

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday July 21st, 2020 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Finance Clerk Mackenzie Bethune 9:00 a.m. to end.

Via video conference: Assistant Administrator Neil Loonen, Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

241.20 Moved by Clr. Andersen that the agenda be adopted as presented. CARRIED

242.20 Moved by Clr. Lawson that the following items be added to the agenda:

ADDITIONS:

Administration & Taxation

h. Office Furniture

Protection to Persons and Property

a. Irma Fire Truck

Health & Social Services

a. Battle River Lodge re: Lions Manor

CARRIED UNANIMOUSLY

243.20 Moved by Clr. Wilkinson that the minutes of the Council Meeting held June 16th, 2020 be adopted as presented. CARRIED

DELEGATIONS

Todd Aughey attended the Council meeting virtually from 10:33 a.m. to 10:42 a.m. and briefed Council on his request to host a Triathlon at and around Arm Lake Recreation Area.

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:03 a.m. to 9:21 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

244.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Chauvin Fire Area Issuance of Fire Permits.

245.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Chauvin Fire Area fire chief to issue fire permits for burning pits only. DEFEATED

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:22 a.m. to 9:54 a.m. The Director of Safety, Ray Morrison attended the meeting from 9:22 a.m. to 10:49 a.m. The directors reported on the activities of their departments for the past month.

246.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

247.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

248.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.
CARRIED

A Request for Decision form was submitted by the Director of Transportation requesting the purchase of a gravel/plow truck with the results summarized as follows:

Company	Truck Model	Price of Blue Truck	Price of White Truck	Score
Glover International Trucks	2021 International HV613	\$291,953.00	\$291,623.00	97
Western Star Trucks North Ltd.	2021 Western Star 4700SB	\$304,000.00	-	85
Viking Cives Ltd.	2021 Freightliner 114SD	\$291,246.25	\$291,446.25	84
First Truck Centre	2021 Freightliner 114SD	\$296,444.75	\$296,444.75	79.5
First Truck Centre	2021 Western Star 4900SB	\$322,674.75	\$322,674.75	78
Diamond International Trucks	2021 International HX620 SFA 6x4	\$339,489.85	\$338,989.85	55.5
Industrial Machine Inc.	2021 International HX520 SFA 6x4	\$365,165.00	\$365,165.00	47

249.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the purchase of a 2021 International HV613 gravel/plow truck from Glover International Trucks for a total cost of \$291,953.00 plus applicable taxes. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding the 2020 Line Painting Proposal:

Company	Price Per KM	Total Price	Points
Line King Highways	\$515.00	\$87,756.00	95
AAA Striping & Seal Coating Service	\$598.00	\$101,899.20	92
Lafrentz Road Marking	\$658.00	\$112,123.20	95

250.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Line King Highways to complete the 2020 Line Painting for a total cost of approximately \$87,756.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding Bridge File 2172 (Eyben Coulee).

251.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to accept the funding of \$291,750.00 under the Strategic Transportation Infrastructure Program and authorize administration to sign any required agreements and furthermore, that the Municipal District of Wainwright No. 61 use general operations to pay the municipal portion of the project at an estimated \$98,000.00 plus applicable taxes.
CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a request from Nola Smith for the Municipal District of Wainwright No. 61 to pay for the damages to their vehicle which they claim occurred when they drove across Range Road 10-3. No Action.

A Request for Decision form was submitted by the Director of Road Construction to amend the 2021 Construction Map.

252.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to amend the 2021 Road Construction Schedule with the following:

- REMOVE – Division 1 project – Range Road 1-1 between Township Road 44-5 and Township Road 45-0
- ADD – Division 1 project – Range Road 1-1 from Township Road 43-5.5 to Township Road 44-0

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding Flooding on Range Road 10-3 and Township Road 46-4.

Councillor Wilkinson assumes the chair.

253.20 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 authorize administration to hire an engineer to complete a profile and other necessary work on Range Road 10-3 and Township Road 46-4 to address a flooding issue. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the repair of soft spots.

254.20 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to have the construction crew address the soft spots on Range Road 9-4, Township Road 48-2, Range Road 10-4, Range Road 10-3, Township Road 46-2 and Range Road 8-5. CARRIED

Reeve Barss resumes the chair.

Recreation & Community Services

Council held a discussion regarding the campgrounds within the Municipal District of Wainwright No. 61.

255.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 recess the regular council meeting due to technical difficulties and resume once they are resolved. CARRIED

256.20 Moved by Clr. Valleau that all M.D. owned or operated campgrounds within the Municipal District of Wainwright No. 61 be open to all residents within Canada effective immediately. CARRIED

257.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 recess the regular council meeting due to technical difficulties. CARRIED

A Request for Decision form was submitted by the Director of Safety regarding a Triathlon at Arm Lake.

