

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, October 15<sup>th</sup>, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen 9:00 a.m. to end.

The public is in attendance via virtual means. Roger Holmes from the Edge attended the meeting in person.

## **CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

300.21 Moved by Clr. Cummins that the agenda be adopted as presented.  
**CARRIED**

301.21 Moved by Clr. Buck that the following items be added to the agenda:

Add:

Public Work, Transportation, Utilities, and Safety:

h. Fabyan Bridge Repairs

i. Gravel Pit Lease Agreement – SW 24-41-5 W4M

**CARRIED UNANIMOUSLY**

302.21 Moved by Clr. Lawson that the minutes of the Council Meeting held September 20<sup>th</sup>, 2021 be adopted as presented.  
**CARRIED**

303.21 Moved by Clr. Wilkinson that the minutes of the Special Council Meeting held October 6<sup>th</sup>, 2021 be adopted as presented.  
**CARRIED**

## **NEW BUSINESS**

### **Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting in person from 9:02 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

304.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.  
**CARRIED**

A letter was received and distributed to council from the Edgerton Seed Cleaning Plant thanking the M.D. of Wainwright for the funding.

A Request for Decision form was submitted by the Agricultural Fieldman regarding Fire Restriction.

305.21 Moved by Clr. Buck that due to the dry conditions the Municipal District of Wainwright No. 61 issue no new fire permits effective immediately, for Division one (1) within the Municipal District of Wainwright.

CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting from 9:09 a.m. to the 9:40 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

306.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.

CARRIED

307.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

308.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a Construction Completion Certificate for TWP 462 and TWP 424 (Gilt Edge Road and Terminal Road).

309.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to Issue the Construction Completion Certificate on the TWP 462, Gilt Edge Road, and TWP 424, Terminal Road, project completed by Central City Asphalt Ltd.

CARRIED

A Request for Decision form was submitted by the Director of Transportation requesting the purchase of a 2022 Crawler dozer with the results summarized as follows:

<b>Company</b>	<b>Year</b>	<b>Model</b>	<b>Price</b>	<b>Price Minus Trade In</b>	<b>Score</b>
SMS Equipment	2022	D85ED-18	\$697,225.00	\$577,125.00	95
Brandt	2022	JD 950K STE	\$835,000.00	\$725,000.00	76
Finning	2022	CAT D7	\$889,000.00	\$802,100.00	69

310.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 purchase a 2022 D85EX-18 crawler dozer and 6-year/ 8000 hour warranty from SMS equipment for a total cost of \$697,225.00 less trade-ins of \$120,100.00 for a net cost of \$577,125.00 plus applicable taxes with the trade in of the 2015 Komatsu D85EX-18 Dozer S/N 22009.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the Fabyan High Load Bridge Damage. No Action

A thank you letter was received and distributed to council from the Village of Edgerton for the assistance with resurfacing 54<sup>th</sup> Avenue in Edgerton.

A Request for Decision form was submitted by the Director of Transportation regarding the Fabyan Bridge Repairs.

- 311.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire WSP Engineering to complete a detailed design and tender to repair, fix, and reinforce the batter post for the Fabyan Bridge.
- CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the Gravel Pit Lease Agreement – SW 24-41-5 W4M.

- 312.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the new gravel pit agreement with the landowner of SW 24-41-5 W4M with the following conditions:

- \*Term: October 15, 2021 to October 15, 2031;
- \*Royalties: \$3.40 per metric tonne (\$4.25 per cubic yard) renegotiated every 5 years;
- \*Crushing: will begin in 2022 with a crush of 37,500 metric tonnes (30,000 cubic yards) and will continue at this rate every three years for a total of 112,500 metric tonnes (140,625 cubic yards).
- \*Payment Terms: Royalty payments will be made over 9 years, due January 1<sup>st</sup> of each year starting in 2025 for an amount of \$42,500.00.

CARRIED

Reeve Barss took a moment to present a plaque to the retiring Director of Road Construction, Mark Greibrok and thanked Mark for his 39 years of work and dedication to the Municipal District of Wainwright.

Councillor Lawson thanked Mark for his years of service.

Councillor Wilkinson wanted to thank Mark for his years of training future staff.

Mark shared his words of thanks for the opportunity over the last 39 years.

### **Recreation & Community Services**

#### **Finance**

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

- 313.21 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$3,062,982.46 covered by direct debits and cheques numbered 84354-84493 be approved and paid and that the payroll payments as per the attached list totaling \$314,434.26 covered by EFT numbered 900037852-900038000 be ratified.
- CARRIED

- 314.21 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending September 30<sup>th</sup>, 2021 be adopted as written and incorporated into these minutes.
- CARRIED

A copy of the reserve statement as of September 30<sup>th</sup>, 2021 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Regional Emergency Management Plan (REMP), Emergency Social Services Plan (ESS), Bylaw, Agreements, and Terms of Reference Approval.

