

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 21st, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Zak McLachlan from the Edge attended the meeting from 9:00 a.m. to end.

Absent: Councillor Mike Wildeboer

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

20.23 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

21.23 Moved by Clr. Waddell that the minutes of the Council Meeting held January 16th, 2023 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:01 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

22.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Cattle Scale Repair.

23.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to sell the 1995 NORAC digital cattle scale for sale as is. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the purchase of a Cushion Tilt Car Trailer:

Name of Company	Total Price	Points Deducted
OJ's Leisure Products Ltd.	\$16,599.00	4
SWS Trailers Sales	\$17,756.00	4.3
Brandt Tractor Ltd.	\$18,900.00 (painted) \$24,000.00 (galvanized)	9.6
Willerton Ski-doo & Golf Cart	\$19,465.00	11.7
Paul's Trailer \$ Truck Outfitting	\$20,500.00	9.8

- 24.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 be authorized to purchase a Cushion Tilt Car Trailer for an approximate cost of \$16,599.00 plus applicable taxes from OJ's Leisure Products.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:11 a.m. to 9:28 a.m. The Directors reported on the activities of their departments for the past month.

- 25.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

- 26.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Municipal Administrator regarding the Canola Road, 1st Street and Township Road 44-4 Milling, GBC & Paving and Bridge File 80747:

Company	Schedule A	Schedule B	Schedule C	Amendments	Total Price Excluding GST
Central City Asphalt Ltd.	\$1,411,157.20	\$1,530,746.65	\$215,710.00	\$109,950.10	\$3,267,563.95
TBL Construction Ltd.	\$1,317,795.00	\$1,638,677.50	\$351,020.00		\$3,307,492.50
E Construction Ltd.	\$1,525,100.00	\$1,742,700.00	\$441,000.00		\$3,708,800.00
Knelsen Sand & Gravel Ltd.	\$1,520,157.50	\$1,946,455.50	\$412,546.00		\$3,879,159.00

- 27.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 award the Tender – Canola Road, 1st Street and Township Road 44-4 Milling, GBC & Paving and Bridge File 80747 to Central City Asphalt Ltd. for a total approximate cost of \$3,267,563.95 plus all applicable taxes and that the Municipal District of Wainwright's portion including Engineering and potential bonuses being \$2,692,748.50 and the Town of Wainwright's portion including Engineering and potential bonuses being \$732,210.56.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding Culvert Settlements.

28.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 request a price from Central City Asphalt Ltd. to repair fourteen (14) culvert settlements with a mill and inlay.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding LR #3 2022 Power Poles.

29.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the pole moves from LR #3 2022 – Fortis Reference #500107591-02 for a cost of \$13,096.97 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2023 Culvert Purchase.

30.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proceed with the 2023 Culvert Purchase for an estimated price of approximately \$140,000.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2023 Fencing Supplies.

31.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the purchase of the 2023 Fencing Supplies from Wainwright Lumber Ltd. for an estimated price of approximately \$60,000.00 plus applicable taxes.

CARRIED

Finance

The Director of Finance, Tyson Boomhower reported to Council on the finances for the past month.

32.23 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$1,002,319.59 covered by direct debits and cheques numbered 86810-86941 be approved and paid and that the payroll payments as per the attached list totaling \$201,109.17 covered by EFT's numbered 900040137-900040228 be ratified.

CARRIED

33.23 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending January 31st, 2023 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of January 31st, 2023 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2022 reserve allocation.

34.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31st, 2022 as follows:

2022 Reserve Allocation		
Public Works	Bridges	\$500,000.00
	Capital Equipment	\$1,000,000.00
	Roads	\$1,000,000.00
	Road Resurfacing	\$2,500,000.00
Wastewater		\$2,000,000.00
Total		\$7,000,000.00

CARRIED

DELEGATION

Len and Lori Newman from Newman Holdings Ltd. attended Council from 9:35 a.m. to 9:47 a.m. to discuss Arm Lake and answer Council questions.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding a request from the Wainwright Runners for permission to use the Ascot and Area Recreation Trail to hold their 2023 Bison Run on April 26th, 2023.

35.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 authorize the Wainwright Runners to host their 2023 Bison Run on the Ascot and Area Recreation Trail (RR #70) on April 23rd, 2023 subject to proper insurance being in place and each participant signing a waiver of liability and furthermore that the Municipal District of Wainwright No. 61 authorize the temporary closing of the road for this event.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Camrose Casino Closure.

36.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 send a letter to the Alberta Gaming, Liquor, and Cannabis Commission supporting the relocation of the Camrose Casino to South Edmonton.

CARRIED

Copies of letters from Northern Lights Library were received and distributed to Council regarding the 2023 Levy.

Copies of letters from 2021 Census Population were received and distributed to Council regarding the 2021 Census adjustment.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2023 Wainwright Stampede.

37.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 provide \$5,000.00 worth of funding to the Wainwright Frontier Society for the 2023 Wainwright Stampede.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2023 Senior's Week June 5th to June 11th, 2023.

- 38.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61, in honour of the past, present, and future contributions of the seniors of this community and throughout Alberta name June 5th – 11, 2023 to be Seniors Week in the Municipal District of Wainwright No. 61.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

DELEGATION

Robert Snow, Executive Director, and Dawn Riley, Special Projects Program Director, from Focus attended Council from 10:20 a.m. to 10:56 a.m. to discuss the Focus group and the services that can be offered.

Sergeant Michael Miller from the Wainwright RCMP detachment attended Council from 10:56 a.m. to 11:09 a.m. to present the Quarterly RCMP report regarding police services in the M.D. of Wainwright.

Alex Smyl from the Wainwright Health Foundation attended Council from 11:13 a.m. to 11:28 a.m. to request funding from Council for the Wainwright Health Foundation's Long Term Care Pressure Bed project.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1690 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to Authorize the Borrowing of Money for the Purpose of Financing Operating Expenditures.

- 39.23 Moved by Clr. Cummins that Bylaw No. 1690 pass the first reading.
CARRIED

- 40.23 Moved by Clr. Buck that Bylaw No. 1690 pass the second reading.
CARRIED

- 41.23 Moved by Clr. Waddell that Bylaw No. 1690 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

- 42.23 Moved by Clr. Cummins that Bylaw No. 1690 pass the third reading.
CARRIED

Bylaw No. 1691 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to authorize certain penalties on Current and Arrears of Taxes.

- 43.23 Moved by Clr. Cummins that Bylaw No. 1691 pass the first reading.
CARRIED

- 44.23 Moved by Clr. Waddell that Bylaw No. 1691 pass the second reading.
CARRIED

- 45.23 Moved by Clr. Leighton that Bylaw No. 1691 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

46.23 Moved by Clr. Lawson that Bylaw No. 1691 pass the third reading.
CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:40 a.m. to 11:48 a.m. to report to Council on the activities of the Development Department for the past month.

47.23 Moved by Clr. Cummins that the Development Officer’s report be accepted as presented which included the following subdivision applications which was supported by the MPC at their February 13th, 2023 meeting:

- 23–R–637 (Pt. NE 36-44-7 W4M 3.67 acres.

CARRIED

PAYSHEETS

48.23 Moved by Clr. Buck that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

49.23 Moved by Clr. Leighton that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

50.23 Moved by Clr. Buck that this meeting be adjourned at 11:57 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)