

The special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Wednesday, December 15th, 2021 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. Pre – Planning Agenda
2. 2022 – 2024 Three (3) Year Operating Plan
3. 2022 – 2026 Five (5) Year Capital Plan
4. CAO (Municipal Administrator) Performance Evaluation
5. Salary and Wage Review
6. Remuneration and Expense Review

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Development Officer Kim Christensen, Director of Transportation Preston Iverson, Director of Safety Ray Morrison, and Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to 11:20 a.m.

Computer/Information Analyst Stephen Atkins attended the meeting from 9:00 a.m. to 9:09 a.m. and 1:05 P.M. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

394.21 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

The Pre – Planning Agenda was reviewed by council as information for the Planning Meeting.

395.21 Moved by Clr. Lawson that Council move to an In-Camera session to discuss privileged information as per section 17(4) (d), FOIP at 9:04 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

The Municipal Administrator left the meeting at 11:20 a.m. so Council could conduct the annual CAO evaluation as per Section 205.1 of the Municipal Government Act, 2000 and amendments.

A lunch recess was held from 11:50 a.m. until 12:40 p.m.

The Municipal Administrator returned to the In Camera session at 12:40 p.m.

The Director of Finance and the Assistant Municipal Administrator left the meeting at 12:45 p.m. and returned to the meeting at 1:05 p.m.

396.21 Moved by Clr. Cummins that Council reconvene to the Council Meeting at 1:05 p.m.
CARRIED

397.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Municipal Administrator Evaluation (CAO Evaluation) as per the *Municipal Government Act*.

CARRIED

398.21 Moved by Clr. Leighton that the 2022-2024 financial plan and 2022-2026 capital plan as presented be accepted as per Section 283.1 (2) and 283.1 (3) of the *Municipal Government Act*.

CARRIED

399.21 Moved by Clr. Lawson that all employees be granted a three percent (3%) cost of living increase for the first pay period of 2022 and that seasonal employees be hired as per the approved 2022 budget.

CARRIED

400.21 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 give employee #61 a \$2,000.00 increase.

CARRIED

401.21 Moved by Clr. Buck that Council's and Ratepayer's per diem be granted a 3% increase effective the first pay period of 2022 and with the mileage and expenses rates being as follows:

- Mileage \$ 0.59 per kilometer
- Convention/Conference Expenses \$ 273.00 per night
- Subsistence \$ 69.00 per day
- Council Per Diem \$ 347.30 per day
- Ratepayer Per Diem \$ 332.55 per day

CARRIED

402.21 Moved by Clr. Cummins that this meeting be adjourned at 1:18 p.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)