

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 18th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins (9:00 a.m. to 11:23 a.m.), Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau (9:00 a.m. to 2:18 p.m.), General Administration Clerk Lacey Zelenika and from the Star News, Zak McLachlan (10:50 a.m. to 12:13 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

231.19 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

232.19 Moved by Clr. Andersen that the following items be added to the agenda:

Added:

Agricultural Service Board

d. Purchase of Additional 2% Liquid Strychnine Concentrate (LSC)

Public Works, Transportation, Utilities & Safety

i. RR 6-1 Relocation Sketch Discussion

j. Wainwright High School Running Track Discussion

CARRIED UNANIMOUSLY

233.19 Moved by Clr. Valleau that the minutes of the Council Meeting held May 21st, 2019 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath, attended the meeting from 9:03 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

234.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the June 17th, 2019 ASB meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2019 calendar and photo contest.

235.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the 2019 M.D. annual photo contest and the annual M.D. calendar for an approximate cost of \$12,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the purchase of additional 2% Liquid Strychnine Concentrate (LSC).

236.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase additional 2% Liquid Strychnine Concentrate (LSC) in 2019 as needed. CARRIED

Development Officer, Kim Christensen, attended Council from 9:17 a.m. to 10:04 a.m.

DELEGATION: Tim Roskey, Ryan Nixon and Collene Ditchfield from Inspections Group Inc. attended Council from 9:17 a.m. to 10:04 a.m. to introduce themselves and discuss the services they will be providing to the M.D. as well as answer questions from council.

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson, attended the meeting from 10:06 a.m. to 1:19 p.m. and reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

237.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

238.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

239.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding the purchase of a 2019 Rotary Mixer/Pulverizer:

<u>COMPANY</u>	<u>MAKE</u>	<u>MODEL</u>	<u>PRICE</u>	<u>POINTS</u>
SMS Equipment	2019 Wirtgen	WR 240i	\$884,530.08	66.5
Finning (Canada)	2019 CAT	RM500B	\$885,000.00	85.6

240.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase a 2019 CAT RM500B Rotary Mixer/Pulverizer from Finning (Canada) for a cost of \$885,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the need for repairs on the D7R Caterpillar Dozer.

241.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a used planetary for the D7R Caterpillar Dozer S/N CAT00D7RAAGN01707 for a cost of approximately \$13,000.00 plus applicable taxes from Finning (Canada) and furthermore that the D7R Caterpillar Dozer be offered for sale at a public auction once repaired. CARRIED

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Lacey Zelenika, Karrie Gau, Kim Christensen, Mark Greibrok, Preston Iverson and Ray Morrison.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1633 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SW 13-45-8 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

242.19 Moved by Clr. Cummins that the hearing be adjourned at 10:32 a.m. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request from Don and Marguerite Hopaluk for the Municipal District of Wainwright No. 61 to pay for the damages to their vehicle which they claim occurred when Marguerite drove across an M.D. water hose at RR 7-1 and TWP RD 46-4.

243.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to send a letter to Don and Marguerite Hopaluk advising that the municipality will not cover the cost of repairs to their vehicle. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding a request to purchase and install security lights in the main shop yard in Wainwright.

244.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase and install security lights in the main shop yard for an approximate cost of \$8,500.00 plus applicable taxes. CARRIED

TAX SALE Council proceeded to conduct a Tax Sale. (11:00 a.m.)

245.19 Moved by Clr. Lawson to recess (11:00 a.m.). CARRIED

246.19 Moved by Clr. Buck that Council reconvene to the regular meeting (11:02 a.m.). CARRIED

The Municipal Administrator described the property for tax sale as:

- Plan 9121825, Block 1, Lot 1 (Pt. SW 2-48-10 W4) – 1.61 Acres (located along S.H. #619 and RR 9-2) 101082 Highway 619. The existing dwelling on site, in its present state, has no value and would not be feasible to make habitable again. It may be concluded that the highest and best use for the site is no longer residential. The site is now more suited to vacant agricultural use or as excess land to the adjoining residential acreage property. As such, market value for the site would be equal to surrounding farmland at \$3,160.00 which would be the reserved bid.

247.19 Moved by Clr. Valleau that the Municipal Administrator, Kelly Buchinski be appointed auctioneer for the Public Auction. CARRIED

The Municipal Administrator called three times for bids for the property described as Plan 9121825, Block 1, Lot 1 (Pt. SW 2-48-10 W4M) – 1.61 Acres (located along S.H. #619 and RR 9-2) 101082 Highway 619. There were none.

