

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 19th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Computer/Information Analyst Stephen Atkins, Director of Finance Tyson Boomhower, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting in person until 10:31 a.m.

Via video conference: Development Officer Kim Christensen, 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

The Reeve called for a moment of silence for the recent passing of former council member Bruce Willerton.

This is the official record for the proceedings.

89.22 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

90.22 Moved by Clr. Wildeboer that the following items be added to the agenda:
Add:

Administration

- j. Edgerton Rural Recreation Board Member

CARRIED UNANIMOUSLY

91.22 Moved by Clr. Buck that the minutes of the Council Meeting held March 18th, 2022 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski attended the meeting in person from 9:01 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

92.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2022 Herbicide Purchase.

93.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 purchase the 2022 Herbicide order from Vesperis Canada for an approximate cost of \$218,988.60 plus applicable taxes. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:06 a.m. to 9:37 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

94.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.
CARRIED

95.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2022 Cement, Oil, Chip Seal, Fog Seal, & Soil Stabilization map.

96.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the 2022 Cement, Oil, Chip Seal, Fog Seal, & Soil Stabilization map as presented.
CARRIED

A Request for Decision form along with the following quote was submitted by the Director of Public Works regarding the 2022 Cementitious Road Stabilization Product:

Company	Price (Excluding GST)
Lafarge Canada Inc.	\$1,331,198.62

97.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase the 2022 Cementitious Road Stabilization Product from Lafarge Canada Inc. for a total cost of \$1,331,198.62 plus applicable taxes.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2022 Chip Seal Coat:

Company	Price per Square Meter	Total Price (Excluding GST)	Score
ANT Construction Ltd.	Project 1 - \$4.07 Project 2 - \$3.45	Project 1 - \$1,132,681.00 Project 2 - \$1,977,730.00 Total - \$2,110,411.00	100/100
West-Can Seal Coating Inc.	Project 1 - \$4.26 Project 2 - \$4.26	Project 1 - \$1,185,558.00 Project 2 - \$1,207,284.00 Total - \$2,392,842.00	72/100

98.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 purchase the 2022 Chip Seal Coat from Ant Construction Ltd. with unit costs of \$4.07 per square meter for Project 1 and \$3.45 per square meter for Project 2 for a total approximate cost of \$2,110,411.00 plus applicable taxes.
CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Public Works regarding the 2022 Fog Seal Coat:

Company	Price per Square Meter	Total Price (Excluding GST)	Score
ANT Construction Ltd.	\$0.75	\$206,850.00	100/100
West-Can Seal Coating Inc.	\$1.09	\$300,622.00	91/100
Danrae	\$2.20	\$606,760.00	20/100

99.22

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase the 2022 Fog Seal Coat from Ant Construction Ltd. with a unit price of \$0.75 per square meter for a total approximate cost of \$206,850.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2023 Proposed Road Construction Map.

100.22

Moved by Clr. Leighton that the 2023 Proposed Road Construction map and the following projects be approved as follows and appropriate permits be obtained

Division 1	<ul style="list-style-type: none"> RR 30 between TWP RD 440 and TWP RD 444: W½ 6, 7, 18, 19-44-2 W4M (4 miles)
Division 2	<ul style="list-style-type: none"> RR 33 between TWP RD 414 and TWP RD 422: W½ 27, 34-41-3 W4M & W½ 3, 10-42-3 W4M (4 miles) TWP RD 442 between RR 40 and RR 41.5: S½ 13 & SE-14-44-4 W4M (1.5 miles)
Division 3	<ul style="list-style-type: none"> TWP RD 454 between RR 32 and RR 33: S½ 27-45-3 W4M (1 mile) TWP RD 452 between RR 33 and RR 35: S½ 16, 17 45-3 W4M (2 miles) RR 60 between TWP RD 465 and TWP RD 470: W½ 31-46-5 W4M (1 mile) TWP RD 470 between RR 55 and RR 60: S½ 6-47-5 W4M (.75 mile)
Division 4	<ul style="list-style-type: none"> RR 60 between TWP RD 440 and TWP RD 442: W½ 6, 7-44-5 W4M (2 miles) RR 63 between TWP RD 442 and TWP RD 443.5: W½ 15 & SW 22-44-6 W4M (1.5 miles)
Division 5	<ul style="list-style-type: none"> TWP RD 465 between RR 60 and RR 61: S½ 36-46-6 W4M (1 mile) RR 61 between TWP RD 465 and TWP RD 465.25: SW-36-46-6 W4M (.25 mile) RR 72 between TWP RD 462 and TWP RD 464: W½ 14, 23-46-7 W4M (2 miles) RR 73 between TWP RD 462 and TWP RD 463: W½ 15-46-7 W4M (1 mile)
Division 6	<ul style="list-style-type: none"> RR 65.5 between TWP RD 452 and TWP RD 453: 18-45-8 W4M (.75 mile) TWP RD 464 between RR 84 and RR 90: S½ 29, 30-46-8 W4M (2 miles)
Division 7	<ul style="list-style-type: none"> TWP RD 474 between RR 100 and RR 102: S½ 25, 26-47-10-W4M (2 miles) RR 93 between TWP RD 474.5 and TWP RD 480: NW 27 & W½ 34-47-9 W4M (1.5 miles)

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding 2023 Road Projects to be moved up to 2022.

