

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 20th, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Director of Finance Tyson Boomhower, Computer/Information Analysis Stephen Atkins, and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen 9:00 a.m. to end.

The public is in attendance via virtual means. Roger Holmes from Star News attended the meeting in person.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

199.21 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

200.21 Moved by Clr. Buck that the minutes of the Council Meeting held June 15th, 2021 be adopted as presented.
CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman Shelby Oracheski, attended the meeting in person from 9:02 a.m. to 9:12 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

201.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2021 Calendar Photo Contest and M.D. Calendar.

202.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the 2021 M.D. annual photo contest and the annual M.D. calendar for an approximate cost of \$12,000.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding Fire Ban Discussion – July 2021.

203.21 Moved by Clr. Valleau that due to the dry conditions the Municipal District of Wainwright No. 61 as per Section 5.3.2 (of the 2021 Municipal District of Wainwright policy manual), issue no new fire permits effective immediately, for all fire areas within the Municipal District of Wainwright, and further that all existing fire permits within the Municipal District of Wainwright be rescinded.
CARRIED

204.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 formally declare an Agricultural Disaster for the Municipal District of Wainwright due to the extreme lack of rainfall and drought conditions and have administration draft a Municipal Agricultural Disaster Declaration for submission to the Province of Alberta.

CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting from 9:13 a.m. to the 10:00 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

205.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.

CARRIED

206.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented.

CARRIED

207.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding a request from Julie Chesne for the Municipal District of Wainwright No. 61 to pay for the damages to their vehicle which they claim occurred when they drove across Range Road 5-5.

208.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the ratepayer stating this was regular maintenance of the road and that the Municipal District of Wainwright will not be accepting the request.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a request from the Village of Irma.

209.21 Moved by Clr. Lawson that the Municipal District of Wainwright do a cost sharing of 50% to a maximum on \$10,000.00 on approval from the Village of Irma for the Pacific Avenue and Atlantic Avenue Road project.

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding the 2021 Line Painting Proposal:

Company	Price Per KM	Total Price	Points
Line King Highways	\$515.00	\$50,470.00	100
AAA Striping & Seal Coating Service	\$749.00	\$73,402.00	95.5
Lafrentz Road Marking	\$761.00	\$74,578.00	95.5
Provincial Striping Co. Ltd.	\$960.00	\$94,080.00	91.5

210.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Line King Highways to complete the 2021 Line Painting for a total cost of approximately \$50,470.00 plus applicable taxes.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding Cement Stabilization Extension for Township Road 45-5.

211.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the extension for Cement Stabilization at an approximate cost of \$20,000.00 for Township Road 45-5 and add it to the 2021 Cement projects.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a Road Allowance Gravel Royalty Agreement.

212.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into a Road Allowance Gravel Royalty Agreement with the Government of Alberta, with the agreement in effect until December 31, 2026.

There was a discussion regarding council organizing a road tour.

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding two (2) Memorial Bench Requests.

213.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 accept both requests, one for Martha & Francis Everett at Arm Lake, and one on behalf of Myrna Ball at Clear Lake, on the condition that all requirements of the Municipal District of Wainwright's 2021 policy manual be followed.

CARRIED

A Request for Decision form was submitted by the Director of Safety in regards to 2022 Riverdale rates.

214.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have the 2022 Riverdale camping rates remain constant.

CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the 5th Annual Kidsport golf tournament at Riverdale Mini Park.

215.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 sponsor the Annual Kidsport golf tournament at Riverdale Mini Park at no charge for using the course or facilities on August 19th, 2022.

CARRIED

Finance

The Director of Finance, Tyson Boomhower, reported to Council on the finances for the past month.

216.21 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,190,103.38 covered by direct debits and cheques numbered 83722-83993 be approved and paid and that the payroll payments as per the attached list totaling \$497,687.39 covered by EFT numbered 900037283-900037520 be ratified.

CARRIED

- 217.21 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending June 30th, 2021 be adopted as written and incorporated into these minutes.

CARRIED

A copy of the reserve statement as of June 30th, 2021 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance regarding the 2021 Allocation of Municipal Sustainability Initiative (MSI) grant.

