

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday September 15<sup>th</sup>, 2020 commencing at 9:00 a.m.

Present: Deputy Reeve Ted Wilinon, Councillors, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

Absent: Reeve Bob Barss along with Municipal Administrator Kelly Buchinski attended a meeting with the Minister of Municipal Affairs in Vermilion from 10:00 a.m. to noon.

The public is in attendance via virtual means.

## **CALL TO ORDER**

Deputy Reeve Wilkinson called the meeting to order at 9:00 a.m.

Deputy Reeve Wilkinson in the Chair.

This is the official record for the proceedings.

299.20 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

300.20 Moved by Clr. Valleau that the following items be added to the agenda:

Added:

### Protective Services

a. Edgerton Emergency Services SCBA

CARRIED UNANIMOUSLY

301.20 Moved by Clr. Buck that the minutes of the Special Meeting held August 14<sup>th</sup>, 2020 be adopted as presented. CARRIED

302.20 Moved by Clr. Andersen that the minutes of the Council Meeting held August 18<sup>th</sup>, 2020 be adopted as presented. CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:03 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

303.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding purchasing additional 2% LSC (Liquid Strychnine Concentrate) in 2020.

304.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to purchase an additional 300 cases of 2% LSC (Liquid Strychnine Concentrate) at a cost of approximately \$280.00/case for a total of approximately \$84,000.00 plus applicable taxes. CARRIED

**Public Works, Transportation, Utilities & Safety**

The Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:10 a.m. to 9:49 a.m. The Director of Safety, Ray Morrison attended the meeting from 9:10 a.m. to 9:53 a.m. The directors reported on the activities of their departments for the past month.

305.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

306.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

307.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the removal of speed curves at Range Road 7-4 and Township Road 45-5 and Range Road 7-5 and Township Road 45-4A and instead construct standard intersections with stop signs.

308.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the amendment to Road Construction project LR #8 with the removal of speed curves at Range Road 7-4 and Township Road 45-5 and Range Road 7-5 and Township Road 45-4A, constructing standard four-way intersections with stop signs. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding the purchase of a Crew Cab Truck:

Company	Truck Model	Price
Wainalta Motors	2020 Ram 1500 Classic	\$40,810.17
Denwood Motors	2021 Chev 1500 Crew	\$39,430.25
Norris Ford	2021 F150 Supercrew XLT 4x4	\$43,748.00

309.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2021 Chev 1500 Crew Cab for \$39,430.25 plus applicable taxes from Denwood Motors. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding the purchase of overhead doors for the main shop:

Company	Price
Provost Glass & Door	\$13,832.79
Border City Door	\$14,800.00
Vision Glass & Door	\$16,688.00
KENLAR	\$26,300.00

310.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Provost Glass & Door to purchase and install the

overhead shop doors with a three quarter horse power actuator at an approximate price of \$13,832.79 plus applicable taxes. CARRIED  
**Recreation & Community Services**

Council held a discussion regarding the campgrounds in the Municipal District of Wainwright No. 61. No Action.

### **Finance**

The Director of Finance, Tyson Boomhower, attended the meeting virtually to report to Council on the finances for the past month.

311.20 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$3,171,729.68 covered by cheques numbered 82150-82317, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$315,344.87 covered by EFT numbered 900036030-900036182 be ratified. CARRIED

312.20 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending August 31, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31, 2020 was received and distributed to Council.

313.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Donald L. Isaman Professional Corporation as its auditors for the 2020 to 2022 audit years for \$22,746.00 per year plus all applicable taxes with a cost of living allowance increase in each year equivalent to the one granted to M.D. employees in each year and that the M.D. draft the Financial Information Return and the Financial Statements. CARRIED

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

## **PUBLIC HEARING**

314.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 recess the regular council meeting to enter into a public hearing. CARRIED

Present at the Hearing were, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kim Christensen, and Neil Loonen.

Attending virtually, Niles Bennett and Tyson Boomhower.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1658 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta authorizing the adoption of an off-site levy for the purpose of covering the costs associated with the upgrades to the intersection of Township Road 44-4 and Highway 41 and Township Road 44-2 and Highway 41 when these upgrades are called for by Alberta Transportation.

Chair Wilkinson called the hearing to order at 10:30 a.m.