101.22

Moved by Clr. Leighton that the Municipal District of Wainwright move up RR 60 between TWP RD 440 and TWP RD 442 W1/2 6, 7-44-5 W4M (2 miles) to the 2022 Construction season with time and weather permitting and all approvals in place.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Engineering for Township Road 444 and Canola Road.

102.22

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 proceed with requests for proposals for engineering services to complete the preliminary engineering, detailed design, tender package preparation, construction supervision, and post construction of the Township Road 44-4 paving and Canola Road Paving with the Town of Wainwright, including BF 80747, with the Municipal District of Wainwright be the managing partner of the project.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Speed Limit Review of Municipal District of Wainwright Paved Roads.

103.22

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed hiring engineering services to complete the paved road review and analysis of speed limits on all paved roads in the Municipal District of Wainwright with a cost up to \$30,000.00.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a new Backhoe Loader with the results summarized as follows:

Company	Model	Price (excluding GST)	Trade In	Total Less Trade	Score
Brandt Tractor Ltd.	2022 John Deere 410 SL	\$211,000.00	\$130,000.00	\$81,000.00	99/100
Finning	2022 CAT420	\$213,500.00	\$118,200.00	\$95,300.00	88/100

104.22

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase a 2022 John Deere 410 SL from Brandt for \$211,000.00, with a trade in value of \$130,000.00, for an approximate cost of \$81,000.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a new Track Skid Steer with the results summarized as follows:

Company	Model	Price (Excluding GST)	Score
Brandt Tractor Ltd.	2023 John Deere 333GCTL	\$201,900.00	93/100
SMS Equipment Inc.	2022 Takeuchi TL12V2CRHR	\$199,700.00	87/100
Finning	2022 CAT 299D3	\$225,500.00	75/100
Agland	2022 Bobcat T-870	\$211,368.00	71/100

105.22

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase a 2023 John Deere 333GCTL and mulcher head from Brandt Tractor Ltd. for an approximate cost of \$201,900.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of two new Pad Foot Packers with the results summarized as follows:

Company	Model	Price (Excluding GST)	Score
JAPA Machinery Group	2022 XCMGXS125	Unit 1 - \$159,500.00 Unit 2 - \$159,500.00 Total \$319,000.00	90/100
Brandt Tractor Ltd.	2020 Ham H12P	Unit 1 - \$211,850.00 Unit 2 - \$211,850.00 Total \$423,700.00	80/100
SMS Equipment Inc.	2020 Bomag BW211PDH-5	Unit 1 - \$196,500.00 Unit 2 - \$211,500.00 Total \$408,000.00	78/100

106.22

Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase two (2) 2022 XCMGXS125 from Japa Machinery Group for an approximate cost of \$159,500.00 each for a total cost of \$319,000.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a new Tridem Belly Dump Trailer with the results summarized as follows:

Company	Model	Price (Excluding GST)
Hayworth Equipment Sales Inc.	Loadline	\$68,900.00
Answer Trailer Rental and Sales	Loadline	\$69,240.00
Fort Garry Industries	Midland	\$71,000.00
Gerry's Trailer Sales	Cross Country	\$83,750.00

107.22

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 purchase a Tridem Belly Dump from Hayworth with the cost being up to \$71,000.00, based on availability.

CARRIED

A Request for Decision form was submitted by the Director of Public Works requesting the purchase of a new Wheel Loader with the results summarized as follows:

Company	Model	Price (Excluding GST)	Score
Brandt Tractor Ltd.	2022 John Deere 624P	\$316,000.00	95/100
Redhead Equipment	2022 Volvo L90H	\$302,976.00	89/100
Finning	2022 938M Wheel Loader	\$343,000.00	77/100
Rocky Mountain Equipment	2023 CASE 721G Wheel Loader	\$331,800.00	76/100

108.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase a 2022 John Deere 624P from Brandt Tractor Ltd. for an approximate cost of \$316,000.00 plus all applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a Wainwright Stampede Request.

109.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 offer a grader and operator, based on availability, to the Wainwright Stampede Association for the ground preparation for Wainwright Stampede.
CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding a 2022 Greens Mower.

Company	Model	Price (Excluding GST)
Martin Deere Line	John Deere 2400 Precision Cut Triplex Mower	\$56,696.00
Oakcreek Golf & Turf LP	Toro Greens Master 3150-Q Mower	\$60,103.00
Clark's Supply & Service LTD.	Jacobsen GP400 Greens Mower	\$61,066.00

110.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 purchase a John Deere 2400 Precision Cut Triplex Mower from Martin Deere Line for an approximate cost of \$56,696.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Safety regarding two Sea – Can's for Winter Storage.

