

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 19th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau, General Administration Clerk Mackenzie Bethune and from the Star News, Zak McLachlan (9:20 a.m. to 11:03 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

478.19 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

479.19 Moved by Clr. Buck that the following items be added to or deleted from the agenda:

ADDITIONS:

Recreation & Community Services

- a. Riverdale Mini-Park & Arm Lake Recreation Area Water System Assessment

Development

- d. Public Hearing re: Bylaws #1643, 1644, 1645, 1646

DELETIONS:

Delegations

- b. 10:30 a.m. Public Hearing re: Bylaws #1643, 1644, 1645, 1646

CARRIED UNANIMOUSLY

480.19 Moved by Clr. Valleau that the minutes of the Organizational Council Meeting held October 15th, 2019 be adopted as presented. CARRIED

481.19 Moved by Clr. Lawson that the minutes of the Council Meeting held October 15th, 2019 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:03 a.m. to 9:11 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

482.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the caterer for the 2020 Rural Routes Supper including the following quotes:

Caterer	Location	Quote/ per person
Vera's Catering	Wainwright	\$26.00 plus GST
Wainwright #22 Elks	Wainwright	\$26.00 no GST
Thyme for you Catering	Irma	\$27.00 plus GST

483.19

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire the Wainwright #22 Elks as the caterer for the 2020 Rural Routes Supper for a cost of \$26.00 per plate. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the results of the request for proposal for the 2020-2021 Roadside Mowing contract with the following quotes attached:

Name of Company	Price Proposed	Number of Points
1787250 A&R Contracting Vegetation Management Wainwright, AB	2020 – \$ 86.00 /mile 2021 – \$86.00 /mile	95/100
Excalibur Environmental Services Irma, AB	2020 – \$89.80/mile 2021 – \$92.00/mile	91.2/100
Round Corner Welding Vermilion, AB	2020 – \$104.90/mile 2021 – \$104.90 /mile	76.1/100
Bedrock Energy Services Ltd Caroline, AB	2020 - \$140.00/mile 2021- \$145.00/mile	70/100

484.19

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to approve the price of \$86.00 per mile for 2020 and \$86.00 per mile for 2021 plus applicable taxes up to 900 miles from 1787250 Alberta Ltd. o/a A&R Contracting Vegetation Management for the 2020 and 2021 Roadside Mowing Program and furthermore, that these costs be forwarded to the appropriate operating budgets. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding attendance of the 2020 Provincial ASB Conference in Banff from January 21st to 24th, 2020.

485.19

Moved by Clr. Buck that the Agricultural Service Board members and staff be authorized to attend the 2020 Provincial ASB Conference in Banff from January 21st to 24th, 2020. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, the Director of Road Construction, Mark Greibrok, and the Director of Transportation, Preston Iverson, attended the meeting from 9:12 a.m. to 10:24 a.m. The directors reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

486.19

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

- 487.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED
- 488.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED
- A Request for Decision form was submitted by the Director of Road Construction regarding a crack sealing adjustment.
- 489.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize an additional cost of \$14,427.10 plus applicable taxes for 2019 crack sealing for a total annual cost of \$74,427.10 plus applicable taxes. CARRIED
- A Request for Decision form was submitted by the Municipal Administrator in regards to contractor site days on Township Road 42-2 Paving (Contract 18-043).
- 490.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to assess a \$36,000.00 site day penalty to the contractor for 9 additional site days as per Contract 18-043 on Township Road 42-2 Paving. CARRIED
- A Request for Decision form was submitted by the Development Officer regarding gravel pit testing on the SW 33-41-1 W4M.
- 491.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to proceed with hiring WSP to complete the testing and necessary documentation to Alberta Environment for the expanded gravel pit area located at SW 33-41-1 W4M for a total cost of \$23,690.00 plus applicable taxes. CARRIED
- A Request for Decision form was submitted by the Municipal Administrator regarding the construction completion certificate for Township Road 42-2 Paving (Contract 18-043 Schedule A & B).
- 492.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to approve the construction completion certificate for Township Road 42-2 Paving (Contract 18-043 Schedule A & B). CARRIED
- A Request for Decision form was handed out by the Director of Safety regarding Riverdale Mini Park and Arm Lake Recreation Area Water System Assessments.
- 493.19 Moved by Clr. Cummins to authorize the Director of Safety to obtain pricing on a secondary disinfection system as per Alberta Health Services recommendation for Riverdale Mini Park and Arm Lake Recreation Area eliminating the need for a looping system and that this pricing be brought to the Planning Meeting. CARRIED
- DELEGATIONS Len and Lori Newman attended Council from 9:45 a.m. to 9:57 a.m. to update Council on the 2019 season for the Arm Lake Recreation Area.
- 494.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 recess the regular council meeting to enter into a public hearing. CARRIED
- PUBLIC HEARING Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Mackenzie Bethune, Kim Christensen, Karrie Gau, and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1647 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend a portion of land, 7.74 acres, in the Land Use Designation of SE 16-45-4 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:45 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