248.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed in applying to Alberta Land Titles for the title to the property described as Plan 9121825, Block 1, Lot 1 (Pt. SW 2-48-10 W4M) – 1.61 Acres (located along S.H. #619 and RR 9-2) 101082 Highway 619 and that the taxes owing be removed. CARRIED

The Council meeting continued at 11:04 a.m. after the tax sale auction.

Development Officer, Kim Christensen, attended Council from 11:04 a.m. to 11:06 a.m.

Council discussed a Road Use Agreement for TWP 43-0.

- 249.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to enter into a Road Use Agreement with Tonka Oilfield Services for use of TWP 43-0 to access the SW 4-43-2 W4M and furthermore any road improvement be the responsibility of Tonka Oilfield Services under the supervision of the M.D. of Wainwright. CARRIED

Computer Information Analyst, Stephen Atkins, attended Council from 11:15 a.m. to 11:49 a.m.

- DELEGATIONS: Aaron Boucher from Enterprise Fleet Management Canada Inc. attended Council from 11:15 a.m. to 11:49 a.m. and presented an overview of the benefits that fleet management could provide to the municipality.

Colin Yanitski, Travis Broen and Pat Taveroli from Finning (Canada) attended Council from 11:50 a.m. to 12:13 p.m. to discuss Council's concerns with the recent service provided by Finning and Caterpillar as well as answer questions of Council. Finning will provide two scrapers for the Municipal District of Wainwright No. 61 to utilize from the beginning of July until the two new scrapers become available. There will be no cost to the M.D.

Council discussed the proposed relocation of RR 6-1 crossing at Mile 135.00 by Canadian National Railway (CN). Council is not prepared to take any action at this time until CN obtains agreement from ratepayers.

Council discussed the Wainwright High School Running Track. The Municipal Administrator is to advise the committee that the previous offer of municipal equipment and resources, pending availability, still stands.

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

- 250.19 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,306,771.93 covered by cheques numbered 79695-79866 and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$309,793.56 covered by EFT's numbered 900033830-900033977 be ratified. CARRIED

- 251.19 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending May 31st, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of May 31st, 2019 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

Computer Information Analyst, Stephen Atkins, attended Council from 1:19 p.m. to 1:34 p.m.

A Request for Decision form was submitted by the Computer Information Analyst regarding a request to switch cell phone providers from 8760 Cellular Inc. to Bell Mobility.

252.19

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to switch cell phone providers from 8760 Cellular Inc. to Bell Mobility subject to Bell Mobility honoring the \$6,200.00 credit to buy out the current contract with 8760 Cellular Inc. and furthermore that the Municipal District of Wainwright No. 61 buy out the contract from 8760 Cellular Inc. for a cost of approximately \$4,200.00 plus applicable taxes. CARRIED

A thank you letter was received and distributed to Council from the Wainwright Runners expressing their appreciation for the municipalities commitment toward another successful bison run.

A thank you letter was received and distributed to Council from the Village of Irma for the grant for Core Infrastructure, noting it is being used for road repairs in the Village.

A Request for Decision form was submitted by the Computer Information Analyst regarding a request to upgrade the current internet connection at the administration office.

253.19

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to upgrade the internet connection at the administration office and switch providers from Telus to Eastlink for an approximate cost of \$1,000.00 plus applicable taxes to install the underground cable and furthermore that the monthly internet fee be approximately \$225.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request from DND Western Area Training Centre (Camp Wainwright) for approval of a flyby during the 2019 Canada Day celebration.

254.19

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 support the request from DND Western Area Training Centre (Camp Wainwright) for a flyby during the 2019 Canada Day celebration. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a renewal of the FCS building agreement.

255.19

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to renew the FCS building agreement for an additional 10 years from July 1st, 2019 to July 1st, 2029 and furthermore that the annual rent be increased from \$24,000.00 to \$31,800.00 per year effective January 1st, 2020. CARRIED

A copy of the Chauvin Recreation Board appointments was received and distributed to Council.

256.19

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the appointments of Bob Dickson and Ryan Johnson for the Chauvin Recreation Board effective in the fall of 2019. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1633 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SW 13-45-8 W4M from Agricultural District to Country Residential District.

257.19 Moved by Clr. Andersen that Bylaw No. 1633 pass the second reading. CARRIED

258.19 Moved by Clr. Wilkinson that Bylaw No. 1633 pass the third and final reading. CARRIED

Bylaw No. 1634 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw to regulate public water systems and wastewater systems within the Municipal District of Wainwright No. 61 and repeal Bylaw No. 1581.

