

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 16th, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Michael Wildeboer, Richard Waddell, Robin Leighton, Bruce Cummins, and Bill Lawson. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen 9:00 a.m. to end.

The public is in attendance via virtual means. Roger Holmes from the Edge attended the meeting in person until 10:50 a.m.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

357.21 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

358.21 Moved by Clr. Buck that the following items be added to the agenda:

Add:

Administration & Taxation

h. Wage Item In-Camera FOIP 16(1) (a) (i)

CARRIED UNANIMOUSLY

359.21 Moved by Clr. Lawson that the minutes of the Council Meeting held October 15th, 2021 be adopted as presented. CARRIED

360.21 Moved by Clr. Wildeboer that the minutes of the Organizational Meeting held October 26th, 2021 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting in person from 9:02 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

361.21 Moved by Clr. Waddell that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regard to the 2022 Roadside Mowing Contract Extension. No Action.

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson, and the Director of Safety, Ray Morrison, attended the meeting from 9:06 a.m. to 9:25 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

362.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.
CARRIED

363.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Gravel Crushing Contract.

364.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with Request for Proposal (RFP) for a two (2) year proposal on the Gravel Crushing Contract.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Gravel Hauling Contract.

365.21 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 proceed with Request for Proposal (RFP) for a two (2) year proposal on the Gravel Hauling Contract.
CARRIED

Recreation & Community Services

The Director of Safety summarized the 2021 Arm Lake survey results.

DELEGATION Sergeant Bensmiller of the Wainwright RCMP detachment, attended Council from 9:26 a.m. to 9:44 a.m. to offer a presentation to Council about the detachment's statistics for 2021.

Finance

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

366.21 Moved by Clr. Leighton that the accounts recorded on the attached list in the amount of \$4,009,767.16 covered by direct debits and cheques numbered 84494-84710 be approved and paid and that the payroll payments as per the attached list totaling \$319,722.73 covered by EFT numbered 900038001-900038124 be ratified.
CARRIED

367.21 Moved by Clr. Wildeboer that the financial statement of receipts and disbursements for the month ending October 31st, 2021 be adopted as written and incorporated into these minutes.
CARRIED

A copy of the reserve statement as of October 31st, 2021 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Holiday Hours.

368.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61's Administration office and shops be closed December 27th, 28th 2021 and January 3rd, 2022.

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding upcoming important meeting dates for the Municipal District of Wainwright No. 61.

369.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hold a special meeting for the multi-year plan, CAO Evaluation, salary/wage remuneration review, and pre-planning on December 15th, 2021 at 9:00 a.m. at the Administration Office.

CARRIED

PUBLIC HEARING

370.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 recess the regular council meeting to enter into a public hearing.

CARRIED

Present at the Hearing were, Bob Barss, Oscar Buck, Michael Wildeboer, Bruce Cummins, Richard Waddell, Bill Lawson, Robin Leighton, Kelly Buchinski, Tyson Boomhower, Kim Christensen, Stephen Atkins, Roger Holmes, and Neil Loonen.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1676 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

Reeve Barss called the hearing to order at 10:00 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1677 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

371.21 Moved by Clr. Lawson that the hearing be adjourned at 10:03 a.m.

CARRIED

372.21 Moved by Clr. Wildeboer that the Municipal District of Wainwright No. 61 return to the regular council meeting after ending the public hearing.

CARRIED

Council reviewed the Denwood Recreation Agreement for information.

A Memo of meetings held at the RMA convention November 23rd-26th, 2021 with the Minister of Municipal Affairs, Senior Officials from the RCMP, and Alberta Transportation was distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1676 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, and rescind Bylaw #1669, of the Municipal District of Wainwright No. 61.

373.21 Moved by Clr. Cummins that Bylaw No. 1676 pass the second reading.
CARRIED

374.21 Moved by Clr. Lawson that Bylaw No. 1676 pass the third and final reading.
CARRIED

Bylaw No. 1677 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

375.21 Moved by Clr. Leighton that Bylaw No. 1677 pass the second reading.
CARRIED

376.21 Moved by Clr. Wildeboer that Bylaw No. 1677 pass the third and final reading.
CARRIED

Bylaw No. 1679 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the erection of “Stop” signs for traffic control at designated locations.

377.21 Moved by Clr. Buck that Bylaw No. 1679 pass the first reading.
CARRIED

378.21 Moved by Clr. Waddell that Bylaw No. 1679 pass the second reading.
CARRIED

379.21 Moved by Clr. Cummins that Bylaw No. 1679 proceed to the third reading at this meeting.
CARRIED UNANIMOUSLY

380.21 Moved by Clr. Leighton that Bylaw No. 1679 pass the third reading.
CARRIED

Bylaw No. 1680 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize a recreation agreement.

381.21 Moved by Clr. Cummins that Bylaw No. 1680 pass the first reading.
CARRIED

- 382.21 Moved by Clr. Wildeboer that Bylaw No. 1680 pass the second reading.
CARRIED
- 383.21 Moved by Clr. Lawson that Bylaw No. 1680 proceed to the third reading
at this meeting.
CARRIED UNANIMOUSLY
- 384.21 Moved by Clr. Buck that Bylaw No. 1680 pass the third reading.
CARRIED

Development

The Development Officer, Kim Christensen attended the meeting in person from 10:34 a.m. to 10:35 a.m. to report to Council on the activities of the Development Department for the past month.

- 385.21 Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their November 8th, 2021 meeting:
- 21-R-362 (SW 31-43-4 W4M, Lot 6 Block 1 Plan 1722126) 3.66 acres
 - 21-R-425 (SW 35-45-7 W4M) 13.13 acres
- CARRIED

PAYSHEETS

- 386.21 Moved by Clr. Leighton that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

- 387.21 Moved by Clr. Wildeboer that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.
CARRIED

IN CAMERA

- 388.21 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per section 16(1) (c) (i), FOIP at 10:50 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

Director of Finance Tyson Boomhower and Computer/Information Analyst Stephen Atkins left the room at 10:50 a.m.

Agricultural Fieldman James Schwindt entered the room from 10:50 a.m. till 10:56 a.m.

- 389.21 Moved by Clr. Buck that Council reconvene to the open meeting at 11:17 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.
CARRIED

- 390.21 Moved by Clr. Waddell that this meeting be adjourned at 11:18 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)