

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 19th, 2021 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

1.21 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

2.21 Moved by Clr. Lawson that the following items be added to the agenda:

Added:

Administration.

- m. RFD – Regional Emergency Management Plan (REMP) and Deliverance of Tabletop and Functional Exercises proposal

Protection to Persons and Property.

- b. Old Irma Fire Truck

CARRIED UNANIMOUSLY

3.21 Moved by Clr. Valleau that the minutes of the Special Council Meeting held December 14th, 2020 be adopted as presented. CARRIED

4.21 Moved by Clr. Wilkinson that the minutes of the Council Meeting held December 15th, 2020 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting virtually from 9:02 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

5.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the December 16th, 2020 ASB meeting minutes was received and distributed to Council as information.

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting virtually from 9:08 a.m. to 9:20 a.m. The directors reported on the activities of their departments for the past month, including the year-to-date Gravel per Division Report.

6.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

7.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

8.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A letter from the Wainwright Cemetery Association was received and distributed to Council regarding road work at the Wainwright Cemetery.

Recreation & Community Services

Finance

The Director of Finance, Tyson Boomhower, attended the meeting virtually to report to Council on the finances for the past month.

9.21 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$5,099,271.59 covered by direct debits and cheques numbered 82844-83027 be approved and paid and that the payroll payments as per the attached list totaling \$293,822.10 covered by EFT numbered 900036601-900036749 be ratified. CARRIED

10.21 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending December 31st, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of December 31st, 2020 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a report from the Computer/Information Analyst, Stephen Atkins was received and distributed to Council with the website and Facebook statistics for 2020.

A memo was received and distributed to Council from the Tax Clerk regarding the tax collection rate for the 2020 Tax year.

A Request for Decision form was submitted by Administration regarding the Planning Meeting for 2021.

11.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 set the Planning Meeting for March 30, 2021 at 9:00 a.m. in the Administration Office.

CARRIED

A Request for Decision form was submitted by Administration regarding the Budget Meeting for 2021.

12.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 set the 2021 Budget Meeting for April 28, 2021 at 9:00 a.m. in the Administration Office.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Universal Broadband Fund.

13.21 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 submit a letter for the Universal Broadband Fund Grant Application to Xplornet to install necessary hybrid fiber and wireless network to its existing network.

CARRIED

A Request for Decision form was submitted by Administration regarding the RMA Virtual Spring Convention for 2021.

14.21 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 register council and staff for the RMA Virtual Spring Convention on March 16th and 17th, 2021.

CARRIED

A Request for Decision form was submitted by the Returning Officer regarding the election worker fees for 2021.

15.21 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the following as election worker fees for 2021:

- Presiding Deputy Returning Officer \$300.00 plus mileage
- Deputy Returning Officer \$250.00 plus mileage
- Training \$100.00 plus mileage

CARRIED

A Request for Decision form was submitted by Administration regarding the Councillor Orientation 2021.

16.21 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 select Russell Farmer & Associates Consulting Ltd. to provide council orientation training after the 2021 municipal election at a cost of \$2,500.00 and travel expenses plus all applicable taxes.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Rosedale Community Hall COVID Funding Request.

17.21 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 send a letter to the Rosedale Community Hall group regarding sending the funding request to the Edgerton Recreation Board.

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Regional Emergency Management Plan (REMP) and Deliverance of Tabletop and Functional Exercises.

18.21

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Bolt from The Blue Management to complete the Regional Emergency Management Plan (REMP) and both the Tabletop and Functional Exercises at a cost of an estimated cost of \$42,900.00 and travel plus all applicable taxes.

CARRIED

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the purchase of the Irma Fire Pumper Emergency Response Unit.

19.21

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 purchase the 2022 freightliner 6X6 400 HP Rosenbauer Pumper from Rocky Mountain Phoenix at a cost of \$592,477.00 plus all applicable taxes and that this be funded from the Irma Fire Reserve.

CARRIED

There was a discussion regarding the disposal of the current Irma Pumper Truck. No Action

Municipal Property

A Request for Decision form was submitted by Administration regarding a request for a grazing lease for 113.69 acres at SW 24-45-2 W4M.

20.21

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into a grazing lease for SW 24-45-2 W4M with a renewal term of five (5) years with Wayne Leskow.

CARRIED

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen attended the meeting virtually to report to Council on the activities of the Development Department for the past month.

21.21

Moved by Clr. Buck that the Development Officer's report be accepted as presented.

CARRIED

A copy of the January 11th, 2021 MPC meeting minutes was received and distributed to Council.

PAYSHEETS

22.21

Moved by Clr. Lawson that the paysheets be approved as presented.

CARRIED

COMMITTEE REPORTS

23.21 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Ambulance, Northern Lights Library Systems, and Wainwright Economic Development Board.

CARRIED

24.21 Moved by Clr. Buck that this meeting be adjourned at 10:27 a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)