- 315.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the presented Wainwright & District Regional Emergency Management Plan, Wainwright & District Regional Emergency Social Services Plan, Regional Emergency Advisory Committee: Terms of Reference, Regional Emergency Agency: Terms of Reference, Regional Emergency Management Partnership Agreement between the Village of Irma, Village of Chauvin, Village of Edgerton, and the Town of Wainwright, Regional Mutual Aid Emergency Management Agreement between the Village of Irma, Village of Chauvin, Village of Edgerton, and the Town of Wainwright, and the Disaster Management Volunteer Standard Operating Procedure.

**CARRIED**

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding Rural Municipal Association Conference 2021.

- 316.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize council and staff to attend the 2021 Rural Municipal Association conference on November 22, 2021 – November 26, 2021 in Edmonton Alberta.

**CARRIED**

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1674 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the erection of “Yield” signs for traffic control at designated locations.

- 317.21 Moved by Clr. Andersen that Bylaw No. 1674 pass the first reading.

**CARRIED**

- 318.21 Moved by Clr. Cummins that Bylaw No. 1674 pass the second reading.

**CARRIED**

- 319.21 Moved by Clr. Lawson that Bylaw No. 1674 proceed to the third reading at this meeting.

**CARRIED UNANIMOUSLY**

- 320.21 Moved by Clr. Wilkinson that Bylaw No. 1674 pass the third reading.

**CARRIED**

Bylaw No. 1675 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the erection of “Stop” signs for traffic control at designated locations.

321.21 Moved by Clr. Buck that Bylaw No. 1675 pass the first reading.  
CARRIED

322.21 Moved by Clr. Andersen that Bylaw No. 1675 pass the second reading.  
CARRIED

323.21 Moved by Clr. Cummins that Bylaw No. 1675 proceed to the third reading at this meeting.  
CARRIED UNANIMOUSLY

324.21 Moved by Clr. Lawson that Bylaw No. 1675 pass the third reading.  
CARRIED

Bylaw No. 1676 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, and rescind Bylaw #1669, of the Municipal District of Wainwright No. 61.

325.21 Moved by Clr. Andersen that Bylaw No. 1676 pass the first reading.  
CARRIED

326.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hold the public hearing for Bylaw No. 1676 by means of written submissions of fax, email, and written notices, registration to attend virtually must be ahead of time, to ensure staff safety due to the COVID-19 pandemic, and further set the public hearing for the November 16<sup>th</sup>, 2021 Council meeting at 10:00 a.m.  
CARRIED

Bylaw No. 1677 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, being a bylaw to amend Bylaw No. 1318, as amended to May 15, 2007 of the Municipal District of Wainwright No. 61.

327.21 Moved by Clr. Valleau that Bylaw No. 1677 pass the first reading.  
CARRIED

328.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 hold the public hearing for Bylaw No. 1677 by means of written submissions of fax, email, and written notices, registration to attend virtually must be ahead of time, to ensure staff safety due to the COVID-19 pandemic, and further set the public hearing for the November 16<sup>th</sup>, 2021 Council meeting at 10:00 a.m.  
CARRIED

Bylaw No. 1678 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to establish a regional municipal emergency management agency and committee.

329.21 Moved by Clr. Wilkinson that Bylaw No. 1678 pass the first reading.  
CARRIED

330.21 Moved by Clr. Cummins that Bylaw No. 1678 pass the second reading.  
CARRIED

331.21 Moved by Clr. Andersen that Bylaw No. 1678 proceed to the third reading at this meeting.  
CARRIED UNANIMOUSLY

332.21 Moved by Clr. Lawson that Bylaw No. 1678 pass the third reading.

CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting in person to report to Council on the activities of the Development Department for the past month from 10:22 a.m. to 10:23 a.m.

333.21 Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their October 6<sup>th</sup>, 2021 meeting:

- 21-R-413 (Pt. NW 34-46-5 W4M) 14 acres
- 21-R-415 (SE 22-46-5 W4M) 35 acres
- 21-R-417 (SE 32-46-4 W4M) 18.99 acres

CARRIED

**PAYSHEETS**

334.21 Moved by Clr. Wilkinson that the paysheets be approved as presented.

CARRIED

**COMMITTEE REPORTS**

335.21 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

Reeve Barss presented Councillor Valleau with a plaque for 44 years of service and thanked him immensely for his service.

Phil thanked council and staff for their help and work with him for his 44 years. He thanked his ratepayers for their support. He thanked all the people before him on council for their help.

Reeve Barss presented Councillor Wilkinson with a plaque for 17 years of service and thanked him immensely for his service as councillor and Deputy Reeve.

Ted thanked council, his ratepayers, and staff for their help and work with him for his 17 years. He wished the organization luck going forward.

**IN CAMERA**

336.21 Moved by Clr. Cummins that Council move to a closed session to discuss privileged information as per section 16(1) (c) (i), FOIP at 10:39 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

337.21 Moved by Clr. Andersen that Council reconvene to the open meeting at 10:48 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

338.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers 2048000, 67929111 under owner number 10675, and roll numbers 2383000, 44370006, 44370016, 44370017, 97880002 under owner number 10139.

CARRIED

339.21 Moved by Clr. Valleau that this meeting be adjourned at 10:49 a.m.

CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(½ day)