- 218.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2021 Municipal Sustainability Initiative (MSI) operating funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area	\$17,645.00
Irma recreation area	\$17,645.00
Edgerton recreation area	\$17,645.00
Chauvin recreation area	\$17,645.00
Wainwright fire area	\$17,645.00
Irma fire area	\$17,645.00
Edgerton fire area	\$17,645.00
Chauvin fire area	\$17,645.00
<i>Total</i>	\$141,160.00

CARRIED

- 219.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate additional funds as follows from general operations to top up the 2021 MSI funding:

	<i>Amount</i>
Wainwright recreation area	\$10,000.00
Irma recreation area	\$10,000.00
Edgerton recreation area	\$10,000.00
Chauvin recreation area	\$10,000.00
Wainwright fire area	\$10,000.00
Irma fire area	\$10,000.00
Edgerton fire area	\$10,000.00
Chauvin fire area	\$10,000.00
<i>Total</i>	\$80,000.00

DEFEATED

- 220.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate additional funds as follows from general operations to top up the 2021 MSI funding:

	<i>Amount</i>
Wainwright recreation area	\$10,000.00
Irma recreation area	\$10,000.00
Edgerton recreation area	\$10,000.00
Chauvin recreation area	\$10,000.00
<i>Total</i>	\$40,000.00

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Infrastructure Big Ideas 2021.

- 221.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 send the following provincial infrastructure priorities to the Member of the Legislative Assembly for our area, Garth Rowswell: paving of Highway 14, paving of Highway 41, paving of Highway 899 paving of Highway 610, and funding for the rehabilitation of the Wainwright Health Centre operating room.

CARRIED

A Request for Decision form was submitted by the Returning Officer regarding the 2021 Advance Vote for Municipal Election.

- 222.21 Moved by Clr. Valleau that the Municipal District of Wainwright hold an advance vote as per section 73 of the Local Authorities Election Act.

CARRIED

A Request for Decision Form was submitted by the Assistant Municipal Administrator regarding the 2021 Crop Rates

- 223.21 Moved by Clr. Buck that the following crop rates be set for 2021:

• Canola	\$21.00	Bushel or Contract Price
• Wheat	\$12.00	Bushel or Contract Price
• Barley	\$7.50	Bushel or Contract Price
• Oats	\$5.00	Bushel or Contract Price
• Peas	\$10.00	Bushel or Contract Price
• Flax	\$25.00	Bushel or Contract Price
• Greenfeed & Hay	\$150.00	1200 lb. Bale
• Pasture	\$75.00	Per acre

CARRIED

A Request for Decision Form was submitted by the Tax Clerk regarding the annual tax cancellation request.

- 224.21 Moved by Clr. Valleau that the following 2020 taxes be cancelled pursuant to Section 347(1)(b) of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$459.97
• 480800	SE 34-45-9 W4M	\$895.29

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the RMA Minister of Municipal Affairs Meeting.

- 225.21 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 schedule a meeting at the RMA convention with the Minister of Municipal Affairs.

CARRIED

A copy of the Senate Election Proclamation was received and distributed to council regarding the 2021 Municipal Election.

A copy of a letter sent from the Village of Chauvin was received and distributed to council regarding the 2021 Core Infrastructure Funding.

A copy of the 2021 Municipal Tax Distribution was received and distributed to council regarding the 2021 Municipal tax breakdown.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by Administration regarding the purchase of garbage bins:

Universal Handling Equip	Flat Top w/ Metal lids.	Flat Top w/ Plastic Lids	Sloped w/ Metal Lids	Sloped w/ Plastic Lids
24 - 3 Yd Bins	\$1,295.00/bin \$31,080.00	\$1,280.00/bin \$30,720.00	\$1,328.00/bin \$33,465.60	\$1253.00/bin \$30,072.00
GST	\$1,554.00	\$1,536.00	\$1,593.60	\$1,503.60
Total	\$32,634.00	\$32,256.00	\$33,465.60	\$31,575.60

226.21

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase 24 – 3 yard plastic lid sloped garbage bins for a total cost of \$31,575.60 from Universal Handling Equipment.

CARRIED

Bylaws

Development

The Development Officer, Kim Christensen attended the meeting in person to report to Council on the activities of the Development Department for the past month from 10:45 a.m. to 10:46 a.m.

227.21

Moved by Clr. Buck that the Development Officer’s report be accepted as presented which included the following subdivision applications that were supported by the MPC at their July 12th, 2021 meeting:

- 21–R–377 (SW 34-45-3 W4M & PT NW 27-45-3 W4M) 13.83 acres
- 21–R–385 (SE 5 & SW 4-45-1 W4M) fragmentation and consolidation

CARRIED

A copy of the July 12th, 2021 MPC meeting minutes was received and distributed to Council.

PAYSHEETS

228.21

Moved by Clr. Cummins that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

229.21

Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

IN CAMERA

230.21 Moved by Clr. Andersen that council move to a closed session to discuss privileged information as per Section 16(1) (c) (i), FOIP at 10:54 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

231.21 Moved by Clr. Lawson that Council reconvene to the open meeting at 11:11 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments.

CARRIED

232.21 Moved by Clr. Wilkinson that this meeting be adjourned at 11:12 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)