

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 15<sup>th</sup>, 2022 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Computer/Information Analyst Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen, and Director of Finance Tyson Boomhower, 9:00 a.m. to end.

The public is in attendance via virtual means.

## **CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

29.22 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

30.22 Moved by Clr. Wildeboer that the following items be added to the agenda:

Add:

### Agriculture Service Board

D. 2022 Roadside Grass Seed Order

### Development

B. Gravel Pit Erosion Control Plan & Updated Activities Plan SE  
13-46-4 W4M

CARRIED UNANIMOUSLY

31.22 Moved by Clr. Waddell that the minutes of the Council Meeting held January 18<sup>th</sup>, 2022 be adopted as presented.

CARRIED

## **NEW BUSINESS**

### Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting in person from 9:02 a.m. to 9:07 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

32.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the appointment of the Agricultural Fieldman and Assistant Agricultural Fieldman.

33.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Agricultural Fieldman, James Schwindt, as an Agricultural Fieldman for the Municipal District of Wainwright No. 61, and further appoint Assistant Agricultural Fieldman, Shelby Oracheski, as an Agricultural Fieldman for the Municipal District of Wainwright No. 61 pursuant to Section 8 (1) and (3) of the Agricultural Service Board Act.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the RFP for 2022-2023 Roadside Mowing with the following quotes attached:

Company	2022 Price + GST	2023 Price + GST
1787250 Alberta Ltd.	\$86.00/Mile	\$86.00/Mile
Excalibur Environmental Services	\$94.00/Mile	\$98.00/Mile
Round Corner Welding	\$107.40/Mile	\$112.77/Mile
Bedrock Energy Services Ltd.	\$130.00/Mile	\$130.00/Mile
Greencut Group	\$409.00/Mile	-

- 34.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the price of \$86.00 per mile for 2022 and \$86.00 per mile for the option year of 2023 up to an estimated 923 miles plus applicable taxes to 1787250 Alberta Limited o/a A&R Contracting Vegetation Management for the Roadside Mowing Program and furthermore that these costs be forwarded to the 2022 Budget.

CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2022 Grass Seed Purchase.

- 35.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the purchase of sixty-two (62) bags of Roadside Grass Seed for a total of \$12,476.88.

CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:08 a.m. to 9:38 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

- 36.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.

CARRIED

- 37.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding BF 70228.

Contractor	Price
Denmax Energy Services	\$39,212.30
Davco Industrial Construction Services	\$52,500.00
Expanse Incorporated	\$58,000.00
Volker Stevin Highways Limited	\$63,700.00
Bridgemen Services	\$68,500.00
Ardy Rigging	\$69,175.00
Formula Alberta Limited	\$148,100.00

- 38.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Denmax Energy Services to complete the the repairs for BF 70228 for a cost of approximately \$39,212.30 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a Meeting with the Minister of Transportation.

- 39.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have administration request a meeting with the Minister of Transportation at the RMA Spring Convention regarding Highways in the Municipal District and class one licensing requirements for agricultural truck operations.

CARRIED

### **Recreation & Community Services**

A Request for Decision form was submitted by the Director of Safety regarding internet for Riverdale Clubhouse.

- 40.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have administration sign up for Starlink internet for an initial setup cost of approximately \$3,805.00 plus applicable taxes, and all monthly fees.

CARRIED

### **Finance**

The Director of Finance, Tyson Boomhower, reported virtually to Council on the finances for the past month.

- 41.22 Moved by Clr. Wildeboer that the accounts recorded on the attached list in the amount of \$1,237,155.15 covered by direct debits and cheques numbered 84881-85146 be approved and paid and that the payroll payments as per the attached list totaling \$197,474.77 covered by EFT numbered 900038316-900038506 be ratified.

CARRIED

- 42.22 Moved by Clr. Waddell that the financial statement of receipts and disbursements for the month ending January 31<sup>st</sup>, 2022 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of January 31<sup>st</sup>, 2022 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2021 reserve allocation.

- 43.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31<sup>st</sup>, 2021 as follows:

<b>2021 Reserve Allocation</b>		
<b>Public Works</b>	Bridges	\$500,000.00
	Road Resurfacing	\$3,000,000.00
<b>Total</b>		<b>\$3,500,000.00</b>

CARRIED

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the March Council Meeting 2022.