495.19 Moved by Clr. Wilkinson that the hearing be adjourned at 10:46 a.m.
CARRIED

496.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 return to the regular council meeting after ending the public hearing.
CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

497.19 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$5,933,594.93 covered by cheques numbered 80655-80796, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$310,411.20 covered by EFT numbered 900034716-900034855 be ratified. CARRIED

498.19 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending October 31st, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of October 31st, 2019 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Accountant regarding the Top Up of Municipal Sustainability Initiative (MSI) Funding.

499.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate additional funds as follows from general operations to top up the 2019 MSI funding:

	<i>Amount</i>
Wainwright recreation area	\$10,000.00
Irma recreation area	\$10,000.00
Edgerton recreation area	\$10,000.00
Chauvin recreation area	\$10,000.00
Wainwright fire area	\$10,000.00
Irma fire area	\$10,000.00
Edgerton fire area	\$10,000.00
Chauvin fire area	\$10,000.00
<i>Total</i>	\$80,000.00

CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding the Waste Management Renewal for January 1, 2020 to December 31, 2022.

500.19

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve an extension of the Waste Collection Contract with Waste Management of Canada Corporation for a three year term extension beginning January 1, 2020 and that the first year be subject to a 0% increase, the second year be subject to a 3% price increase, and the third year be subject to a 2% price increase and that this price be applicable to all lines of business (residential collection, commercial collection and roll off collection) and furthermore that this be conditional to the other parties of this agreement, the Town of Wainwright and the Villages of Chauvin, Edgerton and Irma being in agreement as well. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Christmas office hours.

501.19

Moved by Clr. Buck that the Municipal District of Wainwright No. 61's Administration office and shops be closed Friday, December 27th, 2019 during the Christmas Holidays. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding upcoming important meeting dates for the Municipal District of Wainwright No. 61.

502.19

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hold a special meeting for pre-planning, multi-year budget review, policy review, safety policy review, salary/wage review and conduct the Municipal Administrator's evaluation on December 16th, 2019 at 9:00 a.m. at the Administration Office. CARRIED

A Request for Decision form was submitted by the Computer/Information Analyst regarding the Serenic Hosting System.

503.19

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to have Serenic Software host the Serenic financial systems of the municipality for a one-time migration and set-up fee of \$15,797.25 plus applicable taxes and that the annual maintenance fee of \$51,444.35 be forwarded to the 2020 operating budget. CARRIED

A letter from Northern Lights Library System was received and distributed to Council as information.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

- 504.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to appoint Dave Laporte to the Edgerton Emergency Services Board. CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1647 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-45-4 W4M from Agricultural District to Country Residential District.

- 505.19 Moved by Clr. Lawson that Bylaw No. 1647 pass the second reading. CARRIED

- 506.19 Moved by Clr. Cummins that Bylaw No. 1647 pass the third reading. CARRIED

Bylaw No. 1648 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta authorizing the erection of “Yield” signs for traffic control at designated locations.

