

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday August 18th, 2020 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Municipal Administrator Kelly Buchinski Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

275.20 Moved by Clr. Lawson that the agenda be adopted as presented. CARRIED

276.20 Moved by Clr. Valleau that the following items be added to the agenda:

ADDITIONS:

Public Works, Transportation, Utilities and Safety

j. Repair Soft Spots

Recreation & Community Services

b. Riverdale Run

Administration & Taxation

f. Alberta Stimulus Grant

CARRIED UNANIMOUSLY

277.20 Moved by Clr. Cummins that the minutes of the Council Meeting held July 21st, 2020 be adopted as presented. CARRIED

DELEGATIONS

Duncan Campbell, Director of Emergency Management, attended the meeting from 9:55 a.m. to 10:10 a.m. and updated Council on the COVID 19 response for the Municipal District of Wainwright No. 61.

CPP Environmental virtually presented to Council regarding a grant opportunity for wetlands in the Municipal District of Wainwright No. 61 from 10:33 a.m. to 10:48 a.m.

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:07 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

278.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:10 a.m. to 9:55 a.m. The Director of Safety, Ray Morrison attended the meeting from 9:10 a.m. to 10:19 a.m. The directors reported on the activities of their departments for the past month.

279.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

280.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

281.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.

CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the 2020/2021 road salt supply.

282.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to purchase approximately 650 tonnes of road salt for the 2020/2021 season and to be supplied from NSC Minerals Ltd. at a cost of up to \$112.31 per tonne plus approximately 6.5% fuel surcharge plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the 2020/2021 road salt and sand mixing.

283.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 hire Site Resource Group Inc. to mix approximately 5,000 tonnes of sand with salt (10%) at the rate of \$5.00 per tonne plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Road Transportation regarding a request to place a "Truckers to avoid the use of engine retarder brakes" sign on Township Road 454 East of Highway 41. No Action.

A Request for Decision form was submitted by the Director of Road Transportation to enter into an agreement with Alberta Transportation regarding the intersection of Range Road 3-0 and Highway 14.

284.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Alberta Transportation to receive quotes for engineering regarding the intersection at Range Road 3-0 and Highway 14. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding Flooding on Range Road 10-3 and Township Road 46-4.

Councillor Wilkinson assumes the chair.

285.20 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to proceed with the drainage construction project on Range Road 10-3 and Township Road 46-4 for an approximate cost of \$70,000.00. CARRIED

Reeve Barss resumes the chair.

A letter from Alberta Infrastructure, was distributed to council, regarding the approval of the Greenshields Lagoon Rehabilitation through the Investing in Canada Infrastructure Program as information.

A Request for Decision form was submitted by the Director of Road Construction regarding soft spots along Range Road 1-5, Range Road 2-3, and Township Road 43-3.5 in Division 1.

- 286.20 Moved by Wilkinson that the Municipal District of Wainwright No. 61 be authorized to hire a construction contractor to address the soft spots on Range Road 1-5, Range Road 2-3, and Township Road 43-3.5 in Division 1. CARRIED

Recreation & Community Services

Council held a discussion regarding the campgrounds within the Municipal District of Wainwright No. 61.

A Request for Decision Form was submitted by the Assistant Municipal Administrator regarding a school run at Riverdale.

- 287.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to allow the school run on September 18, 2020, at Riverdale based on the following conditions: that three (3) Riverdale golf carts be used for the event, and that the schools be responsible for portable toilets, further that the clubhouse be closed to the remaining school staff, students, and volunteers with the exception of the designated representatives for food services due to the COVID 19 pandemic. CARRIED

Finance

The Director of Finance, Tyson Boomhower, attended the meeting to report to Council on the finances for the past month.

Clr. Andersen declares a pecuniary interest and left the Council Chambers at 10:53 a.m.

- 288.20 Moved by Clr. Cummins that the following account recorded on the attached list in the amount of \$4,299.75 covered by cheques numbered 82013 be ratified. CARRIED

Clr. Andersen returns to the Council Chambers at 10:54 a.m.

