

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 15th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting from 9:00 a.m. until 9:54 a.m.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

326.22 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

327.22 Moved by Clr. Lawson that the minutes of the Council Meeting held October 18th, 2022 be adopted as presented.
CARRIED

328.22 Moved by Clr. Wildeboer that the minutes of the Organizational Meeting held October 19th, 2022 be adopted as presented.
CARRIED

329.22 Moved by Clr. Buck that the minutes of the Special Council Meeting held October 19th, 2022 be adopted as presented.
CARRIED

330.22 Moved by Clr. Cummins that the minutes of the Special Council Meeting held November 9th, 2022 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:02 a.m. to 9:04 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

331.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:05 a.m. to 9:17 a.m. The Directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

332.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

333.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Warning System Installation CN Mile 127.19 Range Road 5-0.

334.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 sign the agreement to partner with CN on the warning system for Mile 127.19 at Range Road 5-0 for an estimated total project cost of \$542,514.00 with the Municipal District of Wainwright No. 61 portion being \$135,628.50.

CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding the annual Kidsport golf tournament at Riverdale Mini Park.

335.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the annual Kidsport golf tournament at Riverdale Mini-Park at no charge for the meal, clubhouse use, the eighteen-hole course and group site for prizes on August 18th, 2023.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding a request from the Wainwright Runners Club for cross country ski trails at Riverdale Mini Park.

336.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 allow for the creation of ski trails at Riverdale Mini-Park pending all insurance requirements, municipal policies and safety procedures from the Municipal District of Wainwright No. 61 are followed.

CARRIED

Finance

The Director of Finance, Tyson Boomhower reported to Council on the finances for the past month.

337.22 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$887,609.55 covered by direct debits and cheques numbered 86401-86526 be approved and paid and that the payroll payments as per the attached list totaling \$294,462.11 covered by EFT's numbered 900039709-900039833 be ratified.

CARRIED

338.22 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending October 31st, 2022 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of October 31st, 2022 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Joint Use Planning Agreement with Buffalo Trail Public Schools.

339.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 sign the Joint Use Planning Agreement with Buffalo Trail Public Schools on the condition that the school division does the same.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Joint Use Planning Agreement with East Central Catholic Schools.

340.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 sign the Joint Use Planning Agreement with East Central Catholic Schools on the condition that the school division does the same.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request from Northern Lights Library System.

341.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 send a letter of support to Northern Lights Library system approving the increase of the 2022 levy by one and a half percent (1.5%).

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding upcoming important meeting dates for the Municipal District of Wainwright No. 61.

342.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hold a special meeting for salary/wage/remuneration and CAO evaluation, policy review, pre-planning, multi-year plan presentation on December 13th, 2022 at 9:00 a.m. at the Administration Office.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding naming a member for the Irma Recreation Board.

343.22 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 appoint Lindsay Fleming to the Irma Recreation Board for the 2022/2023 term.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding naming a member for the Irma Fire Board.

344.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Tyson Schamehorn to the Irma Fire Board for the 2022/2023 term.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Strategic Plan and the proposed Asset Management Plan for the Municipal District of Wainwright No. 61.

345.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 hold a workshop for the Strategic Plan and proposed Asset Management Plan on December 12th, 2022 at the Administration Office.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Director of Emergency Management contract.

- 346.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 appoint Jonathan Koroluk as both the Director of Emergency Management and Regional Director of Emergency Management for the M.D. of Wainwright effective January 1st, 2023 for the term of the contract.
- CARRIED

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by the Municipal Administrator regarding the Supervisory Assistance Agreement for the Wainwright Regional Landfill.

- 347.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 renew the agreement with the Wainwright Regional Landfill for a one-year term effective January 1, 2023.
- CARRIED

Bylaws

Development

The Development Officer, Kim Christensen attended the meeting in person from 9:37 a.m. to 9:39 a.m. to report to Council on the activities of the Development Department for the past month.

- 348.22 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision application which was supported by the MPC at their November 14th, 2022 meeting:
- 22-R-608 (Pt. SE 1-45-4 W4M) 21.88 acres
- CARRIED

PAYSHEETS

- 349.22 Moved by Clr. Lawson that the paysheets be approved as presented.
- CARRIED

COMMITTEE REPORTS

- 350.22 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
- CARRIED

351.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 recess the meeting at 9:47 a.m.

352.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 reconvene the regular council meeting at 11: 45 a.m.

DELEGATION Reeve Barss took a moment to congratulate former Tax Clerk, Karen Steele, on her retirement. The Reeve thanked Karen for her 37 years of work and dedication to the Municipal District of Wainwright No. 61.

353.22 Moved by Clr. Wildeboer that this meeting be adjourned at 11:52 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)