

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 20th, 2020 commencing at 10:30 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson, and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, and Assistant Municipal Administrator Neil Loonen 10:30 a.m. to end.

Via video conference: Development Officer Kim Christensen and Director of Finance Tyson Boomhower 10:30 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 10:30 a.m.

Reeve Barss is in the Chair.

This is the official record for the proceedings.

353.20 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

354.20 Moved by Clr. Buck that the minutes of the Council Meeting held September 15th, 2020 be adopted as amended with motion 321.20 changing the mover to read Buck instead of Wilkinson. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 10:31 a.m. to 10:34 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

355.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson, the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok, attended the meeting from 10:35 a.m. to 11:00 a.m. The directors reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

356.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

357.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

358.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding BF 2172 – STIP Funding.

359.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire WSP as the engineer for the design, permitting, tender, and construction supervision for Bridge File 2172. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding additional 2020 Line Painting.

360.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Line King Highways to complete the additional 15.2 kilometers of line painting, weather permitting, for a total cost of approximately \$12,184.00 plus applicable taxes. CARRIED

Recreation & Community Services

The Director of Safety summarized the 2020 Riverdale survey results.

A Request for Decision form was submitted by the Director of Safety regarding Arm Lake Camping Site #97.

361.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to eliminate site #97 at the Arm Lake Recreation Area. CARRIED

Finance

The Director of Finance, Tyson Boomhower, attended the meeting to report to Council on the finances for the past month.

362.20 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$3,100,526.28 covered by direct debits cheques numbered 82318-82495 be approved and paid and that the payroll payments as per the attached list totaling \$309,144.48 covered by EFT numbered 900036183-900036326 be ratified. CARRIED

363.20 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending September 30, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of September 30, 2020 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a Pre-Planning Workshop.

364.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to set the Pre-Planning meeting for December 14th, 2020 at 9:00 a.m. in the Council Chambers. CARRIED

A copy of the Municipal Operating Support Transfer (MOST) program guidelines was distributed to Council.

A letter from Northern Lights Library System regarding the 2020 Municipal Levy was distributed to Council.

365.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 advise the Northern Lights Library System that the municipality is in favor of the 2021 proposed levy remaining the same at \$10.46 per capita with a total 2021 levy of \$46,850.34. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen attended the meeting to report to Council on the activities of the Development Department for the past month.

366.20 Moved by Clr. Andersen that the Development Officer's report be accepted as presented. CARRIED

A copy of the October 13th, 2020 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding the Sale of Lots 1 & 2 Block 6 Plan 1760BK. No Action

A Request for Decision form was submitted by the Development Officer regarding Clear Lake Drainage SE 11-44-5 W4M.

367.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to accept the recommendation from the Municipal Planning Commission Motion #20.050 to hire ROHI Engineering to assess the drainage situation at Clear Lake and the feasibility of putting in another culvert, including cost. CARRIED

PAYSHEETS

368.20 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

369.20 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

IN CAMERA

370.20 Moved by Clr. Andersen that Council move to a closed session to discuss privileged information as per section 16(1) (c) (i), FOIP at 11:29 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

371.20 Moved by Clr. Cummins that Council reconvene to the open meeting at 12:04 a.m. as per section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

372.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers under owner #8929. CARRIED

373.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers under owner #8296 and #10675. CARRIED

John Clark attended Council from 12:04 p.m. to 12:06 p.m. and was presented with a plaque for his service at the Municipal District of Wainwright No. 61. Reeve Bob Barss thanked John for his dedication and loyalty to the M.D. over that last 14 years and wished him health and happiness in his retirement.

374.20 Moved by Clr. Valleau that this meeting be adjourned at 12:06 p.m. CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)