- 507.19 Moved by Clr. Andersen that Bylaw No. 1648 pass the first reading. CARRIED

- 508.19 Moved by Clr. Wilkinson that Bylaw No. 1648 pass the second reading. CARRIED

- 509.19 Moved by Clr. Lawson that Bylaw No. 1648 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 510.19 Moved by Clr. Valleau that Bylaw No. 1648 pass the third and final reading. CARRIED

Bylaw No. 1649 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta to establish a Municipal Emergency Advisory Committee and Agency.

- 511.19 Moved by Clr. Cummins that Bylaw No. 1649 pass the first reading. CARRIED

- 512.19 Moved by Clr. Lawson that Bylaw No. 1649 pass the second reading. CARRIED

- 513.19 Moved by Clr. Valleau that Bylaw No. 1649 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 514.19 Moved by Clr. Wilkinson that Bylaw No. 1649 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:45 a.m. to 10:55 a.m. to report to Council on the activities of the Development Department for the past month.

- 515.19 Moved by Clr. Andersen that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their November 18th, 2019 meeting:
- 19-R-072 (SE 16-45-4 W4M) 9.93 acres
 - 19-R-081 (SW 30-45-5 W4M) 35.19 acres
 - 19-R-082 (SE 30-45-5 W4M) 4.57 acres
 - 19-R-083 (SE 10-45-9 W4M) 10.45 acres

CARRIED

A copy of the November 18th, 2019 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding the Intermunicipal Planning Committee for the M.D. of Provost IDP.

- 516.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to appoint Clr. Buck, Clr. Wilkinson and the Municipal Administrator to the Intermunicipal Planning Committee for the M.D. of Provost IDP. CARRIED

- 517.19 Moved by Clr. Wilkinson that a Public Hearing be set for 10:30 a.m. on December 17th, 2019 for Bylaws No. 1643, 1644, 1645, and 1646 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

PAYSHEETS

- 518.19 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 519.19 Moved by Clr. Andersen that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

- DELEGATIONS Tax Clerk Karen Steele, Brad Andrekson, Doug Place and Carol Kalynchuk from Pine Cliff Energy attended the meeting from 11:12 a.m. to 11:39 a.m. to discuss municipal property taxes.

IN CAMERA ISSUES

- 520.19 Moved by Clr. Lawson that Council move to a closed session at 11:11 a.m. to discuss an item of privileged information as per Section 16(1) (a) (i), FOIP, Section 16 (1) (c) (i) FOIP and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED
- 521.19 Moved by Clr. Wilkinson that Council return to the open meeting at 11:48 a.m. CARRIED
- 522.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve a tax agreement for all listed roll numbers under owner #8929. CARRIED

A Request for Decision form was handed out to Council from the Director of Transportation regarding the 2020 & 2021 Gravel Hauling Contract.

523.19

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to award a two-year contract extension to Holt Transport Inc. for the 2020 and 2021 Gravel Hauling for a cost of up to \$272,488.00 for 2020 and \$283,288.00 for 2021 plus applicable taxes as indicated in the following quote:

2020 Gravel Hauling		2021 Gravel Hauling	
Approximate Tonne Miles	988,000.00	Approximate Tonne Miles	988,000.00
Total Haul Rate (\$0.226/tonne mile)	\$223,288.00	Total Haul Rate (\$0.226/tonne mile)	\$223,288.00
Total Loading Rate (\$0.82/tonne)	\$49,200.00	Total Loading Rate (\$1.00/tonne)	\$60,000.00
Total Cost	\$272,488.00	Total Cost	\$283,288.00

CARRIED

DELEGATIONS

Reeve Barss and Clr. Andersen thanked John Campbell and presented him with a plaque for his time as a board member on the Agricultural Service Board.

524.19

Moved by Clr. Cummins that this meeting be adjourned at 11:52 a.m.
CARRIED

Reeve

Municipal Administrator

General Administration Clerk

(1/2 day)