Chair Wilkinson asked if there were any written submissions. The Development Officer read all submissions aloud to council. There were four; Robin Leighton, Deb Truman, Ralph Bennett, Natalia Ianchis all wrote against Bylaw 1658.

Chair Wilkinson asked if there were any oral submissions. There was one; Niles Bennett. He attended virtually and spoke against Bylaw 1658.

315.20 Moved by Clr. Buck that the hearing be adjourned at 10:44 a.m.  
CARRIED

316.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 return to the regular council meeting after ending the public hearing.  
CARRIED

317.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 20<sup>th</sup>, 2020 at 9:00 a.m. in the Council Chambers, with the regular meeting of Council to follow at 10:30 a.m. on October 20<sup>th</sup>, 2020. CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding Recycle Collection Agreement Renewals for the Villages of Irma, Edgerton and Chauvin.

318.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for one (1) year from October 1<sup>st</sup>, 2020 to September 30<sup>th</sup>, 2021. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding a ratepayer request for an updated Rural Atlas and Directory. No Action.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding extending the 8760 Energy Contract to 2025.

319.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to participate in a public tender with 8760 to extend the Energy Contract to December 31<sup>st</sup>, 2025. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Annual Kidsport golf tournament at Riverdale Mini Park on August 20<sup>th</sup> 2021.

320.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the Annual Kidsport golf tournament at Riverdale Mini Park at no charge for using the course or facilities on August 20<sup>th</sup>, 2021. CARRIED

A letter from the Village of Edgerton, was distributed to council, thanking council for the Core Infrastructure Grant for the 2020 year.

A letter from the Village of Irma, was distributed to council, thanking council for the Core Infrastructure Grant for the 2020 year.

A letter from the Village of Chauvin, was distributed to council, thanking council for the Core Infrastructure Grant for the 2020 year.

A letter from Falcon Enterprises, was distributed to council, thanking council for the Transportation Assistance Grant for the 2020 year.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

**Protection to Persons and Property**

- 321.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two thirds of the Edgerton Emergency Services SCBA, SCBA attachments, and compressor upgrades with the Municipal District of Wainwright No. 61's cost being approximately \$88,246.47 plus all applicable taxes and that it be funded by the Edgerton Rural Fire Reserve. CARRIED

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

- Bylaw No. 1658 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw for the adoption of an off-site levy for the purpose of covering the costs associated with the upgrades to the intersection of Township Road 444 and Highway 41 and Township Road 442 and Highway 41 when these upgrades are called for by Alberta Transportation.
- 322.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to table this item to the November 17<sup>th</sup>, 2020 regular Council meeting. CARRIED
- Bylaw No. 1663 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta authorizing the erection of "Stop" signs for traffic control at designated locations.
- 323.20 Moved by Clr. Lawson that Bylaw No. 1663 pass the first reading. CARRIED
- 324.20 Moved by Clr. Andersen that Bylaw No. 1663 pass the second reading. CARRIED
- 325.20 Moved by Clr. Cummins that Bylaw No. 1663 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 326.20 Moved by Clr. Valleau that Bylaw No. 1663 pass the third reading. CARRIED

**Development**

- The Development Officer, Kim Christensen attended the meeting to report to Council on the activities of the Development Department for the past month.
- 327.20 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their September 8<sup>th</sup>, 2020 meeting:
- 20-R-201 (SE 6-45-2 W4M) 20 acres. CARRIED
- A copy of the September 8<sup>th</sup>, 2020 MPC meeting minutes was received and distributed to Council.
- A Request for Decision form was submitted by the Development Officer regarding consulting services for the Alberta Wetland Assessments and Environmental Permitting for the 2021 road upgrades:

328.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire CPP Environmental to complete the consulting services for Alberta Wetland Assessments and Environmental Permitting relating to 2021 Road Upgrades for an approximate cost of \$40,000.00 plus applicable taxes. CARRIED

**PAYSHEETS**

329.20 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

**COMMITTEE REPORTS**

330.20 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

**IN CAMERA**

331.20 Moved by Clr. Andersen that this meeting be adjourned at 11:22 a.m. CARRIED

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Deputy Reeve

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Assistant Municipal Administrator

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Director of Finance (Designated)

(1/2 day)