- 289.20 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$3,171,729.68 covered by cheques numbered 82150-82317, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$315,344.87 covered by EFT numbered 900036030-900036182 be ratified. CARRIED

- 290.20 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending July 31, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31, 2020 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

Council received a presentation of the new Municipal District of Wainwright No. 61's website from the Computer/Information Analyst.

A Request for Decision Form was submitted by the Assistant Municipal Administrator regarding Council Chamber Chairs.

291.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to spend up to \$7,000.00 on chairs for the council chambers. DEFEATED

A Request for Decision Form was submitted by the Municipal Administrator regarding the Alberta Economic Stimulus Program.

292.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to select the re-milling of Township Road 424 as the project for the Alberta Economic Stimulus Program, and further have administration complete the paperwork for the application. CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

~~A Request for Decision form was submitted by the Tax Clerk regarding a garbage bin quote request.~~

~~229.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 12 three (3) yard bins from Universal Handling Equipment with metal lids at a cost of \$11,970.00 plus all applicable taxes. CARRIED~~

Universal Handling Equipment	With Metal Lids	With Plastic Lids
12-3 Yard Bins	\$910/ bin- \$10,920.00	\$900/ bin- \$10,800.00
Freight	\$1,050	\$1,050
GST	\$598.50	\$592.50
Total	\$12,568.50	\$12,442.50

Bylaws

~~Bylaw No. 1662— A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.~~

~~230.20 Moved by Clr. Wilkinson that Bylaw No. 1662 pass the first reading. CARRIED~~

~~231.20 Moved by Clr. Cummins that Bylaw No. 1662 pass the second reading. CARRIED~~

~~232.20 Moved by Clr. Buck that Bylaw No. 1662 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY~~

~~233.20~~ Moved by Clr. Lawson that Bylaw No. 1662 pass the third reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting to report to Council on the activities of the Development Department for the past month.

293~~234~~.20 Moved by Clr. ~~Bu~~Buck that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their August 10th~~une 8th~~, 2020 meeting:

- 20-R-164 (Pt. SW 17-44-9 W4M) for a boundary adjustment, 43.76 acres. ~~20-R-135 (NW 20-42-2 W4M) 19.08 acres.~~

CARRIED

A copy of the ~~June 8th~~ August 10th, 2020 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding a request to hold a public hearing for Bylaw #1658 with the new legislation regarding meeting procedures due to the COVID-19 pandemic.

294.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hold the public hearing for Bylaw No. 1658 by means of written submissions of fax, email, and written notices, registration to attend virtually must be ahead of time, to ensure staff safety due to the COVID-19 pandemic, and further set the public hearing for the September 15th, 2020 Council meeting at 10:30 a.m. CARRIED

A Request for Decision form was submitted by the Development Officer in regards to a grant for Wetland Replacement Program.

295.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to apply for the Wetland Replacement Program. CARRIED

~~A Request for Decision form was submitted by the Development Officer regarding a request to hold a public hearing for Bylaw #1658 with the new legislation regarding meeting procedures due to the COVID-19 pandemic. No Action.~~

~~A Request for Decision form was submitted by the Development Officer regarding the Code of Practice for SW 24-41-5 W4M gravel pit.~~

~~235.20 Moved by Clr. Andersen that the MD of Wainwright No. 61 be authorized to hire WSP to complete the Code of Practice document and submit to Alberta Environment for registration in the gravel pit located at SW 24-41-5 W4M for \$20,602.80 plus applicable taxes. CARRIED~~

PAYSHEETS

296~~236~~.20 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

297~~237~~.20 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation,

Northern Lights Library Systems, and Wainwright Economic
Development Board. CARRIED

IN CAMERA

298~~240~~.20

Moved by Clr. Andersen ~~Summi~~ that this meeting be adjourned at
~~11:11:24~~ a.m.

CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)