

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 21<sup>st</sup>, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen 9:00 a.m. to end.

The public is in attendance via virtual means. Roger Holmes from the Edge attended the meeting in person.

## **CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

263.21 Moved by Clr. Cummins that the agenda be adopted as presented.  
CARRIED

264.21 Moved by Clr. Andersen that the following items be added to the agenda:

Add:

2. Public Works In Camera – Employee Issue

CARRIED UNANIMOUSLY

265.21 Moved by Clr. Valteau that the minutes of the Council Meeting held August 17<sup>th</sup>, 2021 be adopted as presented.

CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting in person from 9:01 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

266.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.

CARRIED

### **Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting from 9:06 a.m. to the 9:47 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

267.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.

CARRIED

268.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

269.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.  
CARRIED

Reeve Barss took a moment to congratulate our Director of Road Construction, Mark Greibrok, on his retirement. The Reeve thanked Mark for his 39 years of work and dedication to the Municipal District of Wainwright.

A Request for Decision form was submitted by the Director of Transportation regarding a rebuild program for the CAT 815F packer offered by Finning.

270.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 arrange for Finning to rebuild the CAT 815F packer, at an estimated cost of \$300,000.00 and add the cost to the 2022 budget.  
CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the replacement for the Komatsu D85 EX-18.

271.21 Moved by Clr. Lawson that the Director of Transportation check pricing and availability for a new crawler dozer through the RMA procurement program and present the findings at a future meeting.  
CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a proposal from WSP to prepare a level crossing (E4) drawing required by CN Rail to consider relocating CN Crossing 162.40 (RR 10-1) to the east.

272.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 accept the proposal offered by WSP to conduct a study on CN Crossing 162.40 with an estimated cost between \$10,000.00 – \$15,000.00.  
CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding a proposal from WSP to prepare a safety assessment and level crossing (E4) drawing required by CN Rail to assess the feasibility of the cessation of the train whistle at two (2) railway crossings near Greenshields.

273.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 accept the proposal offered by WSP to prepare a safety assessment and level crossing (E4) drawing required by CN Rail to assess the feasibility of the cessation of the train whistle at two (2) railway crossings near Greenshields at an estimated cost of \$47,000.00.  
DEFEATED

A Request for Decision form was submitted by the Development Officer regarding 2022 Road Construction Additions.

274.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 add Township Road 440 between Range Road 24 & 25 (1 mile) and Township Road 442 between Range Road 24 & 25 (1 mile) to the 2022 Construction Map.  
CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the intention to discontinue water utility services in Jarrow.

275.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the discontinuation of utility services in Jarrow and enter into an agreement with those property owners affected.

CARRIED

**Recreation & Community Services**

Letters from Arm Lake Seasonal Campers, Mike and Delia Todd and Glen and Jan Abernethy were received and distributed to council regarding the rate increase.

A Request for Decision form was submitted by the Director of Safety regarding a request from the Arm Lake Lessee to increase the rates.

276.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the rate increase presented for Arm Lake.

No Services	Serviced (Power Only)	Power & Water	Full Service
\$15.00 per day	\$25.00 per day	\$27.00 per day	\$30.00 per day
\$90.00 per week	\$150.00 per week	\$162.00 per week	\$180.00 per week
\$360.00 per month	\$600.00 per month	\$648.00 per month	\$720.00 per month
\$1,800.00 per season	\$3,000.00 per season	\$3240.00 per season	\$3,600.00 per season

Prices include GST

CARRIED

**Finance**

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

277.21 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$3,932,812.07 covered by direct debits and cheques numbered 84185-84353 be approved and paid and that the payroll payments as per the attached list totaling \$327,137.63 covered by EFT numbered 900037678-900037851 be ratified.

CARRIED

278.21 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending August 31<sup>st</sup>, 2021 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of August 31<sup>st</sup>, 2021 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the October Council Meeting.

279.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 change the October 19<sup>th</sup>, 2021 Regular Council Meeting to 9:00 a.m. October 15<sup>th</sup>, 2021.

CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding the Recycle Collection Agreement Renewals for the Villages of Irma, Edgerton and Chauvin.

280.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for one (1) year from October 1<sup>st</sup>, 2021 to September 30<sup>th</sup>, 2022.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding adding amounts to tax roll 549002 due to incurred costs from the 2019 tax recovery process

281.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 as per Section 553(1)(f) of the MGA add \$4,758.35 to roll 549002 due to incurred costs from the 2019 tax recovery process.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding September 30<sup>th</sup>'s Truth and Reconciliation Day.

282.21 Moved by Clr. Cummins that in recognition of Truth and Reconciliation Day on September 30<sup>th</sup>, 2021 the Municipal District of Wainwright No. 61 encourage staff to wear orange shirts, look at a visual symbol for staff to identify the day with, and that the Municipal District of Wainwright No. 61 lower the flags to half-mast for twenty-four (24) hours.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Municipal Affairs Alberta Community Partnership Grant funding that is available to hire a temporary intern.

283.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 partner with the Town of Wainwright to hire a Land Use Planner under the intern component of the Alberta Community Partnership Program splitting the position on an 80/20 basis, with 80% being the M.D. of Wainwright and the Town of Wainwright be the managing partner, on the condition of approval from the Town of Wainwright.

CARRIED

A letter was received and distributed to council from the Wainwright Curling Club thanking the M.D. of Wainwright, and the M.D. of Wainwright Rural Recreation Board for the Covid Relief Funding.

A letter was received and distributed to council from the Alberta RCMP inviting communities to meet with the Commanding Officer at the RMA Convention in November.

284.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have administration organize a meeting for council with the RCMP at the RMA convention.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1673 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

285.21 Moved by Clr. Buck that Bylaw No. 1673 pass the first reading. CARRIED

286.21 Moved by Clr. Cummins that Bylaw No. 1673 pass the second reading. CARRIED

287.21 Moved by Clr. Lawson that Bylaw No. 1673 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

288.21 Moved by Clr. Valleau that Bylaw No. 1673 pass the third reading. CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting in person to report to Council on the activities of the Development Department for the past month from 10:34 a.m. to 10:40 a.m.

289.21 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their September 13<sup>th</sup>, 2021 meeting:

- 21-R-362 (SE 31-43-4 W4M)

CARRIED

A copy of the September 13<sup>th</sup>, 2021 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding Consulting Services for Wetland Assessments for 2022 Road Upgrades.

290.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 extend the agreement with CPP Environmental to complete the Consulting Services for Alberta Wetland Assessments and Environmental Permitting relating to the 2022 road upgrades for approximately \$40,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Development Officer regarding the walking trail at Sunset View Estates at Clear Lake.

291.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 provide funds for the fence for the walking trail at Sunset View Estates at an approximate cost of \$8,500.00 plus GST.

CARRIED

A Request for Decision form was submitted by the Development Officer regarding a proposed subdivision at SW 31-43-4 W4M.

292.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 to accept the outline plan, for the subdivision, for a portion of SW 31-43-4 W4M.

CARRIED

**PAYSHEETS**

293.21 Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

**COMMITTEE REPORTS**

294.21 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

**IN CAMERA**

295.21 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per section 16(1) (c) (i), FOIP at 10:53 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

296.21 Moved by Clr. Lawson that Council reconvene to the open meeting at 11:30 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

297.21 Moved by Clr. Andersen that this meeting be adjourned at 11:31 a.m. CARRIED

---

Reeve

---

Municipal Administrator

---

Assistant Municipal Administrator

(½ day)