

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 20th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Neil Loonen, Municipal Accountant Karrie Gau and from the Star News, Zak McLachlan (9:45 a.m. to 10:03 a.m. and 10:45 a.m. to 11:25 a.m.)

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

313.19 Moved by Clr. Lawson that the agenda be adopted as presented. CARRIED

314.19 Moved by Clr. Buck that the following items be added to the agenda:

Added:

Public Works, Transportation, Utilities & Safety

g. SE 31-46-6 W4M Gravel Pit

In-Camera

1. Tax Issue – Section 16 (1) (a) (ii), FOIP

2. Range Road 10-1 CN Crossing Section 16 (1) (a) (ii), FOIP

CARRIED UNANIMOUSLY

315.19 Moved by Clr. Andersen that the minutes of the Council Meeting held July 16th, 2019 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath, attended the meeting from 9:04 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

316.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, and the Director of Transportation, Preston Iverson, attended the meeting from 9:16 a.m. to 10:01 a.m. The Director of Road Construction, Mark Greibrok, attended the meeting from 9:16 a.m. to 10:20 a.m. The directors reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

317.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

318.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the engineering for grade work on Township Road 46-2 (old S.H. 614).

- 319.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire ROHI Engineering Ltd. to complete the engineering for grade work on Township Road 46-2 (old S.H. 614) for a total cost of \$471,769.00 plus applicable taxes. CARRIED
- 320.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED
- 321.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase one additional barrel of Gravelock for an estimated price of \$15,000.00 plus applicable taxes. CARRIED
- A Request for Decision form was submitted by the Director of Transportation regarding heating for the Handivan building.
- 322.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to accept the quote from Stafford Plumbing and Heating Ltd. to install a heater at the Handivan building for a cost of \$2,787.00 plus applicable taxes. CARRIED
- A Request for Decision form was submitted by the Director of Transportation regarding delete kits for International trucks.
- 323.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to fit both 2015 International trucks with the delete kits at an approximate cost of \$4,500.00 plus applicable taxes per truck. CARRIED
- A Request for Decision form was submitted by the Director of Road Construction regarding the 2020 and 2021 gravel crushing contract.
- 324.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to extend the gravel crushing contract for 2020 and 2021 to 685762 Alberta Ltd. with the following rates:
- Modified 4:20 Spec (3/4") \$3.73/mt
 - Modified 4:40 Spec (1 1/2") \$3.73/mt
 - Elimination up to and including 20% \$0.25/mt
 - Elimination for ea. additional 1% increase over 20% \$0.03/mt
 - Jaw \$0.25/mt
- CARRIED
- IN CAMERA Municipal Accountant, Karrie Gau, Assistant Municipal Administrator, Neil Loonen, Director of Transportation, Preston Iverson, and Director of Safety, Ray Morrison, left the meeting for the In-Camera session at 10:01 a.m. The Director of Road Construction Mark Greibrok, left the meeting from the In-Camera Session at 10:20 a.m.
- 325.19 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:01 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED
- 326.19 Moved by Clr. Andersen that Council return to the open meeting at 10:28 a.m. CARRIED
- PUBLIC HEARING The Assistant Municipal Administrator, Neil Loonen, returned to the in-camera session at 10:20 a.m. The Tax Clerk, Karen Steele, attended the In-Camera session from 10:20 a.m. until 10:28 a.m. The Municipal Accountant, Karrie Gau, returned to the meeting at 10:28 a.m.
- The Development Officer Kim Christensen, attended the meeting from 10:29 a.m. to 10:31 a.m. for the Public Hearing.

Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Neil Loonen, Kim Christensen, Karrie Gau, and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1635 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an intermunicipal development plan with the Municipal District of Provost No. 52.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1636 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an intermunicipal collaboration framework with the Municipal District of Provost No. 52.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1637 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SE 6-44-1 W4M from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

327.19 Moved by Clr. Buck that the hearings be adjourned at 10:32 a.m. CARRIED

DELEGATION Joanne Keller attended Council from 10:44 a.m. to 11:03 a.m. to talk to Council about concerns in regards to the Rural Routes Supper. Reeve Barss welcomed Joanne Keller to the meeting.

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

328.19 Moved by Clr. Andersen that the accounts recorded on the attached list in the amount of \$2,964,025.89 covered by cheques numbered 80116-80311, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$511,454.83 covered by EFT numbered 9000334144-900034388 be ratified. CARRIED

- 329.19 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending July 31st, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31st, 2019 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the details for the next RMA District No. 5 meeting was received and distributed to Council.

