 23-R-668 (SW 36-44-6 W4M 11.5 acres).

CARRIED

PAYSHEETS

- 100.23 Moved by Clr. Leighton that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

101.23 Moved by Clr. Waddell that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

102.23 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 11:44 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

103.23 Moved by Clr. Waddell that Council reconvene to the open meeting at 12:10 p.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

104.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers under owner #10139.

CARRIED

105.23 Moved by Clr. Lawson that this meeting be adjourned at 11:51 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)