

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 16th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting from 9:00 a.m. until 11:23 a.m.

Via video conference: Development Officer Kim Christensen, 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

234.22 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

235.22 Moved by Clr. Lawson that the minutes of the Council Meeting held July 19th, 2022 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:01 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

236.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to request quotes for a new six-wheel side-by-side and bring the quotes to a future Council meeting.
CARRIED

237.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson and the Director of Safety, Ray Morrison attended the meeting from 9:05 a.m. to 9:40 a.m. The Directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

238.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

239.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Wainwright Frontier & Exhibition Agricultural Society Request.

240.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the offer from the Wainwright Frontier & Exhibition Society, in the amount of \$25,000.00 for the New Holland TV 6070 S/N RVS057642.
CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a Patching Dump Truck with the results summarized as follows:

Company	Price	Score
Glover International Trucks	\$128,737.25	94/100
Drive Products	\$122,930.00	89/100
Industrial Machine Inc.	\$131,985.00	84/100
Diamond International Trucks	\$137,694.95	80/100

241.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proceed with purchasing a 2023 International CV515 from Glover International Trucks for an approximate cost of \$128,737.25 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the RFP results for Professional Engineering Services for Canola Road and Township Road 44-4 with the results as follows:

Company	Price
ROHI Engineering Ltd.	Schedule A \$50,499.00
	Schedule B \$65,214.75
	Schedule C \$28,823.00
	Total \$144,536.75

242.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hire ROHI Engineering Ltd. to complete the engineering on Canola Road and Township Road 44-4 for a total cost of \$144,536.75 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2022/2023 Road Salt & Sand Mixing.

243.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 hire Site Resource Group Inc. to mix approximately 5,000 tonnes of sand with salt (10%) at the rate of \$5.10 per tonne plus applicable taxes.
CARRIED

A letter was received and distributed to Council from the Village of Irma requesting the Municipal District of Wainwright No. 61 to purchase crushed concrete.

244.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 forward this request to the 2023 Planning Meeting.
CARRIED

Recreation & Community Services

Finance

The Director of Finance, Tyson Boomhower reported to Council on the finances for the past month.

245.22 Moved by Clr. Wildeboer that the accounts recorded on the attached list in the amount of \$2,241,727.73 covered by direct debits and cheques numbered 85887-86083 be approved and paid and that the payroll payments as per the attached list totaling \$316,056.93 covered by EFT's numbered 900039221-900039372 be ratified.

CARRIED

A copy of the reserve statement as of July 31st, 2022 was received and distributed to Council.

246.22 Moved by Clr. Leighton that the financial statement of receipts and disbursements for the month ending July 31st, 2022 be adopted as written and incorporated into these minutes.

CARRIED

A Request for Decision form was submitted by the Director of Finance in regards to the 2022 core infrastructure funding for the Villages of Irma, Edgerton and Chauvin.

247.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve funding of \$75,000 for each of the Villages of Irma, Edgerton and Chauvin in 2022 and that the following conditions apply to the funding:

- that the funding be on a year-to-year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads or as otherwise approved by Council;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31st.

CARRIED

A Request for Decision form was submitted by the Director of Finance regarding the 2022 Allocation of Municipal Sustainability Initiative (MSI) grant.

248.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 allocate the 2022 Municipal Sustainability Initiative (MSI) operating funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area	\$17,645.00
Irma recreation area	\$17,645.00
Edgerton recreation area	\$17,645.00
Chauvin recreation area	\$17,645.00
Wainwright fire area	\$17,645.00
Irma fire area	\$17,645.00
Edgerton fire area	\$17,645.00
Chauvin fire area	\$17,645.00
<i>Total</i>	\$141,160.00

CARRIED

A Request for Decision form was submitted by the Director of Finance regarding the Municipal Sustainability Initiative (MSI) Operating Grant Top Up.

249.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 allocate additional funds as follows from general operations to top up the 2022 MSI funding:

	<i>Amount</i>
Wainwright recreation area	\$10,000.00
Irma recreation area	\$10,000.00
Edgerton recreation area	\$10,000.00
Chauvin recreation area	\$10,000.00
<i>Total</i>	\$40,000.00

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A letter was received and distributed to Council from the Wainwright Community Health Foundation thanking the M.D. of Wainwright for the funding for the laparoscopic tower.

A letter was received and distributed to Council from the 3rd Canadian Division Support Base Garrison thanking the M.D. of Wainwright for the funding for the Canada Day celebration.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2022-2024 Strategic Plan.

250.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 adopt the distributed and presented Strategic Plan for 2022-2024.

CARRIED

A Request for Decision Form was submitted by the Municipal Administrator regarding the Alberta School Fund Cancellation – Linear Roll #2000500.

251.22 Moved by Clr. Buck that the Alberta School Taxes for Linear Roll #2000500 be cancelled in the amount of \$51,551.30 as per Ministerial Order MAG:016/21.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Asset Management Plan. Moved to a future meeting.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

PUBLIC HEARING

252.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 recess the regular Council meeting to enter into a public hearing.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Richard Waddell, Bill Lawson, Kelly Buchinski, Tyson Boomhower, Kim Christensen, Stephen Atkins, Roger Holmes, and Neil Loonen.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1687 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

Reeve Barss called the hearing to order at 10:00 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1688 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

253.22 Moved by Clr. Cummins that the hearing be adjourned at 10:03 a.m.
CARRIED

254.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 return to the regular Council meeting after ending the public hearing.
CARRIED

DELEGATIONS

Travis Broen, Harold Askew, Jesse Ives, Robb Stewart, of Finning and Preston Iverson, Director of Public Works attended the meeting from 10:23 a.m. to 10:45a.m. to discuss the 817 Packer and the rebuild program.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Clr. Leighton abstained from voting or any discussion on Bylaw's #1687 and #1688 due to section 184 (a) of the Municipal Government Act.

Bylaw No. 1687 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

255.22 Moved by Clr. Cummins that Bylaw No. 1687 pass the second reading.
CARRIED

256.22 Moved by Clr. Waddell that Bylaw No. 1687 pass the third reading.
CARRIED

Bylaw No. 1688 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

257.22 Moved by Clr. Wildeboer that Bylaw No. 1688 pass the second reading.
CARRIED

258.22 Moved by Clr. Cummins that Bylaw No. 1688 pass the third reading.
CARRIED

Development

The Development Officer, Kim Christensen attended the meeting in person from 10:50 a.m. to 10:51 a.m. to report to Council on the activities of the Development Department for the past month.

- 259.22 Moved by Clr. Buck that the Development Officer’s report be accepted as presented which included the following subdivision application which was supported by the MPC at their August 8th, 2022 meeting:
 - 22–R–554 (SW 33-44-6 W4M) 14 acres

CARRIED

PAYSHEETS

- 260.22 Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

- 261.22 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

DELEGATIONS

Director of Emergency Management, Jon Koroluk, attended the meeting from 11:04 a.m. until 11:21 a.m. to provide a report on the first six months of 2022, and answer Council’s questions about emergency management for the MD of Wainwright No. 61.

- 262.22 Moved by Clr. Buck that this meeting be adjourned at 11:23 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)