

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 17<sup>th</sup>, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analyst Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen 9:00 a.m. to end.

The public is in attendance via virtual means. Roger Holmes from The Edge attended the meeting in person.

## **CALL TO ORDER**

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

233.21 Moved by Clr. Cummins that the agenda be adopted as presented.  
CARRIED

234.21 Moved by Clr. Lawson that the following items be deleted from the agenda:

Add:  
m. Township Road 430

CARRIED UNANIMOUSLY

235.21 Moved by Clr. Andersen that the minutes of the Council Meeting held July 20<sup>th</sup>, 2021 be adopted as presented.  
CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Shelby Oracheski, attended the meeting in person from 9:02 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

236.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.  
CARRIED

A copy of the July 21<sup>st</sup>, 2021 ASB meeting minutes was received and distributed to Council as information.

### **Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting from 9:10 a.m. to 11:29 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

237.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.  
CARRIED

238.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

239.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a Quotation for Cement Condition Assessment for the Municipal District of Wainwright No. 61 from WSP. No Action

**DELEGATION**

Duncan Campbell, Director of Emergency Management, and Anne Danielson, of Bolt from The Blue, attended Council from 9:39 a.m. to 10:00 a.m. to offer a presentation to Council about the Regional Emergency Management Plan.

A Request for Decision form was submitted by the Director of Transportation regarding the Greenshields Lagoon Tender.

240.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 reject all bids received based on the reasoning that the prices are over the Municipal District's budget for the project and further that this project be retendered.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding Culvert Settlements.

241.21 Moved by Clr. Andersen that the Municipal District of Wainwright hire Central City Asphalt to repair ten (10) culvert settlements at a price of approximately \$115,000.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding bridge assessments.

242.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire WSP for bridge assessments for BF2285, BF70948, and BF80747 at an approximate cost of \$15,000.00.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the 2021/2022 road salt and sand mixing.

243.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 hire Site Resource Group Inc. to mix approximately 5,000 tonnes of sand with salt (10%) at the rate of \$5.00 per tonne plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding Mulching in Division 1.

244.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 add this mulching request to the winter project list to mulch the trees at Township Road 43-2 west of Range Road 2-3 on SE 16-43-2 W4M.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a request from Kathleen Couturier for the Municipal District of Wainwright No. 61 to pay for the damages to their vehicle which they claim occurred when they drove across Township Road 46-2 (Gilt Edge).

245.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 send a letter to the ratepayer stating this was part of the road upgrade and that the Municipal District of Wainwright will not be accepting the request.

CARRIED

A copy of a letter sent from the Village of Irma was received and distributed to council regarding the Atlantic Avenue road repairs.

A Request for Decision form was submitted by the Director of Road Construction regarding speed limits on paved roads.

246.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 add the topic of speed limits on Municipal paved roads to the 2022 planning agenda for a speed limit of 100km per hour for all paved roads.

CARRIED

247.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 move the Construction crew to Township 43-0 LR (14).

DEFEATED

248.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire our gravel crusher 685762 Alberta Ltd. to do an additional crush of approximately 32,500 tones, at the agreed contract price, in the Antelope pit SE 14-45-1 W4M.

CARRIED

### **Recreation & Community Services**

A Request for Decision form was submitted by the Director of Safety regarding the Arm Lake management contract.

249.21 Moved by Clr. Buck that council move to a closed session to discuss privileged information as per Section 16(1) (c) (i), FOIP at 11:21 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

Roger Holmes from The Edge left the meeting at 11:21 a.m.

250.21 Moved by Clr. Buck that Council reconvene to the open meeting at 11:29 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

251.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have administration offer the existing Arm Lake managing team a contract up to and including five (5) years.

CARRIED

### **Finance**

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

252.21 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,366,554.89 covered by direct debits and cheques numbered 83994-84184 be approved and paid and that the payroll payments as per the attached list totaling \$325,894.27 covered by EFT numbered 900037521-900037677 be ratified.

CARRIED

253.21 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending July 31<sup>st</sup>, 2021 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of July 31<sup>st</sup>, 2021 was received and distributed to Council.

#### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

#### **Protection to Persons and Property**

##### **Municipal Property**

A Request for Decision form was submitted by Administration regarding land lease renewals.

254.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 renew the lease agreement for a portion of the NW 18-43-3 W4M four (4) acres, and for a portion of the NW 18-43-3 W4M one hundred and five (105) acres and a portion of SE 18-43-3 W4M one hundred and twenty (120) acres, with the current leaseholders, for an additional 5 year term beginning October 1<sup>st</sup>, 2021 to September 30<sup>th</sup>, 2026.

CARRIED

#### **Health & Social Services**

##### **Environment**

##### **Bylaws**

Bylaw No. 1672 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing the erection of “Stop” signs for traffic control at designated locations.

255.21 Moved by Clr. Buck that Bylaw No. 1672 pass the first reading.

CARRIED

256.21 Moved by Clr. Andersen that Bylaw No. 1672 pass the second reading.

CARRIED

257.21 Moved by Clr. Valleau that Bylaw No. 1672 proceed with the third reading at this meeting.

CARRIED UNANIMOUSLY

258.21 Moved by Clr. Lawson that Bylaw No. 1672 pass the third and final reading.

CARRIED

#### **Development**

The Development Officer, Kim Christensen attended the meeting in person to report to Council on the activities of the Development Department for the past month from 11:34 a.m. to 11:36 a.m.

- 259.21 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their August 9<sup>th</sup>, 2021 meeting:
- 21-R-391 (SW 15-45-7 W4M) 11.96 acres

CARRIED

A copy of the August 9<sup>th</sup>, 2021 MPC meeting minutes was received and distributed to Council.

#### **PAYSHEETS**

- 260.21 Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

#### **COMMITTEE REPORTS**

- 261.21 Moved by Clr. Andersen that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

#### **IN CAMERA**

- 262.21 Moved by Clr. Buck that this meeting be adjourned at 11:45 a.m.

CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(½ day)