

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 18th, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Computer/Information Analyst Stephen Atkins, Director of Finance Tyson Boomhower, Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end, and Roger Holmes from the Edge attended the meeting in person until 10:38 a.m.

Via video conference: Development Officer Kim Christensen, 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

67.22 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

68.22 Moved by Clr. Wildeboer that the following items be added to the agenda:

Add:

Public Works, Transportation, Utilities, and Safety

b. Gravel Pit Code of Practice – NE 27-47-11 W4M

CARRIED UNANIMOUSLY

69.22 Moved by Clr. Waddell that the minutes of the Council Meeting held February 15th, 2022 be adopted as presented.

CARRIED

70.22 Moved by Clr. Buck that the minutes of the Special Council Meeting held February 17th, 2022 be adopted as presented.

CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, attended the meeting in person from 9:02 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

71.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A copy of the March 1st, 2022 ASB meeting minutes was received and distributed to Council as information.

Public Works, Transportation, Utilities & Safety

The Director of Public Works, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:06 a.m. to 9:36 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

72.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented.

CARRIED

73.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding concrete at the Villages of Irma, Edgerton, and Chauvin transfer site. The Director of Public Works will contact them regarding this request.

A Request for Decision form was submitted by the Development Officer regarding the gravel pit at NE-27-47-11 W4M

74.22 Moved by Clr. Lawson that the Municipal District of Wainwright hire a qualified consultant to complete the Code of Practice for the gravel pit on NE 27-47-11 W4M at an approximate cost of \$40,000.00 plus all applicable taxes.

CARRIED

Recreation & Community Services

Finance

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

DELEGATION: Don Isaman from Isaman Chopek LLP Chartered Professional Accountants attended Council from 9:38 a.m. to 9:46 a.m. and presented the 2021 Audited Financial Statements.

75.22 Moved by Clr. Waddell that the accounts recorded on the attached list in the amount of \$945,972.78 covered by direct debits and cheques numbered 85147-85273 be approved and paid and that the payroll payments as per the attached list totaling \$194,655.59 covered by EFT numbered 900038507-900038597 be ratified.

CARRIED

76.22 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending February 28th, 2022 be adopted as written and incorporated into these minutes.

CARRIED

77.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2021 Audited Financial Statements as presented.

CARRIED

A copy of the reserve statement as of February 28th, 2022 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Joint Assessment Review Board Members.

78.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Doug Rawluk, Joanne Fraser, Sandra Creech, Bill Long, Clr. Eric Nissen (Irma) and Clr. Bruce Cummins as members of the Joint Assessment Review Board.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a request from the Town of Wainwright for a Regional Meeting.

79.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 attend the Regional Meeting requested by the Town of Wainwright.

CARRIED

A Request for Decision form was submitted by the Computer/Information Analyst regarding the printer and copier lease.

80.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 lease a new printer and copier from NexGen for an approximate cost of \$19,881.00 plus applicable taxes for a five (5) year lease beginning in 2022.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request for sponsorship from the Greenshields 4-H Club for the Wainwright District 4-H Achievement Day.

81.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 sponsor the Greenshields 4-H Club in the amount of \$600.00 for their Wainwright District 4-H Achievement Day.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen attended the meeting in person from 10:20 a.m. to 10:21 a.m. to report to Council on the activities of the Development Department for the past month.

82.22 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision application which was supported by the MPC at their March 9th, 2022 meeting:

- 22-R-494 (NW 3-45-6 W4M) 4 acres

CARRIED

PAYSHEETS

83.22 Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

84.22 Moved by Clr. Wildeboer that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN-CAMERA

85.22 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:38 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

Director of Finance, Tyson Boomhower, Computer/Information Analyst, Stephen Atkins, and Roger Holmes from the Edge left the meeting.

86.22 Moved by Clr. Buck that Council reconvene to the open meeting at 10:38 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

87.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Wainwright Assessment to conduct an inspection of the Designated Industrial Property Assessment for the Municipal District of Wainwright No. 61 for a cost of \$40,200 per year for 2022 and 2023 and that the results of the inspection be submitted to the Provincial Government for review.

CARRIED

88.22 Moved by Clr. Lawson that this meeting be adjourned at 11:36 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)