

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Monday, January 16th, 2023 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

- 1.23 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED
- 2.23 Moved by Clr. Waddell that the following items be added to the agenda:
Add:
Delegation
1. 9:30 a.m. RCMP Sergeant Michael Miller
CARRIED UNANIMOUSLY
- 3.23 Moved by Clr. Wildeboer that the minutes of the Council Meeting held December 20th, 2022 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:01 a.m. to 9:03 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 4.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the January 10th, 2023 ASB meeting minutes was received and distributed to Council as information.

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:04 a.m. to 9:17 a.m. The Directors reported on the activities of their departments for the past month.

- 5.23 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

6.23 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by Administration regarding the purchase of garbage bins:

Size	Company Price per bin	Company Price per bin	Company Price per bin
3 Yard Bins	Universal Handling Equipment	Fusion West	Environmental Metal Works
25 Metal Flat Top	\$1,349/bin	\$1,326/bin	\$1,897/bin
25 Plastic Flat Top	\$1,334/bin	\$1,074/bin	
25 Metal Sloped Top	\$1,304/bin	\$1,312/bin	
25 Plastic Sloped Top	\$1,230/bin	\$1,065/bin	\$1,431/bin

7.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase 30 – 3 yard plastic lid flat topped garbage bins for an approximate cost of \$32,220.00 plus applicable taxes from Fusion West.

CARRIED

Finance

The Director of Finance, Tyson Boomhower reported to Council on the finances for the past month.

8.23 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$3,089,771.48 covered by direct debits and cheques numbered 86689-86809 be approved and paid and that the payroll payments as per the attached list totaling \$242,103.94 covered by EFT's numbered 900040005-900040136 be ratified.

CARRIED

9.23 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending December 31st, 2022 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of December 31st, 2022 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding naming a member for the Edgerton Emergency Services Board.

10.23 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 appoint Keenan Haveron to the Edgerton Emergency Services Board for the 2022/2023 term.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2023 Open House.

11.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 set the annual Open House for April 18th, 2023 from 4:30 p.m. to 6:00 p.m. at the Administration Building.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2023 Planning Meeting.

12.23 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 authorize a Planning Workshop for April 4th, 2023 at 9:00 a.m. in the Council Chambers.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2023 Budget Meeting.

13.23 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 set the 2023 Budget Meeting for April 28th, 2023 at 9:00 a.m. at the Administration Office.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2023 Canada Day Celebrations – 3 CDSB Edmonton Garrison Wainwright.

14.23 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright 2023 Canada Day Celebration with a grant of \$5,000 and that this amount be forwarded to the 2023 budget.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

DELEGATION

Sergeant Michael Miller from the Wainwright RCMP detachment attended Council from 9:28 a.m. to 9:46 a.m. to introduce himself to Council and answer any questions they had regarding police services in the M.D. of Wainwright.

Member of Parliament Damien Kurek attended Council from 10:35 a.m. to 11:30 a.m. and discussed federal programs and answered questions from Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1689 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, R.S.A 2000, Chapter M 26, as amended.

15.23 Moved by Clr. Leighton that Bylaw No. 1689 pass the first reading.

CARRIED

Development

The Municipal Administrator and Councillor Cummins reported to Council on the activities of the Development Department for the past month.

16.23 Moved by Clr. Waddell that the Development Officer’s report be accepted as presented.
CARRIED

PAYSHEETS

17.23 Moved by Clr. Lawson that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

18.23 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

19.23 Moved by Clr. Waddell that this meeting be adjourned at 11:38 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)