

The Council Meeting of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 12th, 2022 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. Policy Manual Review and Proposed Changes
2. Pre – Planning Agenda Review
3. CAO (Municipal Administrator) Performance Evaluation
4. Salary and Wage Review
5. Remuneration and Expense Review
6. 2023 – 2025 Three (3) Year Operating Plan
7. 2023 – 2027 Five (5) Year Capital Plan

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Development Officer Kim Christensen, Director of Public Works Preston Iverson, Director of Safety Ray Morrison, and Assistant Agricultural Fieldman Shelby Oracheski, attended the meeting from 9:00 a.m. to 10:03 a.m.

Computer/Information Analyst Stephen Atkins attended the meeting from 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

354.22 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

Council reviewed the proposed changes to the 2023 Policy Manual.

355.22 Moved by Clr. Leighton that the 2023 Policy Manual be adopted as presented with amendments at this meeting. CARRIED

The Pre – Planning Agenda was reviewed by council as information for the Planning Meeting.

356.22 Moved by Clr. Buck that Council move to an In-Camera session to discuss privileged information as per section 17(4) (d), FOIP at 10:26 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

The Municipal Administrator left the meeting at 10:26 a.m. so Council could conduct the annual CAO evaluation as per Section 205.1 of the Municipal Government Act, 2000 and amendments.

The Municipal Administrator returned to the In-Camera session at 10:40 a.m.

The Director of Finance, Computer/Information Analyst and the Assistant Municipal Administrator left the meeting at 10:40 a.m. and returned to the meeting at 11:40 a.m.

357.22 Moved by Clr. Wildeboer that Council reconvene to the Council Meeting at 11:40 a.m.

CARRIED

358.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Municipal Administrator Evaluation (CAO Evaluation) as per the *Municipal Government Act*.

CARRIED

359.22 Moved by Clr. Buck that all employees be granted a five percent (5%) cost of living increase for the first pay period of 2023 and that seasonal employees be hired as per the approved 2023 budget.

CARRIED

360.22 Moved by Clr. Lawson that Council's and Ratepayer's per diem be granted a five percent (5%) increase effective the first pay period of 2023 and with the mileage and expenses rates being as follows:

- Mileage \$ 0.70 per kilometer
- Convention/Conference Expenses \$ 300.00 per night
- Subsistence \$ 69.00 per day
- Council Per Diem \$ 364.67 per day
- Ratepayer Per Diem \$ 349.18 per day

CARRIED

361.22 Moved by Clr. Wildeboer that the 2023-2025 financial plan as presented be accepted as per Section 283.1 (2) of the *Municipal Government Act*.

CARRIED

362.22 Moved by Clr. Leighton that the 2023-2027 capital plan as presented be accepted as per Section 283.1 (3) of the *Municipal Government Act*.

CARRIED

363.22 Moved by Clr. Cummins that this meeting be adjourned at 11:44 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)