259.19 Moved by Clr. Lawson that Bylaw No. 1634 pass the first reading. CARRIED

260.19 Moved by Clr. Buck that Bylaw No. 1634 pass the second reading. CARRIED

261.19 Moved by Clr. Valleau that Bylaw No. 1634 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

262.19 Moved by Clr. Wilkinson that Bylaw No. 1634 pass the third and final reading. CARRIED

Bylaw No. 1635 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an intermunicipal development plan with the Municipal District of Provost No. 52.

263.19 Moved by Clr. Andersen that Bylaw No. 1635 pass the first reading. CARRIED

264.19 Moved by Clr. Buck that a Public Hearing be set for 10:30 a.m. on July 16th, 2019 for Bylaw No. 1635 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1636 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an intermunicipal collaboration framework with the Municipal District of Provost No. 52.

265.19 Moved by Clr. Wilkinson that Bylaw No. 1636 pass the first reading. CARRIED

266.19 Moved by Clr. Lawson that a Public Hearing be set for 10:30 a.m. on July 16th, 2019 for Bylaw No. 1636 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 1:39 p.m. to 1:47 p.m. to report to Council on the activities of the Development Department for the past month.

- 267.19 Moved by Clr. Lawson that the Development Officer's report be accepted as presented. CARRIED

A copy of the June 5th, 2019 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding the updated Quality Management Plan from Safety Codes Council.

- 268.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the updated Quality Management Plan from Safety Codes Council as presented and attached to these minutes. CARRIED

A Request for Decision form was submitted by the Development Officer regarding an amendment to the Inspections Group Inc. Service Agreement.

- 269.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the service agreement amendment to the Inspections Group Inc. Service Agreement and furthermore that the amendment be added to the Safety Codes Services Contract as presented and identified as appendix A and B. CARRIED

A Request for Decision form was submitted by the Development Officer regarding the Clear Lake Stewardship Society attending the Alberta Lake Management Society Conference at Chestermere Lake.

- 270.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 sponsor 2 members from the Clear Lake Stewardship Society, as well as authorize one Municipal Councillor and the Development Officer to attend the Alberta Lake Management Society Conference at Chestermere Lake on September 18th & 19th, 2019. CARRIED

A Request for Decision form was submitted by the Development Officer regarding the renewal of Husky Energy Surface Lease Agreement #S01762 (NW 29-46-6 W4M).

- 271.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation review for Surface Lease Agreement #S07162 (NW 29-46-6 W4M) with Husky Energy to Nickerson Roberts Holinski & Mercer to deal with on our behalf. CARRIED

A Request for Decision form was submitted by the Development Officer regarding cancellation of Road Plan 0125726 – NW 25-45-10 W4M and SW 36-45-10 W4M.

- 272.19 Moved by Clr. Valleau that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation.

All that portion of Road Plan 012 5726 (closed) shown as "Schedule A" in the NW 25-45-10 W4M containing 0.125 hectares (0.31 acres) and within the SW 36-45-10 W4M containing 0.010 hectares (0.02 acres) which lies within plan 192_____ more or less excepting thereout all mines and minerals,

And furthermore, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation. CARRIED

PAYSHEETS

273.19 Moved by Clr. Andersen that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

274.19 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

275.19 Moved by Clr. Andersen that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 2:19 p.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

276.19 Moved by Clr. Lawson that Council return to the open meeting at 2:28 p.m. CARRIED

277.19 Moved by Clr. Buck that that the Municipal District of Wainwright No. 61 approve the tax agreement for tax rolls:

Roll #422001	Roll #67920025	Roll #95370036
Roll #905926	Roll #67920026	Roll #95370042
Roll #2215000	Roll #67920029	Roll #95370044
Roll #6102201	Roll #67920030	Roll #95370045
Roll #6102202	Roll #67920032	Roll #95370046
Roll #10200001	Roll #67920033	Roll #95370057
Roll #10200002	Roll #67920034	Roll #95370058
Roll #10200003	Roll #67920040	Roll #95370059
Roll #63720002	Roll #67920043	Roll #95370060
Roll #66460007	Roll #67920044	Roll #95370063
Roll #66460008	Roll #67920045	Roll #95370067
Roll #66460009	Roll #90920003	Roll #95370089
Roll #66460010	Roll #90920008	Roll #95370092
Roll #66460011	Roll #95370032	Roll #97850005
Roll #66460012	Roll #95370033	Roll #97850007
Roll #66460017	Roll #95370034	Roll #97860009
Roll #67920024	Roll #95370035	

CARRIED

278.19 Moved by Clr. Valleau that this meeting be adjourned (2:29 p.m.). CARRIED

Reeve

Municipal Administrator

General Administration Clerk

(1 day)