258.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to approve a Triathlon at and around the Arm Lake Recreation Area on June 27th, 2021 subject to proper insurance being in place and each participant signing a waiver of liability. CARRIED

Finance

The Director of Finance, Tyson Boomhower, attended the meeting to report to Council on the finances for the past month.

259.20 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$2,431,363.88 covered by cheques numbered 81744-81992, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$458,477.02 covered by EFT numbered 900035619-900035843 be ratified. CARRIED

260.20 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending June 30, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30, 2020 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision Form was submitted by the Assistant Municipal Administrator regarding the 2020 Crop Rates.

261.20 Moved by Clr. Valleau that the following crop rates be set for 2020:

• Canola	\$11.00	Bushel or Contract Price
• Wheat	\$7.50	Bushel or Contract Price
• Barley	\$5.50	Bushel or Contract Price
• Oats	\$4.00	Bushel or Contract Price
• Peas	\$8.00	Bushel or Contract Price
• Flax	\$13.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb. Bale
• Pasture	\$50.00	Per acre

CARRIED

A Request for Decision Form was submitted by the Tax Clerk regarding the annual tax cancellation request.

262.20 Moved by Clr. Andersen that the following 2020 taxes be cancelled pursuant to Section 347(1)(b) of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$456.53
• 480800	SE 34-45-9 W4M	\$895.55

CARRIED

A Request for Decision Form was submitted by the Municipal Administrator regarding the addition of Policy 1.3.37 to the Policy Manual. No Action.

A copy of the 2020 Mill Rate/Tax Levy Breakdown was distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Council discussed updating the office furniture within the Council Chambers.

Protection to Persons and Property

Council discussed the request of support from the Irma Fire Board to obtain Fire Pumper Truck quotes for the Irma Fire Department.

263.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright support the Irma Fire Board in their request to design and price out a new Fire Pumper Truck. CARRIED

Municipal Property

Health & Social Services

Council discussed the Province's wishes for the Battle River Lodge Foundation to take over seniors housing, specifically the Lion's Manors in Wainwright.

264.20 Moved by Clr. Valleau that the Municipal of District of Wainwright No. 61 not be in support of taking over seniors housing within the M.D. boundaries. CARRIED

Environment

A Request for Decision form was submitted by the Tax Clerk regarding a garbage bin quote request.

229.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 12 three (3) yard bins from Universal Handling Equipment with metal lids at a cost of \$11,970.00 plus all applicable taxes. CARRIED

Universal Handling Equipment	With Metal Lids	With Plastic Lids
12-3 Yard Bins	\$910/ bin- \$10,920.00	\$900/ bin- \$10,800.00
Freight	\$1,050	\$1,050
GST	\$598.50	\$592.50
Total	\$12,568.50	\$12,442.50

Bylaws

Bylaw No. 1662 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

230.20 Moved by Clr. Wilkinson that Bylaw No. 1662 pass the first reading. CARRIED

231.20 Moved by Clr. Cummins that Bylaw No. 1662 pass the second reading. CARRIED

232.20 Moved by Clr. Buck that Bylaw No. 1662 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

233.20 Moved by Clr. Lawson that Bylaw No. 1662 pass the third reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting to report to Council on the activities of the Development Department for the past month.

265234.20 Moved by Clr. BuAndersen that the Development Officer’s report be accepted as presented which included the following subdivision application that was supported by the MPC at their June 8th, 2020 meeting:

- 20-R-154 (Pt. NW 25-45-210 W4M & Pt. SW 36-45-10 W4M) 8.57 acres. 20-R-135 (NW 20-42-2 W4M) 19.08 acres.

CARRIED

A copy of the June 8th, 2020 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding a request to hold a public hearing for Bylaw #1658 with the new legislation regarding meeting procedures due to the COVID-19 pandemic. No Action.

A Request for Decision form was submitted by the Development Officer regarding the Code of Practice for SW 24-41-5 W4M gravel pit.

235.20 Moved by Clr. Andersen that the MD of Wainwright No. 61 be authorized to hire WSP to complete the Code of Practice document and submit to Alberta Environment for registration in the gravel pit located at SW 24-41-5 W4M for \$20,602.80 plus applicable taxes. CARRIED

PAYSHEETS

266236.20 Moved by Clr. Lawson that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

267237.20 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

IN CAMERA

268238.20 Moved by Clr. Cummlawson that Council move to a closed session at 10:41:57 a.m. to discuss an item of privileged information as per Section 16(1) (c) (i), FOIP, and as per Section 197(2) of the *Municipal Government Act* 2000 and amendments. CARRIED

269239.20 Moved by Clr. AnderWilkinson that Council return to the open meeting at 11:05 a.m. CARRIED

270240.20 Moved by Clr. CummiCummins that this meeting be adjourned at 11:11:07 a.m.
CARRIED

Reeve

Municipal Administrator

Finance Clerk

(1/2 day)