- 330.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Council and Administration to attend the RMA District No. 5 meeting on September 27, 2019 hosted by Smoky Lake County. CARRIED

A copy of the Municipal District of Wainwright No. 61 Distribution of Taxes for 2019 was distributed to council for information.

A copy of the Draft Intermunicipal Collaboration Framework Agreement with the County of Vermilion River was distributed to Council for information.

A copy of the Draft Intermunicipal Collaboration Framework Agreement with the County of Minburn was distributed to Council for information.

A copy of a letter from the Alberta Utilities Commission regarding the withdrawal of the application for the Irma Wind Power Project was distributed to Council for information.

A copy of a letter from Alberta Municipal Affairs regarding the municipality's ineligibility for the Disaster Recovery Program was distributed to Council for information.

A Request for Decision form was submitted by the Municipal Administrator regarding a GST Review for the Municipal District of Wainwright No. 61.

- 331.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement from Luckett Wenman and Associates for a GST review. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

The Development Officer, Kim Christensen, entered the meeting at 11:13 a.m.

Bylaw No. 1635 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Development Plan with the Municipal District of Provost No. 52.

332.19 Moved by Clr. Buck that Bylaw No. 1635 pass the second reading. CARRIED

333.19 Moved by Clr. Andersen that Bylaw No. 1635 pass the third and final reading. CARRIED

Bylaw No. 1636 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Collaboration Framework with the Municipal District of Provost No. 52.

334.19 Moved by Clr. Wilkinson that Bylaw No. 1636 pass the second reading. CARRIED

335.19 Moved by Clr. Lawson that Bylaw No. 1636 pass the third and final reading. CARRIED

Bylaw No. 1637 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SE 6-44-1 W4M from Agricultural District to Country Residential District.

336.19 Moved by Clr. Andersen that Bylaw No. 1637 pass the second reading. CARRIED

337.19 Moved by Clr. Valleau that Bylaw No. 1637 pass the third and final reading. CARRIED

Bylaw No. 1638 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw to establish a Regional Assessment Review Board.

338.19 Moved by Clr. Wilkinson that Bylaw No. 1638 pass the first reading. CARRIED

339.19 Moved by Clr. Andersen that Bylaw No. 1638 pass the second reading. CARRIED

340.19 Moved by Clr. Valleau that Bylaw No. 1638 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

341.19 Moved by Clr. Lawson that Bylaw No. 1638 pass the third and final reading. CARRIED

Bylaw No. 1639 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw to establish a Joint Subdivision and Development Appeal Board.

342.19 Moved by Clr. Valleau that Bylaw No. 1639 pass the first reading. CARRIED

343.19 Moved by Clr. Lawson that Bylaw No. 1639 pass the second reading. CARRIED

344.19 Moved by Clr. Wilkinson that Bylaw No. 1639 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

345.19 Moved by Clr. Buck that Bylaw No. 1639 pass the third and final reading.
CARRIED

Bylaw No. 1640 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing the erection of “Stop” signs for traffic control at designated locations.

346.19 Moved by Clr. Wilkinson that Bylaw No. 1640 pass the first reading.
CARRIED

347.19 Moved by Clr. Buck that Bylaw No. 1640 pass the second reading.
CARRIED

348.19 Moved by Clr. Andersen that Bylaw No. 1640 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

349.19 Moved by Clr. Lawson that Bylaw No. 1640 pass the third and final reading. CARRIED

Bylaw No. 1641 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing the installation of a Texas Gate across a Municipal Road.

350.19 Moved by Clr. Cummins that Bylaw No. 1641 pass the first reading.
CARRIED

351.19 Moved by Clr. Valleau that Bylaw No. 1641 pass the second reading.
CARRIED

352.19 Moved by Clr. Lawson that Bylaw No. 1641 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

353.19 Moved by Clr. Wilkinson that Bylaw No. 1641 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting to report to Council on the activities of the Development Department for the past month.

354.19 Moved by Clr. Andersen that the Development Officer’s report be accepted as presented. CARRIED

A copy of the August 12th, 2019 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding the renewal of Husky Energy Surface Lease Agreement # S44280-01 (NE 21-43-3 W4M).

355.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation review for Surface Lease Agreement # S44280-01 (NE 21-43-3 W4M) with Husky Energy to Nickerson Roberts Holinski & Mercer to deal with on our behalf. CARRIED

The Development Officer, Kim Christensen, left the meeting at 11:19 a.m.

PAYSHEETS

356.19 Moved by Clr. Lawson that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

357.19 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

358.19 Moved by Clr. Cummins that this meeting be adjourned at 11:25 a.m. CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)