Company	Price for Two Sea- Cans (Excluding GST)
Big Dog Containers	\$14,550.00
Sea-Can Containers	\$17,690.00
The Container Guy	\$18,260.00

111.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 purchase two (2) Sea-Cans from Big Dog Containers for an approximate cost of \$14,550.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the addition of water services to Sites 42 – 49 at Riverdale.

- 112.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Pulse Plumbing to add water services to sites 42 – 49 at Riverdale for an approximate cost of \$7,500.00.

CARRIED

Finance

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

- 113.22 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$2,796,704.83 covered by direct debits and cheques numbered 85274-85414 be approved and paid and that the payroll payments as per the attached list totaling \$196,383.72 covered by EFT's numbered 900038599-900038713 be ratified.

CARRIED

- 114.22 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending March 31st, 2022 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of March 31st, 2022 was received and distributed to Council.

A copy of the 2021 Audit Findings was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2022 H-Vac Upgrades.

Company	Model	Price (Excluding GST)
Vincor	Lennox/Allied	\$45,123.29
Pulse Plumbing Ltd.	Carrier	\$48,750.00
Stafford Plumbing	Carrier	\$54,428.00
Pro-Trade Plumbing and Maintenance Ltd.	Carrier	\$55,950.00

- 115.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Vincor to upgrade the rooftop h-vac units at the administration building for an approximate cost of \$45,123.29 plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Front Office Access Proposals.

Company	Price (Excluding GST)
Universal Consulting Group	\$7,787.15
Bar Engineering	\$8,500.00 - \$9,500.00

- 116.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 hire Universal Consulting Group to complete preliminary engineering, detailed design, tender package preparation, construction supervision, and post construction at the administration building for enhanced entry way access for an approximate cost of \$7,787.15 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2022 Canada Day Celebrations – 3 CDSB Edmonton Garrison Wainwright.

- 117.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright 2022 Canada Day Celebration with a grant of \$5,000 and that this amount be forwarded to the 2022 budget.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Municipal Asset Management Program Grant.

- 118.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize administration to submit an application to the Municipal Asset Management Program regarding building assessments and energy audits for Municipal District of Wainwright buildings.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Non-Residential Tax Cancellations/ Write Off Request.

- 119.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 write off the following taxes under the MGA 347 (1) (b) and furthermore be authorized to apply to the Province of Alberta for the Provincial Education Requisition Credit for the Uncollected Education Property Taxes on these rolls:

Roll Numbers	Amount	Action	Provincial Education Credit Amount (PERC)
2479700	\$3,137.59	Write-off	\$395.47
38511000	\$6,075.27	Write-off	\$84.06
2451000	\$6,827.53	Cancel Arrears	\$708.57
3751002	\$942.06	Cancel Arrears	\$0.00
3751004	\$1,197.58	Cancel Arrears	\$0.00
3751005	\$1,376.52	Cancel Arrears	\$0.00
Total	\$19,556.55		\$1,188.10

CARRIED

A letter from the Province of Alberta regarding the meeting held with the Minister during the RMA conference was received and distributed.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

- 120.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 appoint Andrea Withnell as the rural member for the Edgerton Recreation Board.

CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1683 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to Authorize the Borrowing of Money for the Purpose of Financing Operating Expenditures.

- 121.22 Moved by Clr. Buck that Bylaw No. 1683 pass the first reading.
CARRIED
- 122.22 Moved by Clr. Cummins that Bylaw No. 1683 pass the second reading.
CARRIED
- 123.22 Moved by Clr. Lawson that Bylaw No. 1683 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY
- 124.22 Moved by Clr. Waddell that Bylaw No. 1683 pass the third reading.
CARRIED

Development

The Development Officer, Kim Christensen attended the meeting in person from 10:25 a.m. to 10:26 a.m. to report to Council on the activities of the Development Department for the past month.

- 125.22 Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision application which was supported by the MPC at their April 14th, 2022 meeting:
- 22-R-507 (SW 6-44-5 W4M) 21 acres
- CARRIED

PAYSHEETS

- 126.22 Moved by Clr. Leighton that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

- 127.22 Moved by Clr. Wildeboer that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

IN-CAMERA

- 128.22 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:31 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

Assistant Municipal Administrator Neil Loonen left the meeting until 10:58 a.m. then returned. The Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, Development Officer Kim Christensen, and Roger Holmes from the Edge left the meeting at 10:43 a.m.

129.22 Moved by Clr. Lawson that Council reconvene to the open meeting at 10:58 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

130.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the creation of the positions of Director of Public works, and Deputy Director of Public Works, and we proceed with the advertising to fill the position of Deputy Director of Public Works and further that the organizational chart and policy manual be updated with any reference to the Director of Transportation or Construction be changed to the Director of Public works.

CARRIED

131.22 Moved by Clr. Wildeboer that this meeting be adjourned at 11:01 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)