

The special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Monday, December 14th, 2020 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. Municipal Administrator Performance Evaluation
2. Salary and Wage Review
3. Remuneration and Expense Review
4. 2021 Policy Manual Review
5. Multi Year Budget Review

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen, Director of Road Construction Mark Greibrok, Director of Transportation Preston Iverson, Director of Safety Ray Morriosn, Agricultural Fieldman James Schwindt, and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

405.20 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

The Municipal Administrator left the meeting at 9:05 a.m. so council could hold the annual CAO evaluation as per Section 205.1 of the *Municipal Government Act*.

406.20 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per section 17(4) (d), FOIP at 9:05 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

The Municipal Administrator returned to the In Camera session at 9:41 a.m.

407.20 Moved by Clr. Buck that Council reconvene to the special meeting at 11:07 a.m. CARRIED

408.20 Moved by Clr. Valleau that all salary/wage employees be granted a two percent (2%) cost of living increase and that the Director of Transportation, the Director of Road Construction, the Director of Safety, and the Agricultural Fieldman have the authorization to adjust Tradesmen's wages to a maximum of \$47.11 per hour, the Foreman's wages to a maximum of \$42.58 per hour, the full time department employees wages to a maximum of \$39.41 per hour and the seasonal employees wages to a maximum of \$35.44 per hour effective the first pay period of 2021. CARRIED

409.20 Moved by Clr. Andersen that Council's and Board member's per diem remain constant for 2021, with the mileage and expenses rates being as follows:

- Mileage \$ 0.56 per kilometer
- Convention/Conference Expenses \$ 255.00 per night
- Subsistence \$ 51.00 per day
- Council Per Diem \$ 337.18 per day
- Ratepayer Per Diem \$ 322.86 per day

CARRIED

410.20 Moved by Clr. Buck that the 2021 Policy Manual be adopted as presented at this meeting. CARRIED

411.20 Moved by Clr. Wilkinson that the 2021-2023 financial plan and 2021-2025 capital plan be accepted as per Section 283.1 (2) and 283.1 (3) of the *Municipal Government Act*. CARRIED

412.20 Moved by Clr. Andersen that this meeting be adjourned at 11:31 a.m. CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)