

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 17th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Computer/Information Analyst Stephen Atkins, Director of Finance Tyson Boomhower, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting in person until 10:14 a.m.

Via video conference: Development Officer Kim Christensen, 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

141.22 Moved by Clr. Lawson that the agenda be adopted as presented after updating Public Works Item 2. f – RFD 2022 Contract Equipment Rosters to In – Camera as per section 16 (c) (i).

CARRIED

142.22 Moved by Clr. Cummins that the following items be added to the agenda:

Add:

Administration

h. Metal Recycling in the Hamlets

CARRIED UNANIMOUSLY

143.22 Moved by Clr. Waddell that the minutes of the Council Meeting held April 19th, 2022 be adopted as presented.

CARRIED

144.22 Moved by Clr. Wildeboer that the minutes of the Special Meeting held May 2nd, 2022 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:02 a.m. to 9:07 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

145.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the Northlands Farm Family Award.

146.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 support the Pare Family's application for the Northlands Farm Family Award, subject to proper documentation.

CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the M.D. of Wainwright Bursaries.

- 147.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the creation of two annual bursaries totaling \$1,000.00 each, the presented application forms and requirements, furthermore the Municipal District of Wainwright No. 61 begin accepting applications for the 2022 year immediately with the funding coming from the approved operating budget.
- CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:08 a.m. to 9:22 a.m. The Directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

- 148.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
- CARRIED

- 149.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
- CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2022 Road Salt Supply.

COMPANY	PRICE (Excluding GST)
NSC Minerals	\$145.32/ metric tonne

- 150.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire NSC Minerals Ltd. to supply approximately 700 metric tonnes of road salt for the 2022/2023 season at a cost of approximately \$145.32 per tonne plus all applicable taxes.
- CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2022 Road Oil Supply.

COMPANY	PRICE (Excluding GST)
Husky Asphalt	\$1040.00/metric tonne

- 151.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase approximately 475 metric tonnes of road oil from Husky Asphalt at a rate of \$1,040.00 per metric tonne for a cost of approximately \$494,000.00 plus applicable taxes.
- CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2022 Road Crack Repair:

Company	Price Per Metre	Price Per Additional Metre	Total Project Price	Score
Malaco Holdings Ltd. o/a Alberta Pavement Repairs	R&S - \$5.15 B&S - \$1.22	R&S - \$133,900.00 B&S - \$40,870.00	\$174,770.00	98/100
Marshall Lines 2014	R&S - \$4.50 B&S - \$1.45	R&S - \$117,000.00 B&S - \$48,575.00	\$165,575.00	90/100
Federal Sealing Services Ltd.	R&S - \$5.20 B&S - \$1.33	R&S - \$135,200.00 B&S - \$44,550.00	\$179,755.00	85/100

152.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Malaco Holdings Ltd. to complete the 2022 Road Crack Repair for a total cost of up to \$174,770.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the Replacement of PLC's at Fabyan and Greenshields.

153.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proceed with purchasing an Automation Direct Control system for the Fayban Water Treatment System for an approximate cost of \$25,000.00 plus all applicable taxes.
CARRIED

Recreation & Community Services

Finance

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

154.22 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$2,273,173.56 covered by direct debits and cheques numbered 85415-85558 be approved and paid and that the payroll payments as per the attached list totaling \$199,907.06 covered by EFT's numbered 900038714-900038822 be ratified.
CARRIED

155.22 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending April 30th, 2022 be adopted as written and incorporated into these minutes.
CARRIED

A copy of the reserve statement as of April 30th, 2022 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

156.22 Moved by Clr. Buck that the Tax Sale date be scheduled for June 21st, 2022 at 11:00 a.m. in the Council Chambers if necessary.
CARRIED

A copy of the Board of Record – Library Services Grant Funding Disbursement was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the appointment of the Quality Management Plan Manager for the fire discipline.

- 157.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint the Municipal Administrator of the Municipal District of Wainwright No. 61 as the Quality Management Plan Manager for the fire discipline, for the Joint Quality Management Plan with the Villages of Chauvin, Edgerton, and Irma.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Irma 4-H Club sponsorship request.

- 158.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 support the Irma 4-H Beef Club in the amount of \$500.00 for their Beef Club Show and Sale on June 13, 2022.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

- 159.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 have administration gather information on a metal recycling contractor for spring clean up.

CARRIED

Protection to Persons and Property

Municipal Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Clear Lake Land Lease - .25 acres on Lot 4MR, Block 2, Plan 8122917.

- 160.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to renew the Clear Lake Lease Agreement with Betty Shaw for a three-year term at a cost of the residential land taxes along with \$1,500 plus applicable taxes per year described as Lot 4MR, Block 2, Plan 8122917.

CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1685 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

- 161.22 Moved by Clr. Leighton that Bylaw No. 1685 pass the first reading.

CARRIED

- 162.22 Moved by Clr. Buck that a Public Hearing be set for June 21st, 2022 for Bylaw No. 1685 at 10:00 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting in person from 9:50 a.m. to 9:53 a.m. to report to Council on the activities of the Development Department for the past month.

- 163.22 Moved by Clr. Wildeboer that the Development Officer's report be accepted as presented. CARRIED

PAYSHEETS

- 164.22 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 165.22 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

IN-CAMERA

- 166.22 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per section 17(2) (e), FOIP at 10:14 a.m. as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED
- 167.22 Moved by Clr. Cummins that Council reconvene to the open meeting at 10:34 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2022 Contract Equipment.