- 44.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 move the March 15<sup>th</sup>, 2022 Regular Council Meeting to March 18<sup>th</sup>, 2022 at 9:00 a.m. at the Municipal District of Wainwright's council chambers, due to the RMA conference.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Physician Recruitment Package.

- 45.22 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 agree to partner with the Town of Wainwright and the Wainwright & District Community Health Foundation to provide the physician recruitment package of \$27,000.00 per physician with the Municipal District of Wainwright's portion being \$10,125.00 and that the interest for the relocating loan of \$50,000.00 be split one third (1/3) for each partner for a maximum of two (2) year period.

CARRIED

## **PUBLIC HEARING**

- 46.22 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 recess the regular council meeting to enter into a public hearing.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Richard Waddell, Bill Lawson, Robin Leighton, Kelly Buchinski, Kim Christensen, Stephen Atkins, Roger Holmes, and Neil Loonen.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1682 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

Reeve Barss called the hearing to order at 10:00 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

- 47.22 Moved by Clr. Cummins that the hearing be adjourned at 10:02 a.m.

CARRIED

- 48.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 return to the regular council meeting after ending the public hearing.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Municipal District of Wainwright Grazing Lease Portions of NE 28 33-46-6 W4M and SE 33-46-6 W4M.

- 49.22 Moved by Clr. Leighton that the Municipal District of Wainwright No. 61 approve the request to amend Municipal District of Wainwright Grazing Lease Portions of NE 28 33-46-6 W4M and SE 33-46-6 W4M.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2022 Federation of Canadian Municipalities (FCM) Conference.

- 50.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize council and administration to attend the Federation of Canadian Municipalities (FCM) Conference in Regina from June 2 to 5, 2022.

CARRIED

A letter from the Province of Alberta regarding the joint application with the Town of Wainwright was received and distributed to Council regarding the status of the 2022 Municipal Internship Program.

A Request for Decision form was submitted by the Municipal Administrator regarding the 2022 Wainwright Stampede.

- 51.22 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 provide \$5,000.00 worth of funding to the Wainwright Frontier Society for the 2022 Wainwright Stampede.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

## **IN CAMERA**

- 52.22 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:30 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

Strategic Steps Incorporated, Bloom Centre for Municipal Education, and Russell Farmer & Associates Consulting each took turns presenting their proposals to council.

- 53.22 Moved by Clr. Lawson that Council reconvene to the open meeting at 11:15 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

- 54.22 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire Russell Farmer Associates & Consultants to complete the Strategic Plan at an approximate cost of \$5,000.00 plus applicable taxes.

CARRIED

## **DELEGATION**

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council virtually from 11:22 a.m. to 11:44 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued support.

### **Protection to Persons and Property**

#### **Municipal Property**

#### **Health & Social Services**

#### **Environment**

#### **Bylaws**

Bylaw No. 1682 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

- 55.22 Moved by Clr. Buck that Bylaw No. 1682 pass the second reading.

CARRIED

- 56.22 Moved by Clr. Cummins that Bylaw No. 1682 pass the third reading.

CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting in person from 11:45 a.m. to 11:53 a.m. to report to Council on the activities of the Development Department for the past month.

57.22 Moved by Clr. Lawson that the Development Officer's report be accepted as presented.

CARRIED

A Request for Decision form was submitted by the Development Officer regarding the Gravel Pit Erosion Control Plan & Updated Activities Plan for SE 13-46-4 W4M.

58.22 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire WSP to provide the Gravel Pit Erosion Control Plan & Updated Activities Plan for the gravel pit located at SE 13-46-4 W4M at an estimated cost of \$28,000.00 plus all applicable taxes.

CARRIED

**PAYSHEETS**

59.22 Moved by Clr. Wildeboer that the paysheets be approved as presented.

CARRIED

**COMMITTEE REPORTS**

60.22 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

**DELEGATIONS**

Reeve Barss thanked Duncan Campbell and presented him with a plaque, on behalf of council, for his time as the Director of Emergency Management for the Municipal District of Wainwright No. 61.

61.22 Moved by Clr. Lawson that this meeting be adjourned at 11:59 a.m.

CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(½ day)