- 168.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize staff to hire contractors that appear on the following contract equipment roster, on the conditions that the contractor follow all policy requirements including but not limited to proper WCB and Insurance.

Schedule A - Excavator 18,000-22,000 kg	
Contractor	Equipment
Tonka Vacuum Truck Service Ltd.	18,000-22,000 kg
Denmax Energy Services Ltd.	18,000-22,000 kg
Saddle Hills Oilfield Construction Ltd.	18,000-22,000 kg
Benoit Oilfield Construction (1997) Ltd.	18,000-22,000 kg
Powell Cats Ltd.	18,000-22,000 kg
Fortune Oilfield Construction Ltd.	18,000-22,000 kg
Schedule A - Excavator 40,000-50,000 kg	
Contractor	Equipment
Tonka Vacuum Truck Service Ltd.	40,000-50,000 kg
Saddle Hills Oilfield Construction Ltd.	40,000-50,000 kg
Benoit Oilfield Construction (1997) Ltd.	40,000-50,000 kg
Fortune Oilfield Construction Ltd.	40,000-50,000 kg
Denmax Energy Services Ltd.	40,000-50,000 kg

Schedule B - Crawler Tractor 25,000-30,000 kg	
Contractor	Equipment
Saddle Hills Oilfield Construction Ltd.	25,000-30,000 kg
Benoit Oilfield Construction (1997) Ltd.	25,000-30,000 kg
Powell Cats Ltd.	25,000-30,000 kg
Denmax Energy Services Ltd.	25,000-30,000 kg
Fortune Oilfield Construction Ltd.	25,000-30,000 kg
Schedule B - Crawler Tractor 36,000-40,000 kg	
Contractor	Equipment
Saddle Hills Oilfield Construction Ltd.	36,000-40,000 kg
Denmax Energy Services Ltd.	36,000-40,000 kg
Fortune Oilfield Construction Ltd.	36,000-40,000 kg
Schedule C - Water/Oil Trucks	
Contractor	Equipment
Ron's Vacuum Service Ltd.	Water/Oil Truck
Schedule D - Self Propelled Packer	
Contractor	Equipment
JAPA Equipment Rentals Inc.	Self Propelled Packer
Denmax Energy Services Ltd.	Self Propelled Packer
Fortune Oilfield Construction Ltd.	Self Propelled Packer
Schedule E - Motor Scraper - Group 3	
Contractor	Equipment
B. Andersen Construction Ltd.	Motor Scraper - Group 3
Schedule F - LGP Crawler Tractor with 6 Way Dozer & Ripper	
Contractor	Equipment
Rotten Rods Contracting	LGP Crawler Tractor
Tonka Vacuum Truck Service Ltd.	LGP Crawler Tractor
Fortune Oilfield Construction Ltd.	LGP Crawler Tractor
Denmax Energy Services Ltd.	LGP Crawler Tractor
Benoit Oilfield Construction (1997) Ltd.	LGP Crawler Tractor
Schedule G - Motor Scraper - Group 4 - No Submissions	
Schedule H - Tandem Axle Dump Truck with Pup	
Contractor	Equipment
Tonka Vacuum Truck Service Ltd.	Tandem with Pup
Benoit Oilfield Construction (1997) Ltd.	Tandem with Pup
Fortune Oilfield Construction Ltd.	Tandem with Pup
Schedule H - Tandem Axle Dump Truck	
Contractor	Equipment
Tonka Vacuum Truck Service Ltd.	Tandem
Denmax Energy Services Ltd.	Tandem
Benoit Oilfield Construction (1997) Ltd.	Tandem
Fortune Oilfield Construction Ltd.	Tandem
Schedule H - Loader	
Contractor	Equipment
Denmax Energy Services Ltd.	Loader
Tonka Vacuum Truck Service Ltd.	Loader
Benoit Oilfield Construction (1997) Ltd.	Loader
Fortune Oilfield Construction Ltd.	Loader
Schedule I - Semi Tractor with Tri-Axle End Dump	
Contractor	Equipment
Mats Oilfield Services Ltd.	Semi Tractor w/ Tri-Axle End Dump

Fortune Oilfield Construction Ltd.	Semi Tractor w/ Tri-Axle End Dump
Schedule J - 24 Wheel Tri-Drive Tractor	
Contractor	Equipment
Mats Oilfield Services Ltd.	24 Wheel Tri-Drive Tractor
Denmax Energy Services Ltd.	24 Wheel Tri-Drive Tractor
KB-Bar Contracting Ltd.	24 Wheel Tri-Drive Tractor
Schedule J - 16 Wheel Jeep	
Contractor	Equipment
Mats Oilfield Services Ltd.	16 Wheel Jeep
KB-Bar Contracting Ltd.	16 Wheel Jeep
Denmax Energy Services Ltd.	16 Wheel Jeep
Schedule J - Tridem Trailer	
Contractor	Equipment
Mats Oilfield Services Ltd.	Tridem Trailer
KB-Bar Contracting Ltd.	Tridem Trailer
Denmax Energy Services Ltd.	Tridem Trailer
Benoit Oilfield Construction (1997) Ltd.	Tridem Trailer
Schedule J - 8 Wheel Jeep	
Contractor	Equipment
Mats Oilfield Services Ltd.	8 Wheel Jeep
KB-Bar Contracting Ltd.	8 Wheel Jeep
Denmax Energy Services Ltd.	8 Wheel Jeep
Benoit Oilfield Construction (1997) Ltd.	8 Wheel Jeep

CARRIED

169.22

Moved by Clr. Wildeboer that this meeting be adjourned at 10:36 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)